

Annual Report

2003

St. Cloud Police Department

ANNUAL REPORT



*The Community...The Police..
Working Together*

**SAINT CLOUD POLICE DEPARTMENT
SAINT CLOUD, MINNESOTA**

2003

**D. Ballantine
Chief of Police**



POLICE DEPARTMENT

807 Courthouse Square • P.O. Box 1616 • St. Cloud, MN 56302
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DENNIS BALLANTINE
CHIEF OF POLICE

April, 2004

Dear Citizens of St. Cloud:

The following 2003 annual report is submitted pursuant to Charter Section 3.50 and Administrative Code Section 100.18, Subsections 4 and 5.

A review of the statistics reveals modest reductions in some crime areas and slight increases in others. The most telling number, however, is the increase of over 6,000 calls for service.

I am very proud of the men and women of this department who have worked extremely hard to supply a quality service with these increased demands while we were facing significant staffing shortages due to budget restraints and military service requirements.

I want to thank Mayor Ellenbecker and the City Council for their strong support of the police department. Additionally, the support of the vast majority of citizens we serve is sincerely appreciated.

Respectfully,

A handwritten signature in black ink that reads "Dennis Ballantine".

D. Ballantine
Chief of Police

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City of St. Cloud Mission

CITY OF ST. CLOUD, MINNESOTA

Mission Statement

The City of St. Cloud will provide high quality public service in a cost-effective, responsive, innovative and professional manner given the changing needs and resources available.

The following values are fundamental to the City of St. Cloud's success and fulfillment of its mission:

Excellence and Quality in the Delivery of Service: Public officials and employees exist to serve the public. They should strive to deliver quality services in a professional and cost-effective manner.

Fiscal Responsibility: Being fiscally responsible and a prudent steward of public funds are essential ingredients for public servants.

Ethics and Integrity: Ethics and integrity are fundamental to gaining public trust and confidence. All meaningful relationships are built on these values.

Treating the Citizen as our Customer: Treat each citizen courteously and as a valued customer who deserves the best service the City can provide.

Visionary Leadership and Planning: The essence of leadership is to be visionary and to plan for the future.

Respect for the Individual: Public servants should appreciate and respect the diverse and unique aspects of each person.

Dedication and Commitment: City employees, our greatest resource, should be dedicated professionals committed to continuous improvement.

Cooperation and Teamwork: The public is best served when all employees work cooperatively as team members.

SCPD Mission

VISION STATEMENT

The police department and community will work in partnership to create a safer city in which to live, work and visit.

MISSION STATEMENT

The St. Cloud Police Department will:

- Protect and preserve the constitutional rights of all people.
- Develop, foster and participate in problem-solving partnerships with the community.
- Maintain an atmosphere that provides a high quality, caring and participatory police department.

CODE OF CONDUCT

-To Serve Faithfully and Honestly.

To create loyalty to the organization by persevering and being consistent with this code of conduct.

-Honoring Relationships.

Building trust and honoring the relationships with individual and organizational commitment to excellence.

-Do the Right Thing.

Have the courage to do the right thing.

-Listen and Communicate Honestly.

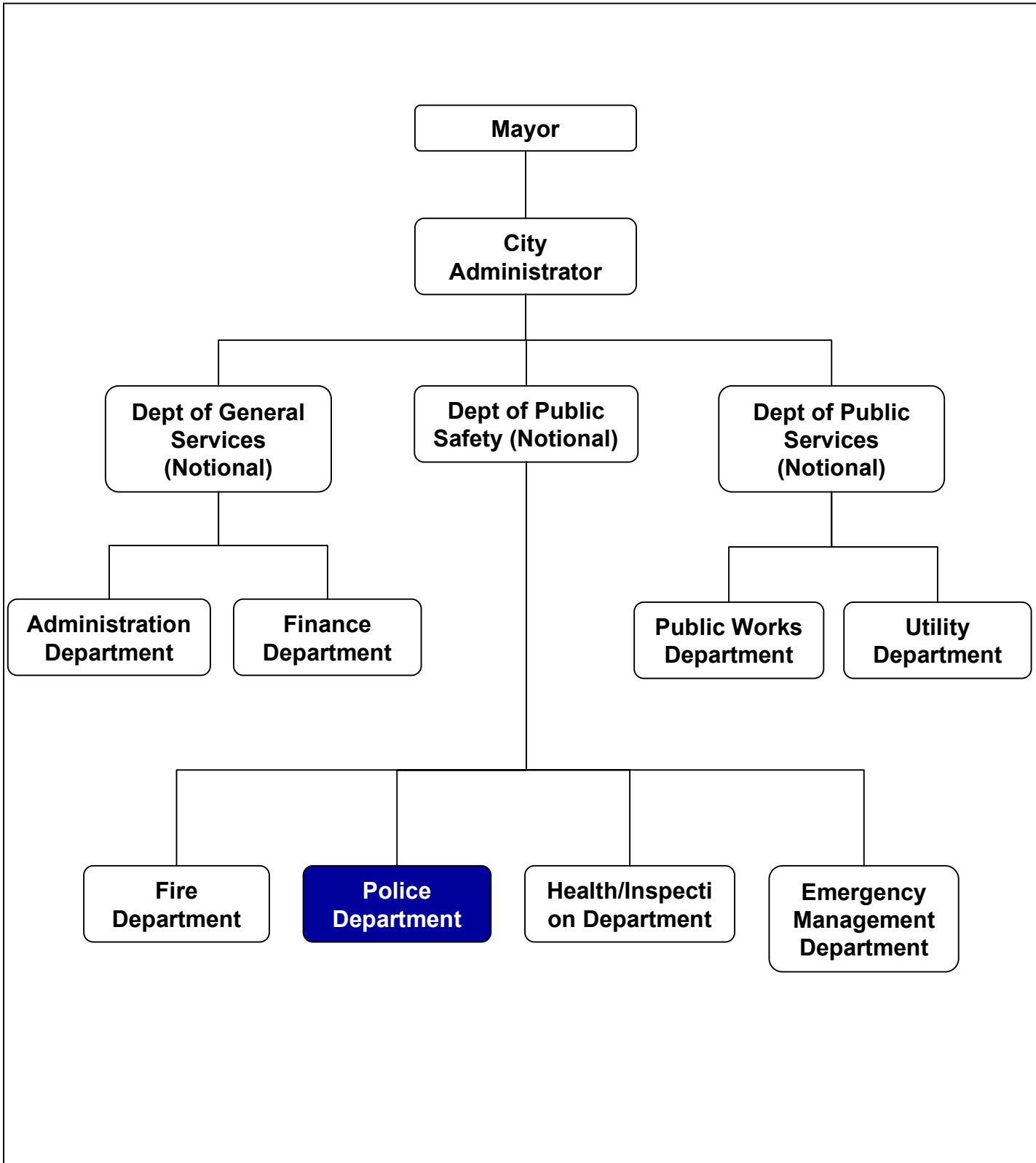
Encourage, foster and create honest and open communication throughout the police department.

-Can Do Versus Can't Do.

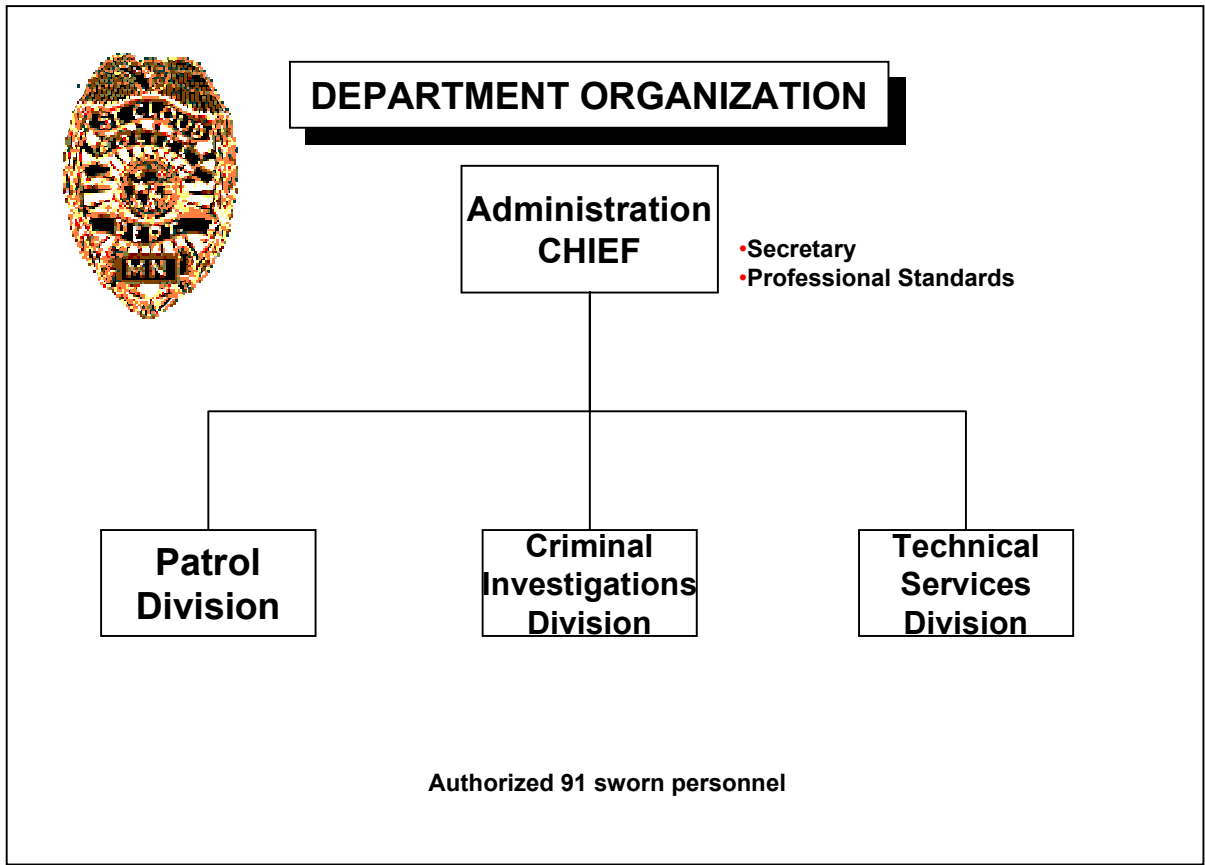
Be a positive role model with proactive, forward thinking vision and a "can do" attitude.

