

**RSVP ADVISORY COUNCIL  
MINUTES  
MAY 3, 2018**

- Call meeting to order, Chair, John Blackmore
- Approval of minutes: Motion to approve Barb Rebeschke. Second Jim Hughes.
- Adjustments to the agenda – Senior Corps Week is this week. Lisa shared information from the Corporation for National and Community Service regarding national service.

***PROGRAM –RSVP Readers Theater Performances – Charlotte and Jacquie***

**ITEMS OF INTEREST:**

- Published articles – Lisa passed around articles published since the last meeting. Information about RSVP volunteer John Henitze who was selected as the Sauk Rapids Citizen of the year was also shared.
- Funding Update - Lisa  
The City of Waite Park - \$5,500 – First half 2018
- CNCS year end report – Lisa reported that we met the goals for the CNCS grant over all. We needed 1,000 volunteers and we had 1,184. Our projected cost per volunteer was \$113.81 and actual was \$95.88 which is very good. In the primary focus areas we needed 410 volunteers and we had 531 serving. Our unduplicated number of volunteers was projected at 465 and actual number was 600. In community priorities we had a target of 535 and actual volunteers serving was 587. The only area we were under the target in unduplicated volunteers was in transportation where we were 4 volunteers short. Other areas we need to increase our duplicated volunteers in is reading partners, companionship and transportation. Overall a very good year.
- Special Events Committee report – Lisa indicated that the four choices for recognition this year will be:
  - Marcus Theatre - \$5 gift card
  - Culver's - \$5 gift card
  - \$5 worth of stamps
  - Kwik Trip or Coborn's \$5 gift card
- Laura's Report – Lisa shared information from Laura as she was unable to attend the meeting. The Aging Services Department has a display at River's Edge Convention Center for the month of May. They are rotating different City departments to display throughout the year.
- National Volunteer Week update – Lisa said 8 volunteers were transported in the limo in the "Volunteers Riding in Style" event. She did 8 radio interviews between KNSI and WJON. Discount cards and complimentary coffee cards were passed out to Advisory Council members, courtesy of the St., Cloud Area Volunteer Coordinators.
- Kudos – Staff
- Staff Reports

**Lisa J. Braun**

- \*Fourth Quarter Project progress report – completed 4-3-2018
- \*Gather year-end performance measurement information
- \*12 month Federal Project Progress Report – 4-23-2018
- \* Annual Report – Distribute to City Council and Management staff – 4-2-2018
- \*Distribute by e-mail Annual Report to volunteers/stations
- \* National Volunteer Week
  - "Volunteer riding in Style Limousine – 8 volunteers transported

- Radio Spots – KNSI- (1)/WJON (6)
- \*Speaking Engagement – Emceed Sauk Rapids Citizen of the Year Recognition Event – RSVP Volunteer John Heintze
- \*Senior Corps Week May –Send out thank you ROI to community
- \*Community Foundation Scholarship review committee
- \*Partner Agreement Updates
- Fare For All – 4-9- 2018
- Ridgeview Assisted Living – 4-10-2018
- Good Shepherd Community – 4-13-2018
- \*United Way volunteer recognition
- \*Radio Interview – KNSI (2)
- \*Community Giving Scholarship Review Committee – Helgeson Foundation
- \*Speaking Engagement – Good Shepherd Community Recognition
- \*Met with Randy Kolb regarding CNCS evaluation project

**Intergovernmental**

- Aging Services Spring Health Fair
- Sauk Rapids Citizen of the Year committee
- Granite City Days committee
- Move the Mall wrap up meeting
- St. Cloud State of the City Address
- Speaking Engagement with Stacy Lund – Foster Grandparent Program –
- Kiwanis Club
- Sartell TRIAD
- Training – St. Cloud LEED
- Tri-Cap Transportation Advisory Council
- Aging Services Display at River’s Edge
- \*Attended 9 meetings

**Jennifer Wucherer - RSVP Coordinator**

**Community/Agency Partners**

- United Way Early Learning Early Literacy sub-committee research on book programs
- Pathways For Youth site visit and orientation

**PR EFFORTS**

- Speaking engagements (St. Ben’s Monastery Event)
- Radio Interview (KNSI for National Volunteer Week)

**MISC:**

- Volunteer recognition (St. Ben’s Monastery)
- Volunteer Recognition: Birthday calls-79
- In person volunteer engagements – Barb M, Bob E, Dick B, Doris B, Russ

**Intergovernmental Activities/Regional Cooperation**

- Aging Services Team
- Mayor’s State of the City Address
- Assisted with Aging Services display set up at RECC

**8 Total Volunteer Enrollments**

Male 4  
Female 4

**7 Total Volunteer Placements**

**9 One-time Events 39 Positions**

**7 Meeting Activities**

**Jacquie Willis, Special Projects Coordinator**

**PR EFFORTS x42**

Other Advertising:

2 new "Call to Action" button referrals

Updated 2 volunteer needs and agency page on the United Way Website

Updated 7 volunteer needs on the Volunteer Match website

Updated 2 volunteer needs on "Create the Good" website

Updated 2 volunteer needs on "MN Help" website

Website updates x4

Submitted content to Sartell Senior Connection for May-June newsletter

Submitted content to City of St Cloud for summer newsletter

Shared 2 vignettes with Sherburne County Area United Way contacts

**FINANCIAL ACTIVITIES**

Reconciled February and March managers' report and performed grant drawdowns

Reports Submitted: State Budget Report, 2017 Federal drawdown report to City of St Cloud finance department, eGrants end of the year grant report, DPM Quarterly finance report for federal grant

**MISC:**

**Crossroads Walk Fundraiser:**

Post event financial summary

Met with RSVP and FGP Directors to review summary

Met with planning committee for review/suggestions of event

Created check for FGP for their portion of the event proceeds

**Reader's Theater:**

In April there were 6 performances for 3 schools, 230 students were read to

Volunteers read at United Way's "Llama Llama Read-A-Rama Pajama Party" at the St. Cloud Public Library

**Intergovernmental:**

Attended Mayor Kleis' State of the City Address

**Other**

Created and distributed Quarter 2 RSVP Newsletter

Proofed eGrants progress report narrative for federal grant

**Meetings attende x4**

- Advisory Council Discussion – Suggestions for communication over the summer  
– Email updates from Lisa

**ANNOUNCEMENTS**

- Next Meeting – **September 6, 2018**
- **-No meetings June, July or August – Happy Summer!**

**ADJOURNMENT:** Motion by Jim Hughes, Spencer Buerkle second, MC.