

Application received by \_\_\_\_\_ on \_\_\_\_\_.

## **APPLICATION FOR TEMPORARY EXCAVATION PERMIT**

### **Application Fee:**

Homestead Property: \$64.00  
Non-Homestead Property: \$360.00

*Permits shall be issued for a maximum period of one (1) year and shall be subject to review and rehearing at that time.*

### **Application Deadline:**

All required application information and payment of the application fee must be received by 4:30 p.m. the third Friday prior to the scheduled Minden Township Orderly Annexation Area Planning Board meeting (see attached meeting and deadline schedule).

### **Required Information:**

A site plan drawn to scale, showing the following, must accompany the application form (complete with applicant(s) and owner(s) signatures):

- 1 Property lines and dimensions
- 2 Size, location, and use of all existing and future buildings, excavation areas, processing areas, and stockpiles
- 3 Parking stalls and drive areas
- 4 Points and widths of ingress and egress
- 5 Proposed elevations, drainage, and access routes to be used in hauling to and/or from the site and its frequency

### **Questions / Submit Completed Application To:**

Planning and Zoning Dept.  
City of St. Cloud  
400 South 2<sup>nd</sup> Street  
St. Cloud, MN 56301  
Phone (320) 255-7218  
Fax: (320) 255-7258

**APPLICATION FOR TEMPORARY EXCAVATION PERMIT**  
**REQUIRED APPLICATION INFORMATION**

**APPLICANT INFORMATION:**

Name(s): \_\_\_\_\_

Address, City, State, and Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**PROPERTY OWNER INFORMATION:**

Name(s): \_\_\_\_\_

Address, City, State, and Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Street Address of Subject Property** \_\_\_\_\_

**Applicant's Interest in Subject Property:**       Contractual (Attach Evidence)       Freehold

**Complete Legal Description of Subject Property:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Area (Acres or Square Feet) of Subject Property \_\_\_\_\_

**1. State exactly what will be done on the property if the temporary excavation permit is granted.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Explain why you are requesting to use the property as described in Number 1 above:**

\_\_\_\_\_  
\_\_\_\_\_

**3. Identify the intended days and times of operation and a projected period of excavation.**

\_\_\_\_\_  
\_\_\_\_\_

**4. List equipment that will be used in the extraction, processing, stockpiling, and hauling of the extracted material:**

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**5. Submit proof of performance bond, sufficient in value to cover the expense of the completion of the development plan or to bring such portion completed project to a safe grade and elevation so as to be healthful and safe to the general public and to provide safe and adequate drainage of the site.**

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FOR YOUR INFORMATION: Please be advised the Minden Township Orderly Annexation Area Planning Board will strongly consider the responses to questions 1 through 5 in their respective decisions.

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I HEREBY CERTIFY THAT I HAVE READ, EXAMINED, AND UNDERSTAND THIS APPLICATION AND THAT THE INFORMATION SUBMITTED HEREIN AND ATTACHED HERETO IS TRUE, ACCURATE, AND CORRECTLY STATES MY INTENTIONS.

Applicant Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature(s) \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

STAFF USE ONLY:

Application Fee Received by \_\_\_\_\_ Date Received \_\_\_\_\_

Authorized under Article \_\_\_\_\_, Section \_\_\_\_\_ of the Minden Township Orderly Annexation Area Zoning Ordinance, which allows the following \_\_\_\_\_

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