-Be Accountable and Responsible for Your Conduct.

City Organization



Organization

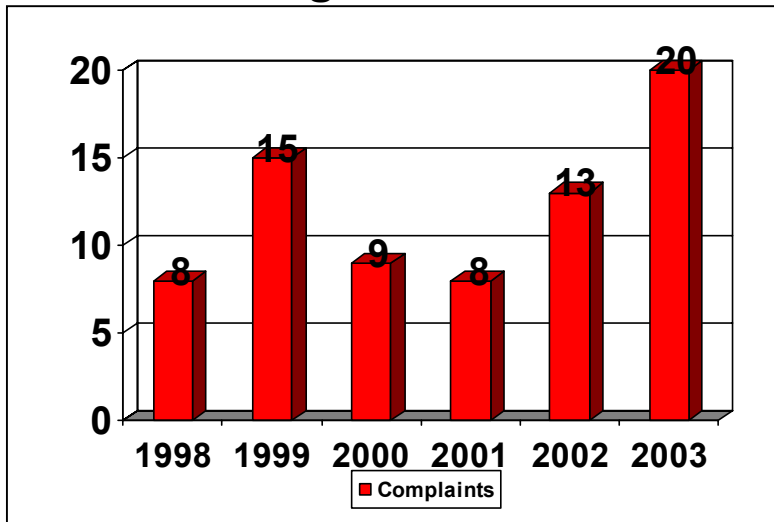


The Police Department

The Chief is responsible for the administration and operations of the Police Department.

The St. Cloud Police Department consists of 91 sworn officers and 21 civilian employees in four divisions: The Administration Division responsible for the following three divisions; Technical Services, Patrol Division, and Criminal Investigations Division. The St. Cloud Police Department is located in the Law Enforcement Center, 807 Courthouse Square, in downtown St. Cloud.

Organization



Professional Standards And the City of St. Cloud Police Citizen's Review Board.

The Office of Professional Standards is staffed by one Sergeant and reports directly to the Chief of Police. The goal for this program is to ensure that the public is receiving police services in a lawful and nondiscriminatory manner. This is done in part through the investigation of citizen's complaints against department members and complaints about police department policy and procedures. The Office of Professional Standards is also often referred to as Internal Affairs. Upon receiving a complaint an investigation takes place by Professional Standards in which all relevant information is collected and witnesses are interviewed. This information is then forwarded to the City of St. Cloud Police Citizen's Review Board.

The City of St. Cloud Police Citizen's Review Board began hearing cases in April of 1998. The purpose and scope of the board as defined in city ordinance 260:00 Subd. 3 is:

(a) To assist the Mayor and the Police Chief to assure the public that peacekeeping services are delivered in a lawful and nondiscriminatory manner.

(b) To provide participatory oversight to the police in the processing and adjudication of citizen's complaints. Citizen review, in conjunction with the police, of complaints against police officers, will assure that complaints are dealt with fairly and with regard for officers and citizens alike.

(c) To make annual reports to the Mayor and the Police Chief. The report shall include at a minimum information concerning the result of cases, and case reviews, as well as initiatives taken by the committee with regard to policy and procedural recommendation, etc.

In 2003 the Board reviewed a total of 20 cases. Since its inception the Board has heard 8 complaints in 1998, 15 cases in 1999, 9 cases in 2000, 8 cases in 2001 and 13 cases in 2002. The board members reviewed the information provided by the Office of Professional Standards and then made a recommendation on each case and the type of discipline, when applicable. The nine-member board includes six non-police members who are citizens of the city of St. Cloud and three police department members. Board meetings are generally held once a month. Board meetings are closed pursuant to Minnesota Statutes 471.705, Subd. 1d(b) (2) excepting members of the board, complaint review administrator, investigators, the Police Chief or his designee, and the Mayor. All board member participate in a training program which includes topic related to police work such as investigations, relevant law, cultural diversity, sexual orientation, disability and emotional impact of abuse. Board members also participate on a ride along with an officer on actual patrol.

Chaplains



ST. CLOUD POLICE DEPARTMENT POLICE CHAPLAIN PROGRAM

Mission Statement:

“Serving those who serve and protect through spiritual, emotional, and physical support.”

Chaplain Service:

1. Support Department personnel and their families in time of need with strict confidence and compassion.
2. Serve as a communication link between persons in crisis and their own spiritual advisors.
3. Coordinate follow-up counseling for those indicating both a need and an interest in such help.
4. Lighten the burden by assisting, when requested, in the performance of tasks which tend to have a greater emotional and/or spiritual, rather than legal implication, e.g. death messages, domestic disturbances, suicide calls, fires, health trauma issues, and spiritual counseling requests.

The Chaplaincy will endeavor to provide 24/7 coverage.

A police chaplain must be ordained with at least five years of experience and ecclesiastically certified, or endorsed by a recognized religious body.

The St. Cloud Police Chaplaincy has five volunteer chaplains. They have become certified with the International Conference of Police Chaplains by attending Annual Training Seminars, Regional Training Conferences, and other educational and training opportunities offered to them within and outside the St. Cloud Police Department. During the last twelve months, the St. Cloud Police Chaplains volunteered over 750 hours of service.

In 2001, the board of directors for Central Minnesota Emergency Services Chaplaincy was organized. This is a non-profit organization. All training and equipment is funded through CMESC. A liaison officer is assigned to the Advisory Board and reports directly to the Chief of

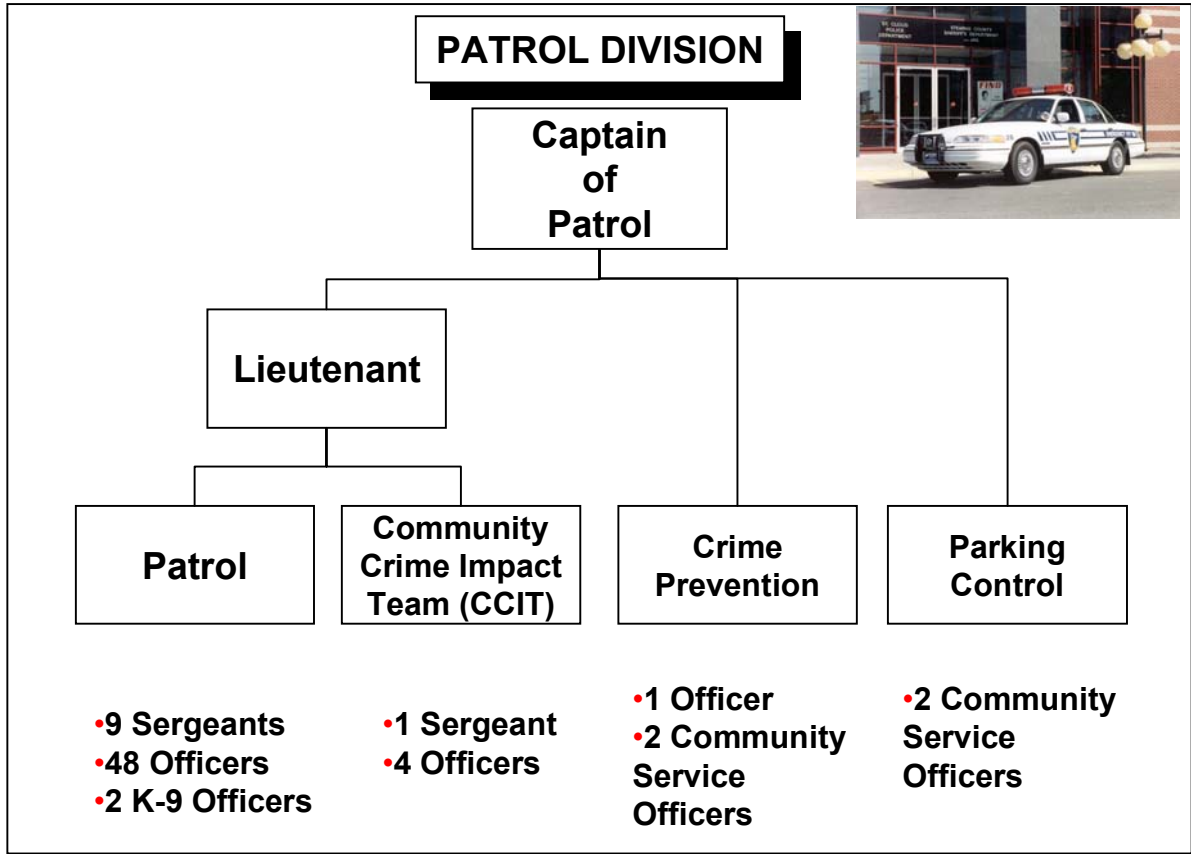


Chaplains

Chaplain Yearly Report April 2003 – April 2004

<u>Activity / Area of Service</u>	<u>Number of Hours</u>
Ride-Along	338.25
Death Notifications	8.0
On-Call Responses	17.5
Emgcy. / Crisis Calls	11.5
Chaplain Meetings	51.5
Workshops / Seminars	137.0
Special Skills Training	28.0
Hospital Visits	4.0
Fund Raising Activities	11.0
Public Speaking	8.0
Retirement Ceremonies	1.0
Religious Services	17.5
Administrative Work	115.0
Consultations	3.5
Total Volunteer Time	751.75

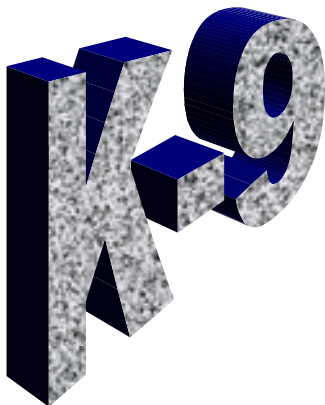
Organization



THE PATROL DIVISION

The Patrol Division is the largest division in the department. The division is responsible for citywide patrol, initial response to all calls for service, and initial investigations. Additionally, the Patrol Division includes the Community Crime Impact Team, K9, Bike Patrol, Crime Prevention, Parking Control, Special Emergency Response Team (SERT), Chaplain, and Reserve Program.

