

**RSVP Advisory Council Meeting Minutes  
FEBRUARY 1, 2018**

- Call meeting to order, Chair, John Blackmore
- Approval of minutes: Motion to approve Randy Kolb. Second Jim Hughes.
- Adjustments to the agenda: None
- Ice Breaker – What is your favorite Valentine’s Day candy?

***PROGRAM – Criminal Background Checks – Jim Hughes – Sartell Police Chief***

**ITEMS OF INTEREST:**

- Published articles – Lisa passed around the Minnesota National Service Report featuring RSVP volunteer Home Delivered Meals drivers.
- Funding Update - Lisa
  - City and County Funding update**
  - \*City of Waite Park - \$11,000 + \$1,000 from 2017 = full funding
  - City of Sartell - \$4,768 – same as 2017 funding
  - City of Sauk Rapids - \$7,000 – same as 2017
  - City of St. Joseph - \$7,000 + 1,400 from 2017 = full funding
  - Benton County - \$12,000 – same as 2017
  - Sherburne County - \$66,233 – up \$8,009 from 2017 = full funding
  - Other**
  - TRUiST – \$30.00
  - Central Minnesota Women’s Fund – 1-2-2018 – We did not receive the grant.
  - Panera Fundraiser – Jennifer – Aging Services brought in \$86.52 from the Panera fundraiser hosted on December 7th. \$86 was also raised in November at the Panera fundraiser for Aging Services. Thank you to those that came out to support us.
- Crossroads Walk – Jacquie – Jacquie gave an update of the confirmed vendors (x15), sponsors (x16) and donations for the walk. The committees are working hard to confirm 4 corner activities and activities which will be taking place in the food court during the walk. The committees are also working with Kwik Trip to secure food and snacks donations. Jacquie reported the main focus now will be to recruit walk participants. Walker registration forms are on the RSVP website homepage and she invited all advisory council members to come out and walk on March 24<sup>th</sup> to support RSVP!
- State and United Way reports – Lisa the United Way and State reports were submitted at the end of January. United Way was difficult this year as their 6 month report requested one year’s worth of information which does not work with our Quality Out of School and Early Learning/Early Literacy focus areas as they overlap two school years. In the end, we reported the same information for those two area as we did for the year-end report in July because it represented a full year’s worth of data. However, the number of volunteers and hours did not coincide with the outcome information.
- In terms of the State grant we are on track to meet all of our performance measures.
- Falls Prevention update – Jacquie – Jacquie reported that the last 2 home safety assessment volunteers have resigned from the Falls Prevention program and at this time, RSVP is not currently offering home safety assessments. If community members contact Jacquie for a home safety assessment she is offering to send them the home safety assessment and allow them to use this tool to go through their home for safety. If they have questions after their self home safety evaluation, Jacquie will act as a resource to these individuals.

- Laura's Report –Lisa reported for Laura – the New Whitney Time will be out February 17<sup>th</sup> with the ACT on Alzheimer's sessions listed.
- Special Events Committee formation – Lisa asked for Advisory Council members to volunteer for the Special Events committee. Sharon Kolstad, Jon Knopik and Rosie Lommel agreed to serve.
- 2017 Advisory Council survey results  
Overall the comments were very positive. There were not any suggestions for changes. Members indicated they liked the number of meetings; The diversity of the Council; The advance notice of meetings and materials needed for the meeting; and 10/10 completing the survey indicated they are satisfied with being an RSVP Advisory Council member.  
Comments included:  
"Very well organized."  
"Positive attitude/upbeat."  
"I am truly impressed with all the activities that RSVP accomplishes."  
"Keep up the good work!"
- Kudos – Staff  
-Shaunna Johnson – City of Waite Park – ***"We are happy to support volunteers of RSVP and really see the value in your service each and every day! We are thankful to the volunteers that help support our organization."***  
Jackie Johnson – Big Brothers/Big Sisters – ***"we are very grateful to have such wonderful volunteers here at Big Brothers/Big Sisters as well as in the community. Thank you for your work!"***  
- Jacquie shared cards made by local students for the RSVP Readers' Theater volunteers as a thank you for reading in their classroom.
- Staff Reports – All  
**Lisa J. Braun – RSVP Director**  
\*United Way 6 month report – submitted 1-22-2018  
\*State of Minnesota Report 7-1- 12-31  
\*Compliance Visit report – submitted 1-23-2018  
\*Third quarter federal financial status report  
\*Federal e-grant update – 1 – 5- 2018  
\*Move the Mall sponsor contacts  
\* St. Joseph Township funding letter – Submitted 1-5-2018  
\*Partner Agreement Update – Liberty School – 1-31  
\*Partner Agreement Update – Sterling Park Senior Living – 1 - 30  
\*Partner Agreement Update – Edgewood Senior Living – 1-29  
\*Partner Agreement Update – Tri-County Human Society – 1-29  
\*Partner Agreement – All Saints Academy – St. Cloud- 1-30  
\*Pathways for Youth Volunteer Program Orientation – John Bodette  
\*Speaking Engagement – St. Cloud Morning Optimist Club  
\*Meeting with Janene Riedeman – St. Cloud Hospital  
\*Radio Interview – KNSI  
\*Life Span Taping – Transitional Movers for Seniors  
\*Life Span taping – Tri-Cap Self Sufficiency Program  
\*Volunteer Wake – Sr. Shirley Frandrup  
\*Volunteer Visit – Bud and Mary Ann Molin  
\*WJON Interview  
\*Meeting with Good Shepherd Foundation – funding opportunity  
**Intergovernmental**  
New Coordinator Orientation – Sartell Community Center – Ellie Mullen  
Aging Services Department meeting  
Display - District 742 Educational Expo  
Falls Prevention Coalition  
Move the Mall committee

