

Section 512 - Health and Inspections Department Fees

Section 512:00. Food Establishment Fees.

Subd. 1. Plan Review.

- a) New establishments or greater than 50% remodel .....Equal to annual un-prorated license fee
- b) Remodel – *less than 50% remodel and/or addition of multiple pieces of equipment*.....Equal to one-half (1/2) of the annual un-prorated license fee
- c) Special events .....No fee
- d) Late plan fee (*plan review submitted later than required time*)..... Equal to annual un-prorated license fee

Subd. 2. Food Service Establishments.

- a) Type 1 (*full service/sit down restaurants, full menu cafeterias, buffet restaurants, catering kitchens and similar*) .....\$500.00
- b) Type 2 (*Fast food, take out, pizza delivery, delis, drive-ins, ice cream shops, donut shops, limited or catered cafeterias, bakeries and similar*) .....\$375.00
- c) Type 3 (*Coffee carts and coffee only shops, bars, concession stands, snack stands, continental breakfasts and similar*) .....\$250.00
- d) Additional food facility (*A separate area of food or beverage preparation. May include bars, catering activities, feeding location, or additional food establishments*)
  - i. Additional Type 1 or 2 ..... \$200.00
  - ii. Additional Type 3 ..... \$100.00
  - iii. Catering activities ..... \$179.00
  - iv. School/daycare additional food facility.....\$100.00
- e) Additional process and inspection fees:
  - i. Hazard Analysis Critical Control Point (HACCP)..... \$200.00
  - ii. Additional inspection for K-12 school (*USDA required*) ..... \$100.00

Subd. 3. Retail Food Establishment.

- a) Large grocery.....\$700.00
- b) Medium/small grocery (*convenience stores, markets and similar*).....\$250.00
- c) Limited grocery (*prepackaged*).....\$105.00
- d) Additional food facility
  - i. Additional medium/small grocery..... \$200.00
  - ii. Additional limited grocery..... \$50.00
- e) Vending machines (*no license required for soft drinks only*).....\$23.00

Subd. 4. Temporary Food Establishments.

- a) Mobile food unit – with reciprocity.....\$100.00
- b) Mobile food unit – Limited (*prepackaged or uncut produce*).....\$100.00
- c) Mobile food unit – Full (*cooking, extensive holding, etc.*)..... \$200.00
- d) Food cart .....\$100.00
- e) Seasonal stand – Limited (*prepacked, limited prep*) .....\$100.00
- f) Seasonal stand – Full (*cooking, extensive holding, etc.*).....\$200.00
- g) Special event (*1-4 days*) .....\$62.00

Section 512:01. Manufactured Home Park Fees.

Subd. 1. Plan review fee for new or remodeled park.

- a) Base fee .....\$425.00
- b) Per lot located within the park ..... \$5.00

Subd. 2. Annual license fee.

- a) Base fee – Less than 99 lots.....\$335.00
- b) Base fee – 100 or more lots.....\$450.00
- c) Per lot located within the park ..... \$5.00
- d) Per dwelling located within and owned by the manufactured home park.....\$155.00

Section 512:02. Recreational Camping Area fees.

Subd. 1. Plan review fee for new or remodeled Recreational Camping Area.

- a) Base fee ..... \$350.00
- b) Per site .....\$5.00

Subd. 2. Annual license fee.

- a) Base fee - Less than 25 sites ..... \$55.00
- b) Base fee - 25 to 99 sites ..... \$230.00
- c) Base fee - 100 or more sites .....\$330.00
- d) Per site .....\$5.00

Section 512:03. Youth Camp Fees.

Subd. 1. Plan Review Fee ..... Exempt

Subd. 2. Annual License fee.

- a) Up to 99 campers ..... \$325.00
- b) 100 to 199 campers .....\$550.00
- c) 200 or more campers .....\$750.00

Section 512:04. Lodging Establishment Fees.

Subd. 1. Hotels, board & lodging facilities (*does not include food license*)

- a) Base license fee.....\$162.00
- b) Per room.....\$8.00

Subd. 2. Bed & Breakfast with five rooms or less (*includes food license*).....\$224.00

Subd. 3. Plan review application fee for new establishments and significant remodels of existing facilities.....an amount equal to annual un-prorated license fee

Section 512:05. Pro-rating Annual Fees. Pro-rating will be allowed for food and lodging establishments except for seasonal stands, food carts, vending machines, food vehicles, as follows:

- a) License for less than 3 months.....50% of annual fee
- b) License for 3 to 6 months.....75% of annual fee

Section 512:06. Public Swimming Pool Fees.