Organization



Jordi

King



ST. CLOUD POLICE DEPARTMENT K-9 PROGRAM

The goal of the St. Cloud Police Canine Unit is to provide trained and certified canine teams to assist the department, surrounding agencies, and the public. These teams are trained in narcotic detection, criminal apprehension, suspect location, and tracking.

For 2003 the canine unit was comprised of the following; Officer Grossback and Jordi (narcotic and patrol dog certified) and Officer Stellmach and King (narcotic certified).

In 2003 we again saw changes in the canine unit. The first being new schedules for the dog teams. Officer Grossback and Jordi worked Wed-Sat from 1800 to 0300. This was done to place the patrol dog on the busier nights and hours. Officer Stellmach and King began the year working Mon-Fri. during the day. This was done to help assist the gang strike force, drug task force, and to begin working at Fed Ex doing package checks. During the summer months Jordi was assigned to a special detail that worked Division Street in town, and King was assigned to the Community Crime Impact Team.

Two things happened to affect the canine unit this year. One was Jordi developing a medical condition in her back. This injury caused her to have to be retired from the canine unit in October. A new dog was purchased and assigned to Officer Grossback. This dog is a German Shepard named Dino and is currently in training for certification. The second was Officer Stellmach being injured. This injury took Officer Stellmach and King off the road for the last 4 months of the year. Both of these events lowered the number of uses on file for the dogs in the later part of the year. With the new dog and Officer Stellmach back at work things should pick up for 2004.

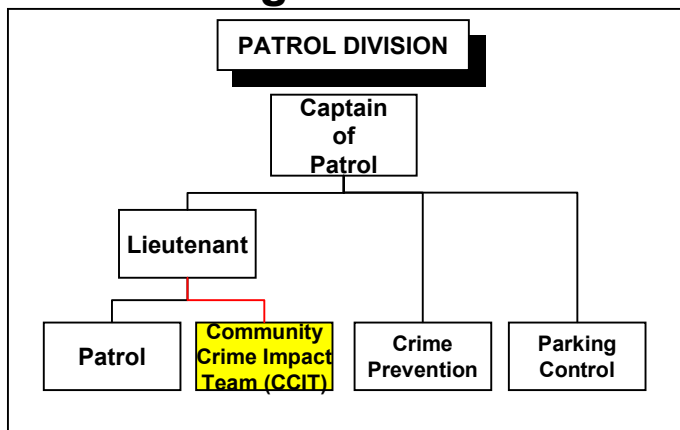
The statistics for the dogs are as follows:

1. 159 narcotic searches
2. 16 patrol dog call outs
3. 8,500 dollars seized
4. Narcotics Seized; Marijuana 20.6 lbs, Meth 10.3 lbs, Crack cocaine 25.9 grams, Heroin 1 gram, Ecstasy 8 grams

There were two major highlights for King this year. In march while working at Federal Express King indicated on a package that when opened contained 18 lbs of marijuana. The second was in July while assisting the drug task force king indicated on a vehicle in a shed, when the vehicle was searched they located 10 lbs of meth. Excellent job by King and Officer Stellmach.

For 2004 we will continue to advance the canine unit. The biggest change for 2004 is the addition of a second patrol dog named Otto. Otto is a male German Shepard, 3 years old donated to the department, and assigned to Officer Stellmach. Upon the completion of their training Canine King will be retired. This will allow a patrol dog on each side of the schedule and should help to protect the officers and citizens of St. Cloud

Organization



The Community Crime Impact Team

During the course of the year, Officers of the CCIT accumulated a total of 423 arrests. This includes Misdemeanor, gross misdemeanor, and felony arrests with 76 of those being narcotics related arrests. Officers also documented 746 traffic violations, including 332 traffic tickets and 414 written warnings. Officers also responded to 847 calls for service

CCIT conducted covert surveillance and arrest operations from SCSU's Move-In day, through the Homecoming celebrations. Officers assisted in dealing with the numerous problems in St. Cloud's college area and South side during this time period. These activities resulted in numerous arrests and helped to reduce the problems in that part of the city, which included noise violations, loud parties, keg violations and underage consumption of alcohol.

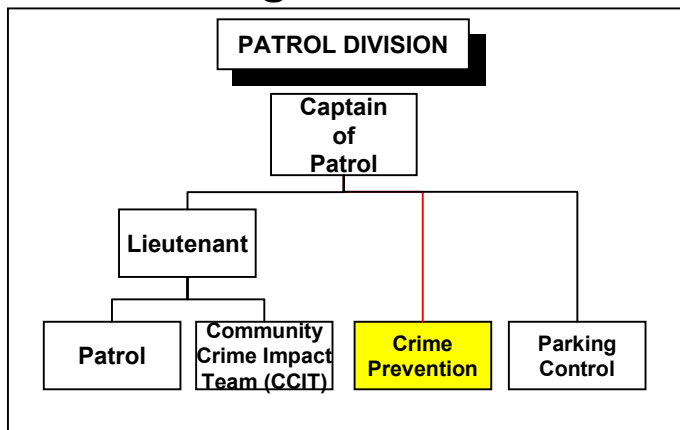
CCIT conducted two separate rounds of alcohol compliance checks and one round of tobacco compliance checks during 2003. These checks were conducted to enforce state laws in reference to selling alcohol and tobacco to minors. These compliance checks also resulted in several arrests and civil penalties.

CCIT conducted training to the licensed establishments that sell alcohol and tobacco. These training sessions were done to assist the businesses in making sure that their employees were complying with all state laws and city ordinances. The training was opened up to all licensed establishments that sold alcohol and tobacco and to city employees that worked seasonally at the Municipal athletic complex and Whitney Senior center.

CCIT assisted Crime-Free Multi Housing and Neighborhood watch groups by providing gang, drug and alcohol talks. The Officers also conducted checks for these groups in areas that were having specific problems.

During the Majority of the year, the CCIT team operated one Officer short. This was due to several Officers in the department being called to active Military service and a shortage of Officers in the department as a whole. The statistics for the year were still up from 2002, demonstrating the effectiveness of this team.

Organization



Crime Prevention

The goals of Crime Prevention are:

To educate the general public, home and business owners in the advantages of planned programs designed to provide protection and reduce the risk of criminal victimization; and to implement and maintain crime prevention and other programs designed for public safety.

In 2003, major accomplishments were:

Establishment of 11 new residential Neighborhood Watches.

Employee and personal safety training was conducted at 18 major and minor businesses thus providing training to approximately 750 St. Cloud workforce members.

The City of St. Cloud participated in National Night Out 2003.

As a Child Passenger Safety Technician, my participation in monthly Child Passenger Safety Clinics and as an independent fitting station resulted in 212 Child Safety Seat inspections conducted during 2003.

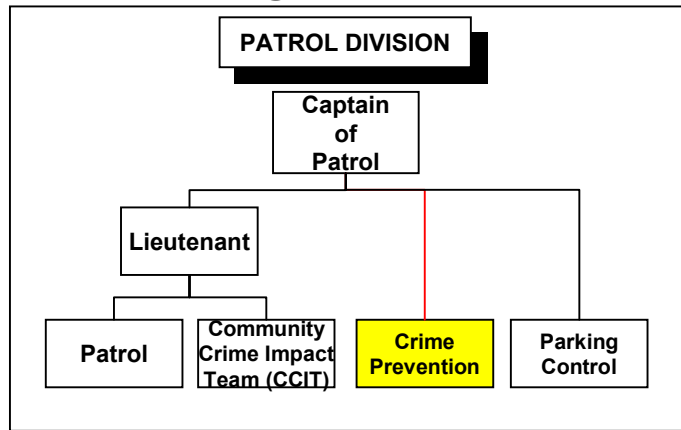
Speed Monitor Awareness Trailers were deployed on 139 days during 2003.

Funds totaling approximately \$5,600 were obtained for department use through small amount grant solicitation.

A video library was established for new generation crime topics including identity theft and Internet safety.

The "File of Life" distribution program provided 6,000 Files of Life to older adults and other individuals with significant medical conditions.

Organization



Crime Free Multi-Housing Program

The Crime Free Multi-Housing Program is an International Program. The program started in Mesa, Arizona in 1992 and has spread to all 50 states and internationally. At this time the program is active in over 1500 cities in the U.S. and in over 115 cities in Minnesota and continues to grow and expand. The Crime Free Program does not imply there IS no crime in a designated area, but rather this is to warn that there can be SERIOUS CONSEQUENCES for any one affiliated with ILLEGAL/CRIMINAL activity. These consequences could include termination of rental agreements. The Crime Free Multi-Housing (CFMH) is a program designed to make Multi-Family dwellings safe and desirable places to live.

The Program uses a unique three-phase approach that ensures friendly techniques will be applied to maintain crime prevention goals. The three phases of the program are.

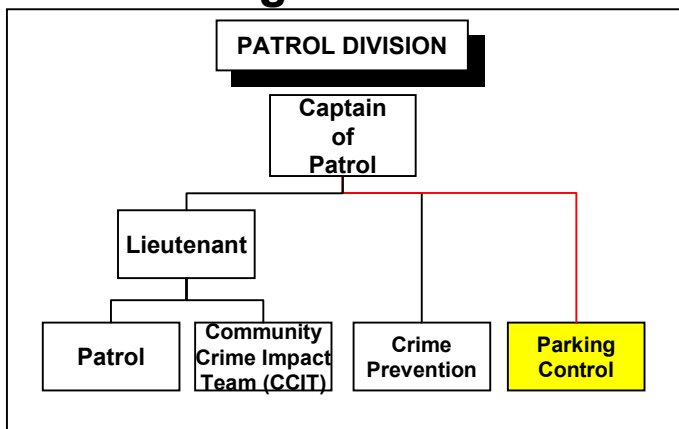
- Phase One: Owner/Management Training
- Phase Two: Minimum Security Assessment of the property
- Phase Three: Resident Training/Crime Watch Meeting



All three Phases of the program must be met before the Property/Complex can be fully certified in the program. St. Cloud currently has 91 Properties Fully certified in the program with over 300 properties active in the program and at various stages of certification. The number of properties getting involved continue to grow and expand in St. Cloud and surrounding communities.