Granite City Days  
Sartell TRIAD  
Sherburne County Economic Development Committee  
Foster Grandparent Program Advisory Council  
Tri-Cap Transportation Advisory Council  
Partner for Student Success Council meeting  
Other: Attended 4 meetings

**Charlotte Strei – Program Coordinator**

- Exploring new opportunities for volunteers: Sherburne County Government Center Greeters, Caregiver Art (extension of Paramount ArtSparks to Elk River), Jail Alternative to Violence Program.
- Working on year-end wrap up.
- Sherburne County Area United Way grant reports for RSVP and Volunteer Bridge grants. Applications coming up soon.

Summary of December 2017 and January 2018 Activity:

Enrollments – 4  
Ongoing placements – 9  
One time/short-term events – 7 events/57 positions  
Readers Theater – 6 readings/780 students  
Promo Activities (Newsletter submissions/displays/flyer distribution) for RSVP or Volunteer Bridge – 15  
Community meetings attended – 13

**Jennifer Wucherer, Program Coordinator**

Articles submitted (Whitney Time) 1  
Volunteer Recognition: Birthday calls 61  
In person volunteer engagements – Frank & Lorna, Bud and Mary Ann Moline, Tom & Bonnie S, Florence H, Ray S.  
SIMA Insurance Claims for Shirley and Barb  
Updated Menu of Volunteer Opportunities  
Webinar - Living In A Virtual World: How Nonprofits and Volunteers Can Benefit from Cyber Volunteerism  
Total Volunteer Enrollments 6  
    Male 1  
    Female 5  
Total Volunteer Placements 6  
Total One-time Events 11 Events 70 Positions  
Meetings attended 3

**Jacquie Willis, Special Projects Coordinator**

**PR EFFORTS 13**

Other Advertising:

Added Move the Mall to the homepage with a link to the registration form  
Posted new edition of the RSVP newsletter to the RSVP website  
Updated Volunteer Menu of Opportunities on the RSVP website  
Updated RSVP Advisory Council member list to reflect 2018 membership  
10 new "Call to Action" button referrals

**FINANCIAL ACTIVITIES**

Reports submitted: DPM Quarterly Report and MN Board on Aging 6 month report

Submitted MN Board on Aging Request for Cash for second half of 2017

Calculated volunteer mileage reimbursement checks for Jul-Dec 2017

**Crossroads Walk Fundraiser:**

Met with both event sub-committees

Continued securing vendors (13), sponsors (15), donations and door prizes

Completed and distributed walker registration form

**Reader's Theater:**

In January there were 15 performances for 6 schools

652 students were read to in January

**Intergovernmental:**

Aging Services Staff Meeting

RSVP staff meeting x2

Readers' Theater Member Meeting

City of St Cloud Wellness Committee Meeting

**Other**

Speaking engagement for the St. Cloud Noon Optimist Club

Created and distributed the Quarter 1 RSVP Newsletter

**Meeting Attended x4**

**ANNOUNCEMENTS**

- Next Meeting – ***Thursday, March 1, 2018***

**ADJOURNMENT**