Subd. 1. Public swimming pool license – per pool (*Year-round or seasonal operation*) .....\$264.00

Section 512:07. Massage Facility fees.

Subd. 1. Therapeutic Massage Establishment License ..... \$300.00

Subd. 2. Massage Therapist License.....\$50.00

Subd. 3. Initial plan review and investigation fee for Therapeutic Massage Establishment License:

- a) 1-3 massage therapists.....\$300.00
- b) 4-10 massage therapists .....\$400.00
- c) More than 10 massage therapists .....\$500.00

Section 512:08. Animal Control fees.

Subd. 1. Dog Licenses, Kennels, Animal Registration, and Permit Fees. Annual licenses, permits and registrations are effective June 1 or date of issuance (whichever is later) to May 31.

- a) All spayed or neutered dogs over 6 months, male and female.....\$12.00
- b) All unspayed or unneutered dogs, male and female.....\$29.00

- c) Late fee for dog licenses.....\$11.00
- d) Duplicate tags.....\$7.00
- e) Dog kennel license:
  - i. 3-10 dogs.....\$150.00
  - ii. Over 10 dogs.....\$200.00
- f) Dangerous Animal Annual registration.....\$500.00
- g) Multiple Animal Permit
  - i. Initial permit application review .....\$25.00
  - ii. Annual permit.....\$35.00

Subd. 2. Non-domestic animal permit fee (circuses, petting zoos, etc.)

- a) Per non-domestic animal per event.....\$25.00 maximum of \$400.00

Subd. 3. Impound and Boarding Fees:

- a) Impound fee.....\$60.00
- b) Second Impound within 12 months.....\$200.00
- c) Third and Subsequent impound within 12 months.....\$350.00
- d) Each Additional day of board after impoundment .....\$25.00

Subd. 4. St. Cloud Animal Shelter Fees.

Adoption fees (not to exceed):

- a) Cats: not altered/ unknown.....\$40.00
- b) Cats: spayed / neutered.....\$60.00
- c) Dogs: not altered / unknown.....\$80.00
- d) Dogs: spayed / neutered.....\$100.00
- e) Pocket pets (mice, rats, hamsters, etc.).....\$10.00
- f) Birds, reptiles, other mammals.....\$5-200
- g) Unique breeds / special situations.....add \$20.00 – 250.00
- h) Transportation fee.....\$40.00

Section 512:09. Rental License fees.

Subd. 1. Initial Rental License Application fee

- a) Per property (includes one inspection and reinspection).....\$150.00  
*Exception: Newly constructed single family dwellings which have been issued a certificate of occupancy within 12 months preceding application are exempt from this*

*fee and inspection.*

b) Each additional inspection prior to licensure.....\$80.00

Subd. 2. Regular rental license fees.

a) Non-Owner Occupied Rental Property

i. First unit.....\$155.00

ii. Each additional unit.....\$16.00

b) Owner Occupied Rental Property

i. First unit.....\$70.00

ii. Each additional unit.....\$16.00

c) Rental Training Program Support fee per dwelling unit /sleeping room.....\$6.00

Subd. 3. Any existing dwelling, not licensed in previous 12 months shall be subject to a rental conversion fee at the time it is initially licensed as a rental..... \$500.00

Subd. 4. Provisional Rental Dwelling License – per property.....\$2,500  
*(If an application is rejected, 50% of the license fee will be refunded to the applicant)*

Subd. 5. Rental license exemptions.

a) Portions of a property licensed as lodging facilities through city ordinance section 441.

b) Portions of property which are licensed through the State of Minnesota as a nursing home.

Section 512:10. Vacant Building Registration Permit.

Subd. 1. Annual registration fee for vacant buildings per Section 310.....\$2,000

Section 512:11. Late Fees. Unless specifically listed otherwise, license application fees, renewal application fees, and other fees received after the due date are subject to a double fee. Due dates for Health & Inspections Department fees are listed in Ordinances 440, 441, 447, 512, and 1040.

**History:** Ord. 2373 9-10-07; Ord. 2403 8-18-08; Council Agenda Item #39 1-27-08; Ord. 2507 9-26-11; Ord. 2568 10-21-13; Ord. 2581 1-27-14; Ord. 2598 8-11-14; Ord. 2662 6-6-16; Ord. 2664 6-6-16; Ord. 2677 9-12-16; Ord. 2783 7-22-19; Ord. 2855 11-22-2021; Ord. 2870 4-25-2022;