The Crime Free program and the resulting increased coordination and involvement of property owners and managers is making a difference in St. Cloud. The result has been reduced police calls to Crime Free properties.

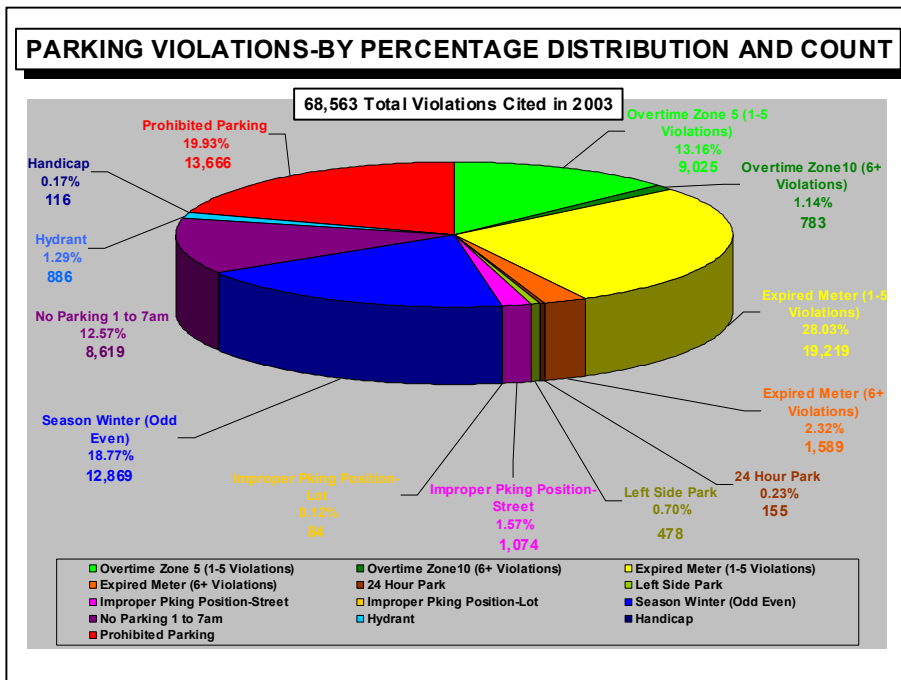
Organization



It is the mission of the Parking Control Division to provide adequate parking and a safe environment for pedestrians and vehicles through aggressive enforcement of the parking ordinances.

In 2003 the Parking Control Division consisted of two full time and nine part time Community Service Officers (CSOs). Four of the part time CSOs are assigned to the midnight shift to enforce parking regulations, especially seasonal calendar violations and assist with towing of vehicles during snow emergencies. Three part time CSOs work day shift to enforce parking regulations at Tech High School and St Cloud State University. Two full time CSOs supervise the part time CSOs and enforce parking regulations in the rest of the City. They also attend meetings involving the Downtown Parking Council, Civic Center events, and the community involving parking problems. Full time CSOs also attend the in person appeal process, handle citizen complaints regarding parking problems, and are responsible for training and evaluating part time CSOs. All personnel are responsible for picking up abandoned bicycles and assisting Police Officers as needed. Parking Control provided assistance with traffic and parking control for two large funerals and various activities at the Civic Center.

In 2003 Parking Control initiated a new procedure to control abandoned and illegally parked bicycles in the downtown area. A Jeep Wrangler with right hand steer was purchased which will have greater capabilities in snow for snow emergencies. Two part time Parking Control CSOs were hired as Police Officers. Full time CSOs were assigned cell phones so they could be contacted at any time.



S.E.R.T

(Special Emergency Response Team)



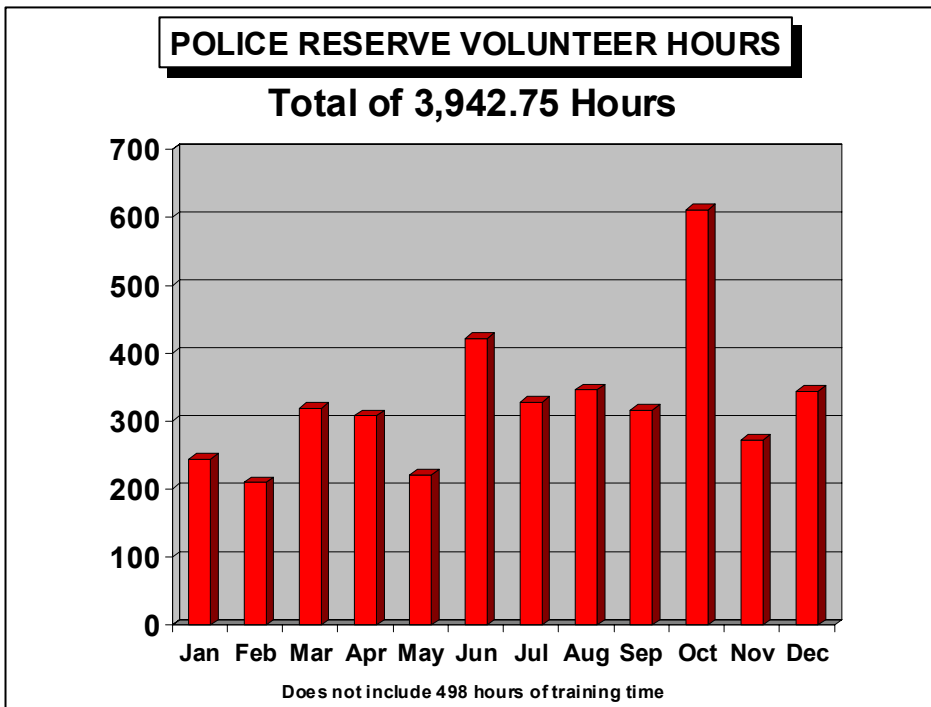
Mission:

The safety and preservation of all human life is the St. Cloud Police Department's primary functional objective. The S. E. R. T. will accomplish this objective by acting as a departmental support unit specifically trained and equipped to resolve critical, high risk situations.



In 2003 SERT assisted the GSF in apprehending a murder suspect by serving a search warrant and apprehending a known gang member.

Organization

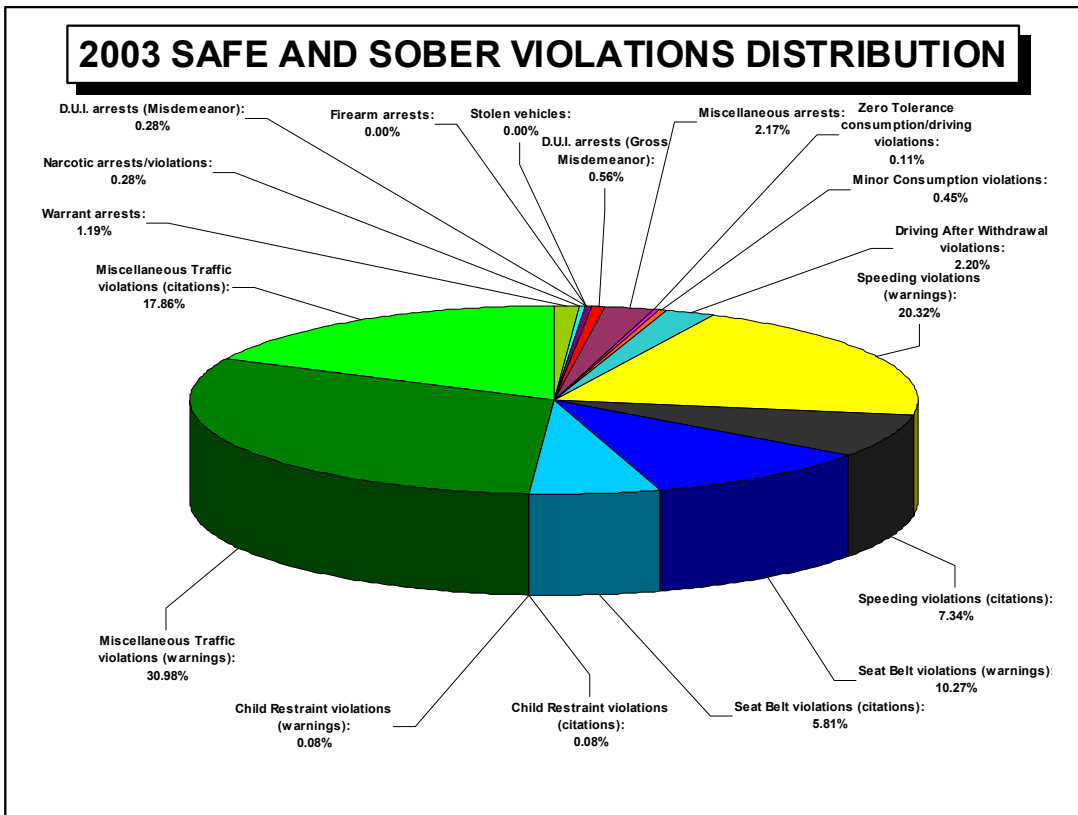


St Cloud Police Department Reserve Program

The Reserve Program is a volunteer organization dedicated to the goal of assisting the Police Department with trained, unarmed, and uniformed volunteer officers.

The Reserve consists of 25 members, male and female, including a captain, two sergeants, and up to 22 patrol officers. All member work directly through and with the Police Department. There is an appointed liaison officer and assistant liaison officer that are full-time police officers. The liaisons report to the Captain of Patrol and ultimately to the Chief of Police. All members of the Reserve are carefully screened including background investigations before being sworn in by the city. They are given intensive training and attend monthly meetings. The Reserves were a crucial part of major events in 2003, assisting with the annual Wheels, Wings, and Water Festival, 4th of July, SCSU homecoming, and riding along with full-time officers during peak hours of the night. In 2003 the Reserves contributed 3943 hours of volunteer service to the community of St Cloud, as well as, 498 hours of in-service training.

Safe and Sober



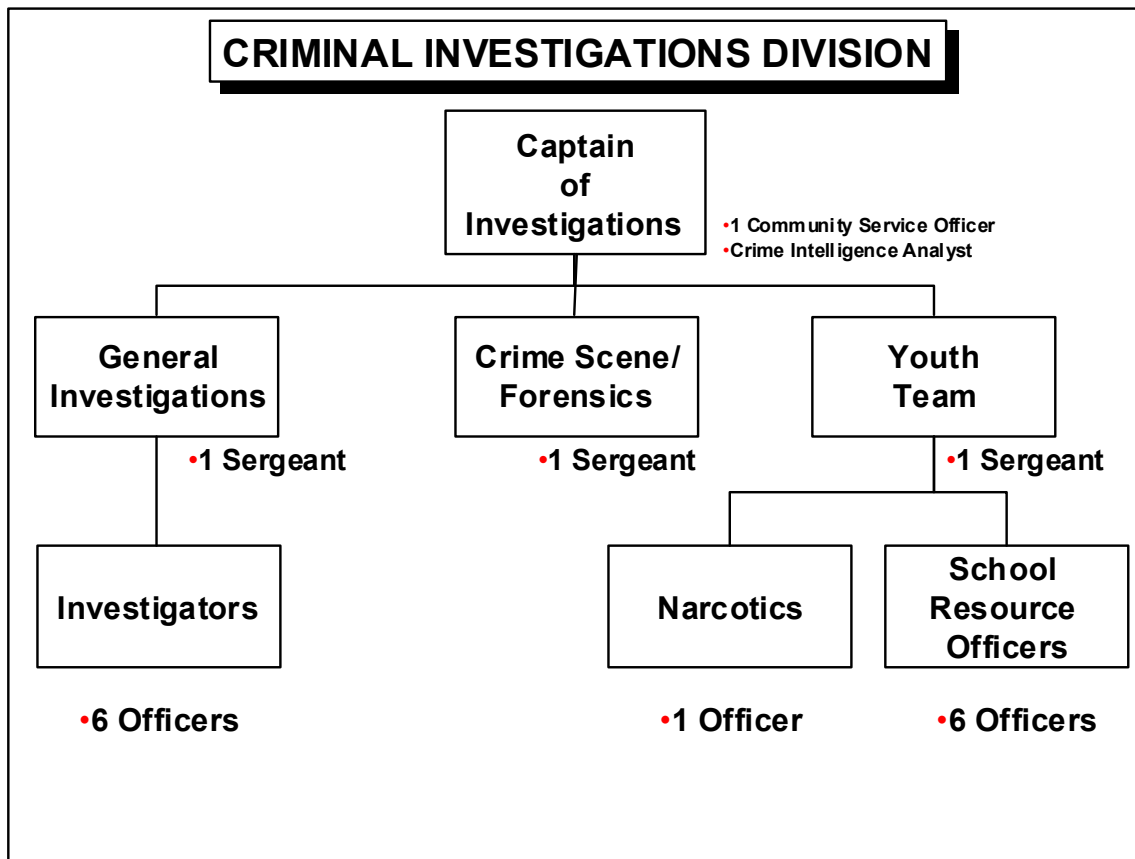
SAFE AND SOBER TRAFFIC ENFORCEMENT EFFORTS

The following information relates to the efforts put forth during all of the various traffic enforcement waves during the 2003 Safe & Sober year. This is a combined list of warnings, citations and arrest information. Additionally, this information lists budget information, hours worked, miles patrolled, number of vehicles stopped and the seat belt compliant averages during the seat belt surveys.

<u>GENERAL INFORMATION DESCRIPTION</u>	<u>TOTAL</u>
Overtime hours worked:	978.25
Miles patrolled:	7,004
Vehicles stopped:	1,741
Vehicles forfeited:	4
Seat belt usage before each enforcement wave:	68.5% (Avg.)
Seat belt usage after each enforcement wave:	74.5% (Avg.)
Number of people arrested & taken into custody:	107
Grant money allotted by MN Dept of Public Safety:	\$45,000.00
Grant money used by St Cloud Police Dept:	\$45,000.00

<u>WARNING / CITATION / ARREST INFORMATION</u>	<u>TOTAL</u>
Miscellaneous Traffic violations (warnings)	1098
Speeding violations (warnings)	720
Miscellaneous Traffic violations (citations)	633
Seat Belt violations (warnings)	364
Speeding violations (citations)	260
Seat Belt violations (citations)	206
Driving After Withdrawal violations	78
Miscellaneous arrests	77
Warrant arrests	42
D.U.I. arrests (Gross Misdemeanor)	20
Minor Consumption violations	16
Narcotic arrests/violations	10
D.U.I. arrests (Misdemeanor)	10
Zero Tolerance consumption/driving violations	4
Child Restraint violations (warnings)	3
Child Restraint violations (citations)	3
Firearm arrests	0
Stolen vehicles	0
Total Violations	3544

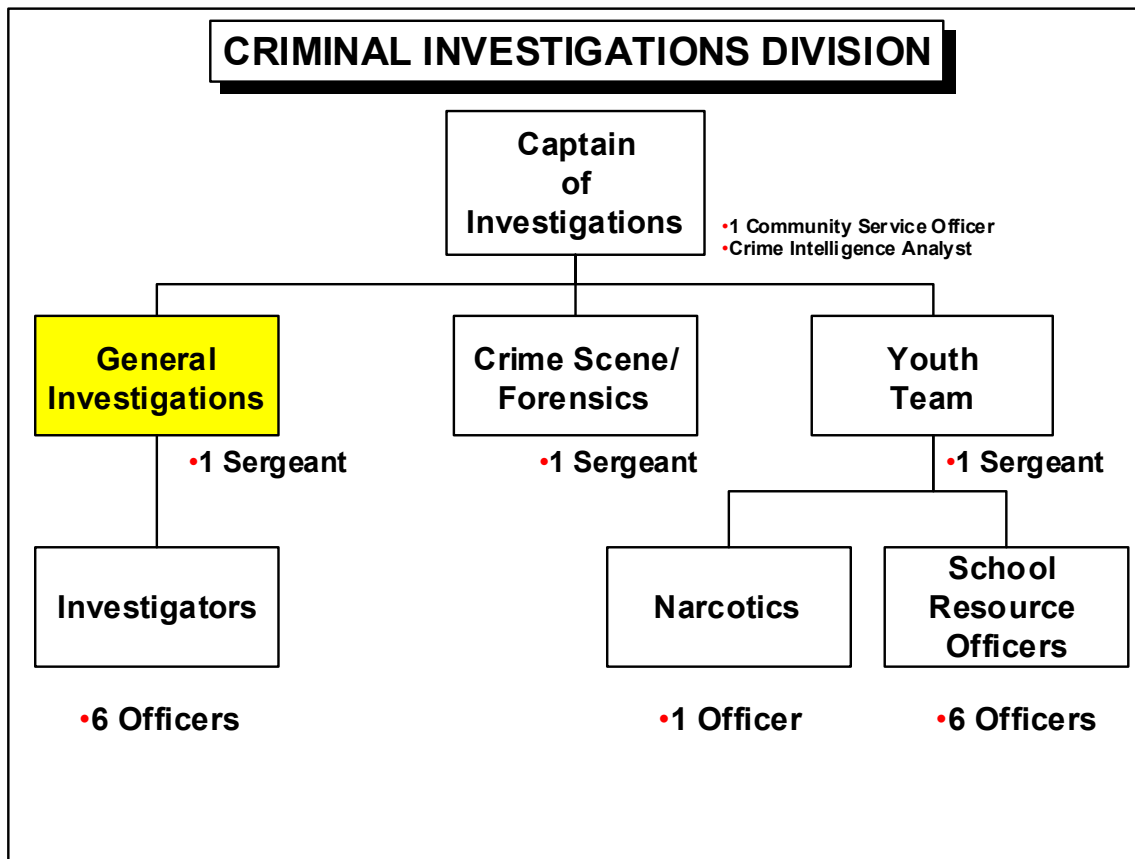
Organization



CRIMINAL INVESTIGATIONS

The Criminal Investigation Division is comprised of two major units, the Investigative Unit and the School Liaison Unit. A Captain, with a Sergeant in charge of each respective unit currently heads the Division. Additional personnel include the Crime Lab, staffed by a Sergeant, a civilian Crime Analyst, and an officer assigned to the Central Minnesota Major Crime Investigation Unit (MCIU), Drug Task Force (DTF), and a part-time Clerical Technician are all within the Division command.

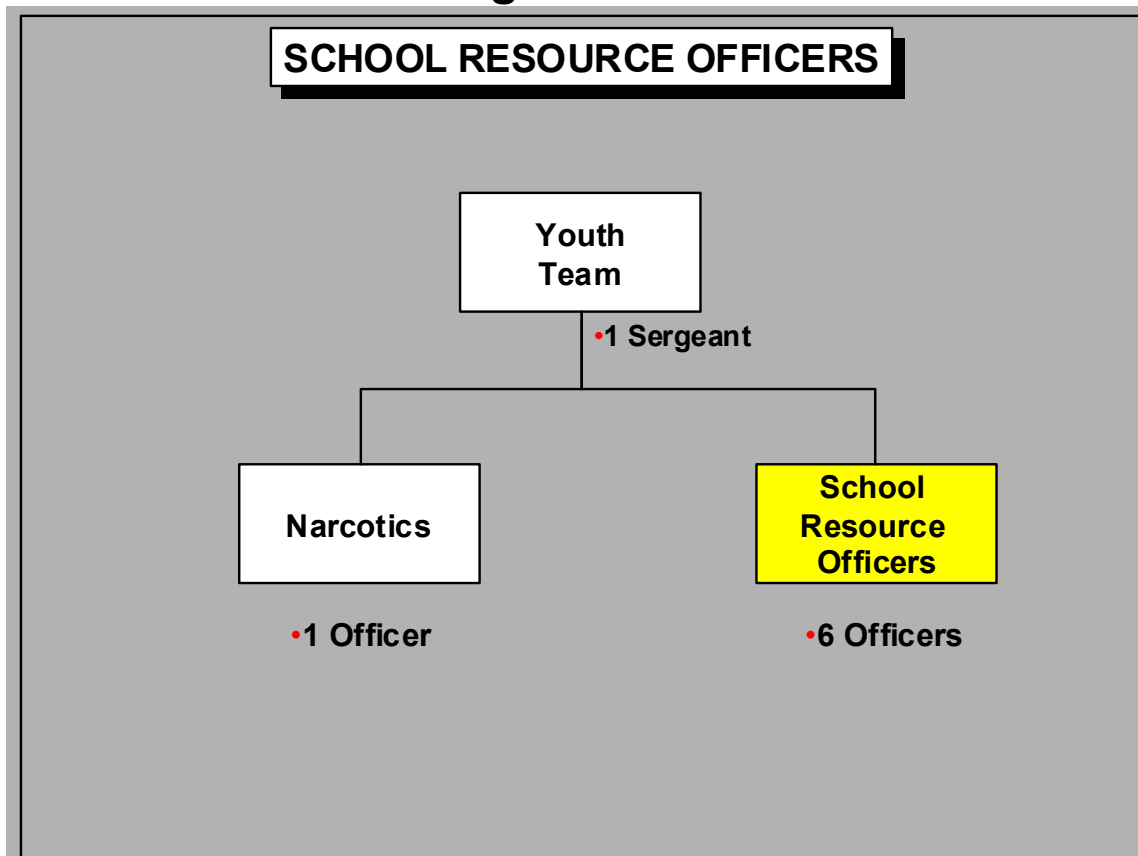
Organization



GENERAL INVESTIGATIONS

The Criminal Investigation Division investigative component consists of a team of six (6) officers supervised by one (1) sergeant who conduct investigations on cases originally received by the Patrol Division or those cases of physical or sexual abuse reported to Stearns, Benton, or Sherburne County Human Services or other mandated abuse reporters. The investigative unit alone worked on over 347 cases assigned in 2003, one of which was a major homicide investigation, that required assignment due to geographical issues, expertise, or time commitments. One officer and one supervisor are on-call for the Division at all times to facilitate quick response to crime situations needing investigative support. The officers of the investigative unit are trained in death scene investigation, forensics identification and collection, photography, interviewing skills with adults and children, drafting search warrants and administrative subpoenas.

Organization



SCHOOL RESOURCE OFFICERS

The School Resource Officer (SRO) team consists of six (6) officers and one (1) sergeant. The officers are currently assigned to District 742 schools including St. Cloud Apollo and Technical High Schools, North and South Junior High Schools, and the St. Cloud Area Learning Center. During the 2002/2003 school year the D.A.R.E. program was taught in eight St. Cloud area schools with 702 students completing the program.

During the summer of 2003, the team attended School Resource Officer (SRO) training. The SRO program offers unique opportunities for law enforcement and education to work collaboratively to enhance the safety of the educational environment. In addition to performing investigative activities of incidents occurring at school, home or as reported by mandated reporters in the junior and senior high schools, each officer is assigned as a resource to several elementary schools.

SCPD Crime Lab

SCPD CRIME LAB GOALS

- Provide basic forensic crime laboratory services to the St. Cloud police department and forensic assistance to requesting law enforcement agencies.
- Support investigative techniques with proper collection, handling, and examination of items declared evidence.
- Provide forensic and crime scene training to the St. Cloud Police Department and other law enforcement agencies requesting training assistance.
- Explore new technology to assist in the investigation of crimes and in the examination of evidence.



BLOOD SPATTER/DROPPINGS NOTED AT THE SCENE OF A HOMICIDE, ST CLOUD, JANUARY 2003.



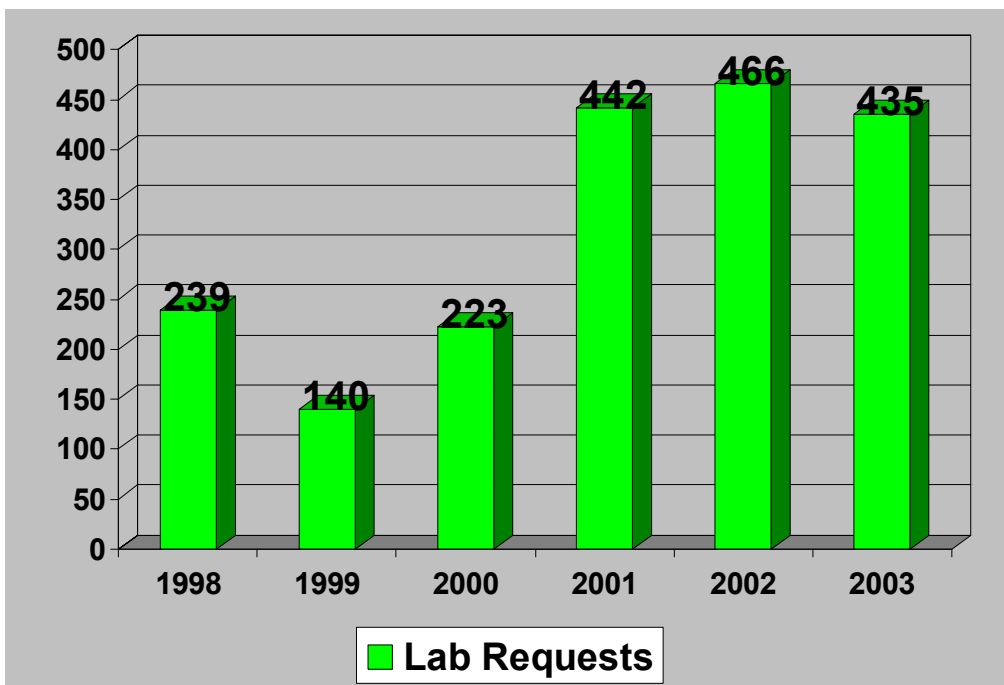
FOOTPRINT LOCATED AT THE SCENE OF A HOMICIDE IN THE CITY OF ST. CLOUD, JANUARY 2003. FOOTPRINT WAS EVENTUALLY IDENTIFIED.

PIPEBOMB RECOVERED AT A ST. CLOUD APARTMENT COMPLEX, 2003.

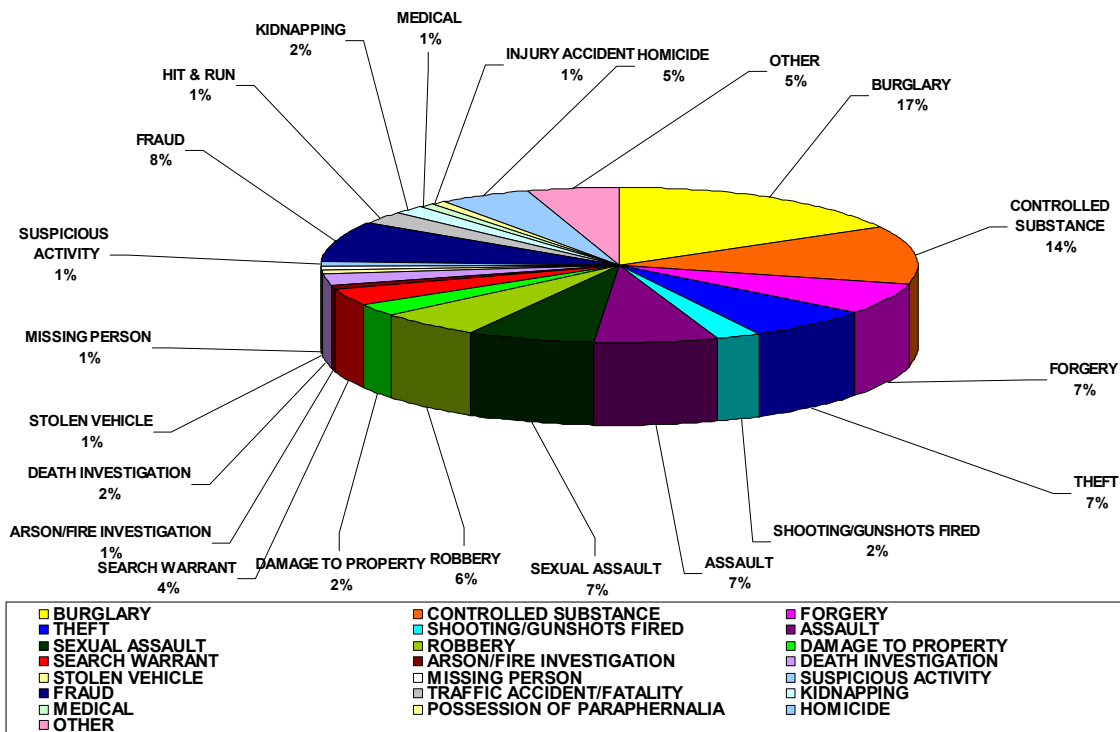


SCPD Crime Lab

LAB REQUESTS BY YEAR 1998-2003

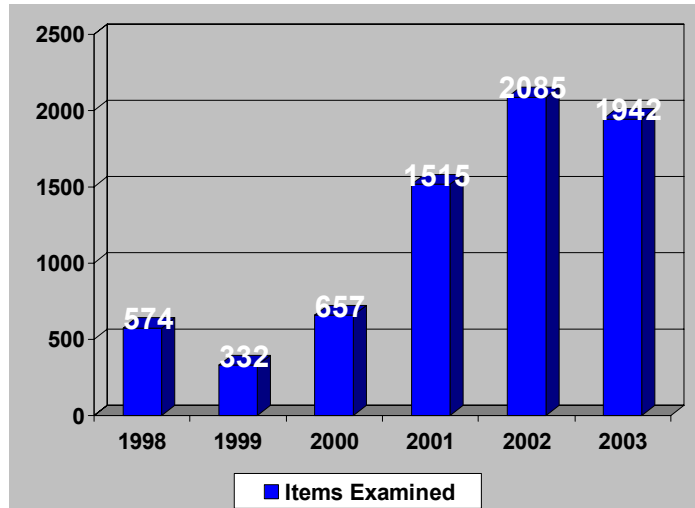


LAB REQUESTS BY OFFENSE TYPE 2003



SCPD Crime Lab

NUMBER OF ITEMS EXAMINED BY YEAR 1998-2003



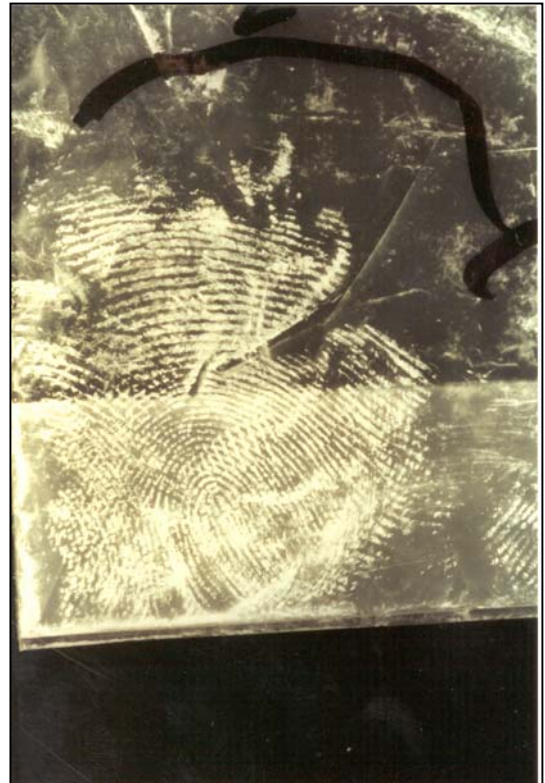
Agencies Assisted

- BENTON COUNTY ATTORNEY'S OFFICE (3)
- BENTON COUNTY SHERIFF'S DEPARTMENT (12)
- CENTRAL MINNESOTA DRUG TASK FORCE (18)
- CROSBY POLICE DEPARTMENT (1)
- FULDA POLICE DEPARTMENT (1)
- HERON LAKE/OKABENA POLICE DEPARTMENT (1)
- JACKSON POLICE DEPARTMENT (1)
- MINNESOTA BUREAU OF CRIMINAL APPREHENSION –ST. PAUL/BEMIDJI OFFICES (1)
- MINNESOTA GANG STRIKE FORCE – CENTRAL (ST. CLOUD) (25)
- MOUNTAIN LAKE POLICE DEPARTMENT (1)
- NOBLES COUNTY SHERIFF'S DEPARTMENT (2)
- RICHMOND POLICE DEPARTMENT (1)
- SARTELL POLICE DEPARTMENT (5)
- SAUK RAPIDS POLICE DEPARTMENT (6)
- ST. CLOUD CITY ATTORNEY'S OFFICE (2)
- ST. CLOUD FIRE DEPARTMENT (2)
- ST. CLOUD POLICE DEPARTMENT (321)
- SLAYTON POLICE DEPARTMENT (1)
- SHERBURNE COUNTY SHERIFF'S DEPARTMENT (3)
- STEARNS COUNTY ATTORNEY'S OFFICE (11)
- STEARNS COUNTY SHERIFF'S DEPARTMENT (13)
- WAITE PARK POLICE DEPARTMENT (1)
- WRIGHT COUNTY ATTORNEY'S OFFICE (1)
- CIVIL REQUEST OR OTHER (LAW FIRM, ETC) (2)

FINGERPRINT EXAMINATIONS RESULTING IN IDENTIFICATIONS

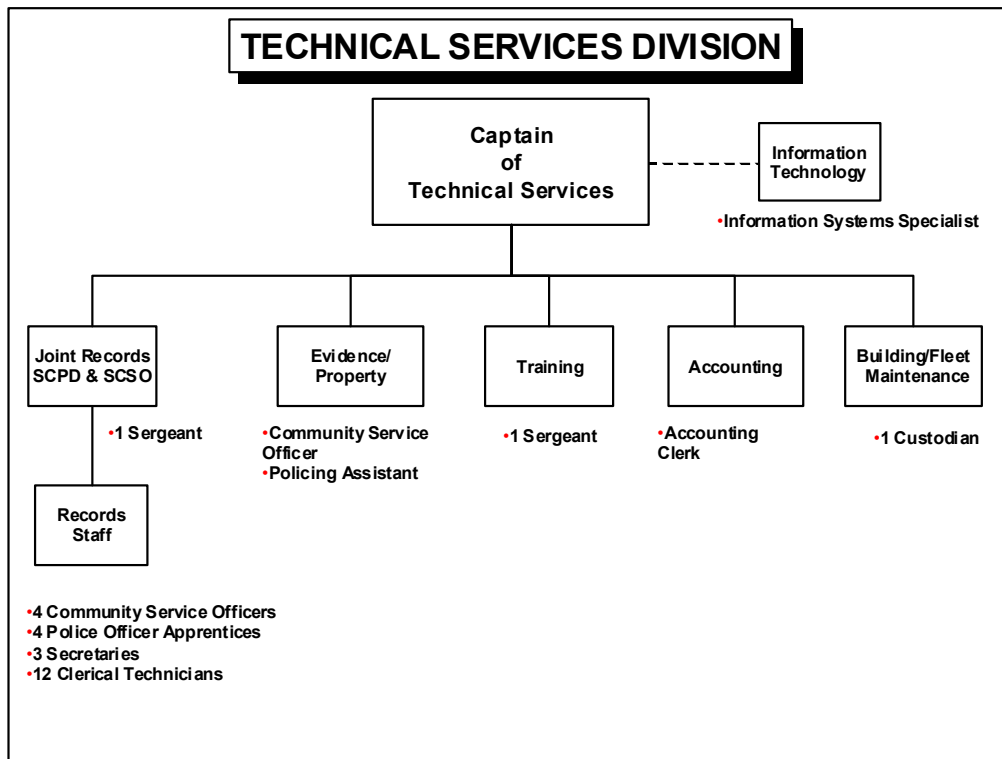
FORGERY	20
NARCOTICS/CONTROLLED SUBSTANCE	15
KIDNAPPING	6
BURGLARY	6
HOMICIDE	4
THEFT – PERSONAL PROPERTY	4
RECOVERED STOLEN PROPERTY	2
FALSE INFO/FALSE NAME TO POLICE	2
SHOOTING/GUNSHOTS FIRED	1
ASSAULT – SEXUAL	1
UNKNOWN	1
TOTAL	62

*** OVER 7,500 FINGERPRINT COMPARISONS COMPLETED ***



SAME FINGERPRINT USING DIFFERENT DEVELOPMENT TECHNIQUES. FINGERPRINT ON LEFT WAS DEVELOPED USING SUPERGLUE AND ARDROX. FINGERPRINT ON RIGHT WAS DEVELOPED USING ONLY SUPERGLUE. FINGERPRINT WAS FOUND ON A PLASTIC BAGGIE CONTAINING MARIJUANA SUBMITTED BY THE GANG STRIKE FORCE.

Organization



TECHNICAL SERVICES DIVISION

The Technical Services Division is responsible for the administrative and technical support for all areas within the Department. This includes such areas as:

- vehicle fleet maintenance,
- software administration,
- overseeing the department budget,
- coordinating training for all members of the department,
- maintaining evidence and property associated with criminal investigations,
- staffing and operating a customer service/information desk,
- maintain and issue for all equipment used by the department,
- reviewing and responding to request for data or information from the public,
- media liaison and public information dissemination,
- Liaison with 3 county prosecutors, City of St Cloud prosecutor and 3 county courts.
- Liaison with 3 county human services departments,
- Liaison with 3 county medical examiner's offices.

The Records Section of the Technical Services Division will continue to process and store the incident and criminal records for the Stearns County Sheriff's Office, as part of an ongoing joint cooperation initiative.

The Technical Services Division in an ongoing effort to streamline and manage resources is restructuring the supervisory areas of responsibility during 2004. The three major changes are:

- The Captain of Technical services will manage the Records and Information Desk Sections, utilizing the full-time Secretary and full-time CSO to supervise in those areas.
- The Sergeant of Technical services will be responsible for the Evidence/Property Section and continue as the departments Administrator of Software Systems.
- The Training Sergeant will supervise the finance clerk and continue to coordinate the training programs within the police department.

Organization

RECORDS SECTION

Items of interest include:

The St. Cloud Police Department started 62,371 Initial Crime Reports (ICR). Of those ICRs the records staff did data entry on 42,743.

2233 Misdemeanor and Gross Misdemeanor Warrants for arrest were received for entry into NCIC.

2259 statements of persons involved in criminal investigations were transcribed.

5925 investigative narrative reports were transcribed

Approximately 2,724 suspense files were resolved in 2003.

INFORMATION DESK

From 01/01/2003 to 12/31/2003 the Information Desk processed and completed the following work:

1. ICR's generated by Front Desk staff = 3,353
2. Gun permit applications processed = 1243
3. Taxi Cab applications processed = 75
4. Predatory Offender registration = 351
5. Background Checks (not to include window inquiries) = 2,292
6. Accident report requests = 1,245
7. Accessing/printing/redacting report requests
8. Total amount of deposits for the Information Desk register =
SCPD \$17,394.27
SCSO \$ 823.01

Organization

PROPERTY SECTION

2003 Evidence Room Report

GENERAL

The Property Section collected and initially processed over 15,500 new pieces of evidence during the year.

This is a slight decrease from the previous year (about 3 ½%). This can be attributed to a change in policy whereby alcohol related containers in cases are no longer being retained or entered into the system.

FIREARMS

37 firearms of various types (rifles, shotguns, handguns) were taken in as evidence in cases involving criminal activity.

CURRENCY

\$172,249 in cash was taken in as evidence. Of this amount, \$116,817 was confiscated in one case.

DRUGS

There were 410 cases in which drugs were taken as evidence and the arrest, buy, or confiscation was directly drug related.

BCA LAB ANALYSIS REQUESTS

238 requests for Bureau of Criminal Apprehension lab analysis were processed and sent.

Organization

Minnesota Gang Strike Force



The Minnesota Gang Strike Force was created to identify, investigate, arrest, and prosecute gang members engaged in criminal activity in the State of Minnesota. The Central Minnesota Regional office is comprised of one sergeant and one officer from the St. Cloud Police Department, as well as Deputies from Benton, Sherburne, and Stearns County Sheriff's offices.

The primary goals of the MGSF are:

Target for prosecution individuals who are most criminally active within a gang or who hold leadership or recruitment positions. The key here is "criminal gang activity." The MGSF targets those who benefit from this gang activity, and does not target young people because of their physical appearance.

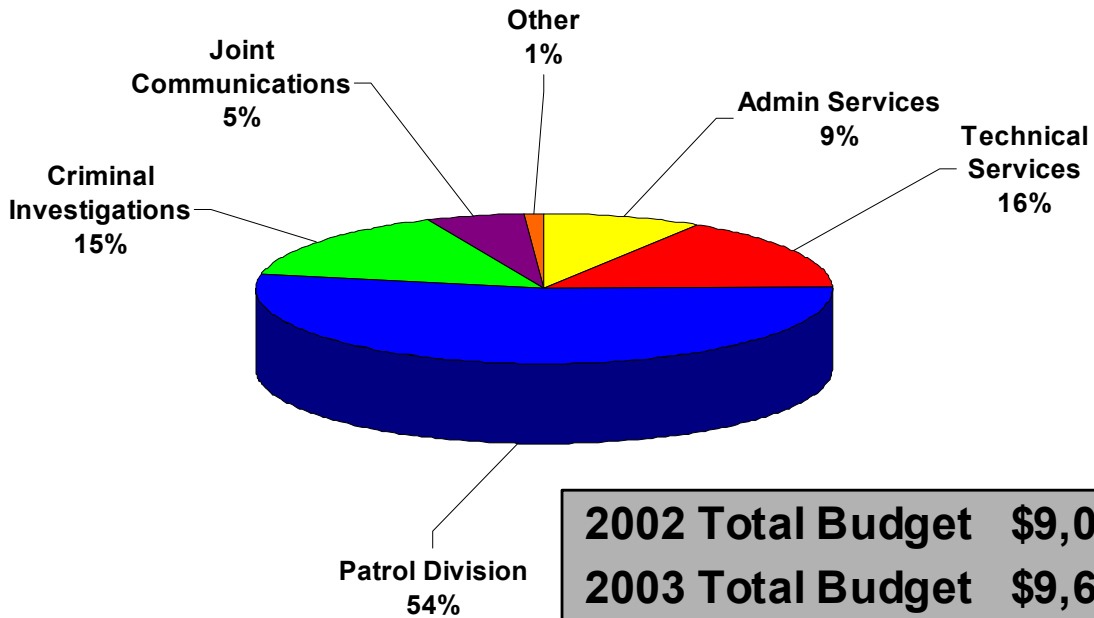
- To coordinate proactive, long-term investigations on targeted gang members.
- To react promptly to requests for assistance from other law enforcement agencies.
- To provide peace officers and prosecutors throughout Minnesota with training on tactics and techniques for investigating and prosecuting gang crimes.
- To obtain information and intelligence regarding gang membership and related criminal activity and share that information with other law enforcement agencies in the state.
- To ensure that the community receives information about plans, activities, and decisions of the Criminal Gang Oversight Council through regular meetings with the Indian Affairs Council, the Council on Affairs of Chicano/Latino People, the Council on Black Minnesotans, and the Council on Asian-Pacific Minnesotans, and to ensure that the position of the Councils on Gang Strike Force activities is then heard by the MGSF Oversight Council.

Investigations	121
Arrests	175
Convictions	119
Pending	50
Seizures	Crack Cocaine 2.9 oz
	Cocaine 2.5 oz
	Marijuana 12.75 lbs
	Methamphetamine 15.8 oz
	Ecstasy 1.5 oz
	Firearms 5
Total Gang Members	706
Total Confirmed	205
Search Warrants	42

Budget

BUDGET DISTRIBUTION-2003

(Based on annual revised budget as of 19 Feb 2004)



2002 Total Budget \$9,024,500

2003 Total Budget \$9,688,900

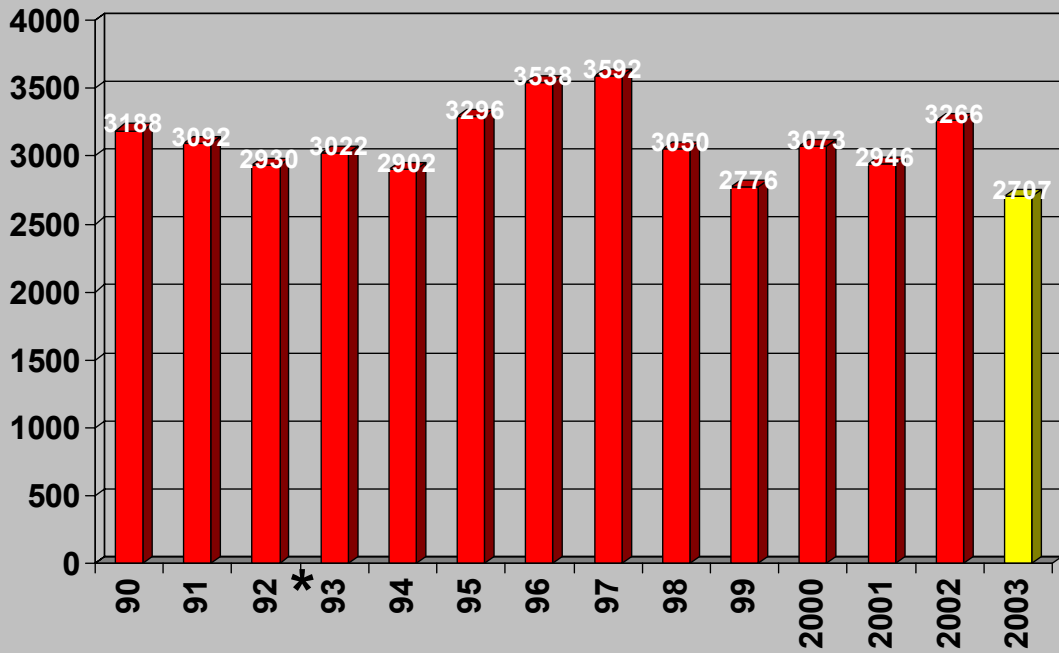
Increase from 2002 \$664,400



The St. Cloud Police Department's budget for fiscal year 2003 was \$9,688,900. This is a 7.36% budget increase from 2002. The budget was distributed to the areas depicted above. The City of St. Cloud pays one half of the cost for the emergency communications system managed by the Stearns County Sheriff's Office.

The largest increase (in dollars) occurred in the Patrol Division with an increase of \$292,900. The Criminal Investigations Division had the largest percentage increase (15.42%) due to increased personnel costs and capital outlay for new vehicles deferred from 2001 and 2002. Due to a requirement to cut the City budget, the Police Department made additional cuts midyear reducing Administrative Services and training expenditures by 3.5%.

Part I Offenses Trend



* Est-All assaults were improperly coded as Pt II Other Assaults

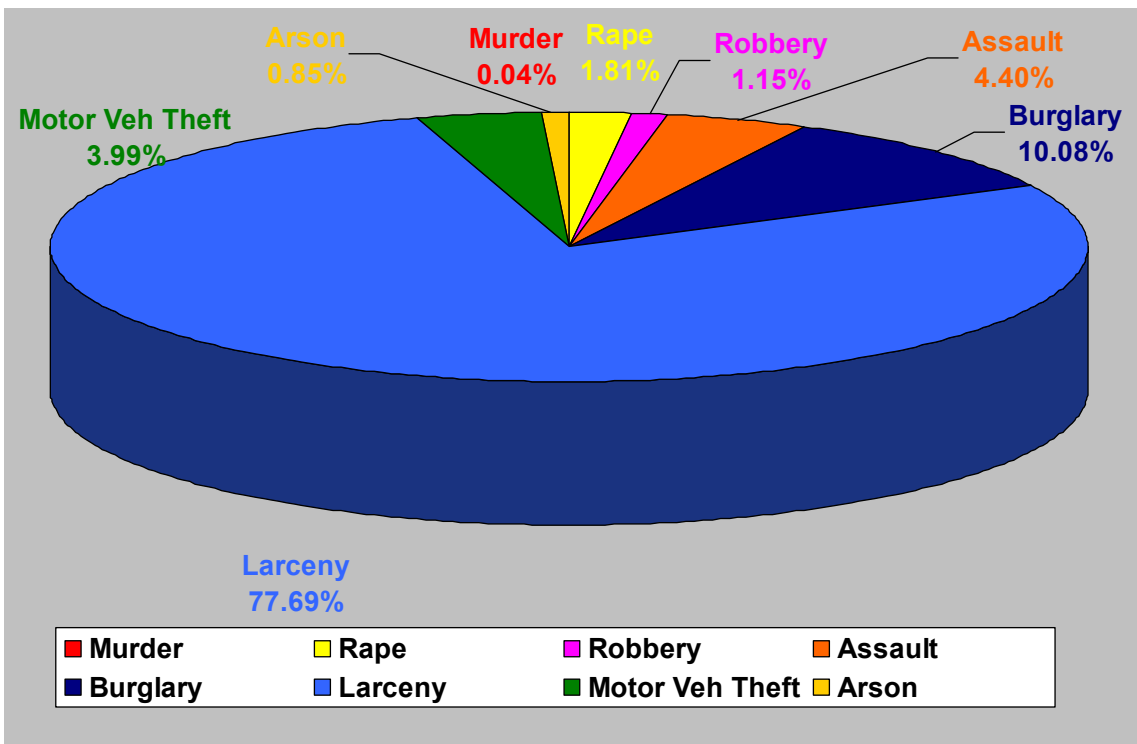
Of all the reportable crimes, the most serious are tracked as Part I offenses. Part I offenses, as defined by the Federal Bureau of Investigation, are: Murder, Rape, Robbery, Assault, Burglary, Larceny, Motor Vehicle Theft and Arson. In 2003 there were 2,707 Part I offenses committed in St. Cloud distributed as shown below:

Annual Return of Offenses Reported and Cleared 2003 Part I Crimes

	Offenses			Offenses Actual	Crime Rate	Cleared By Arrest		Cleared By Arrest Juvenile	
	Known or Reported	%	Number			%	Number	%	Number
Murder	1	0.00	0	1	1.66	100.00	1	100.00	1
Rape Total	49	0.00	0	49	81.24	38.78	19	2.04	1
Forcible	49	0.00	0	49	81.24	38.78	19	2.04	1
Attempted	0	N/C	0	0	0.00	N/C	0	N/C	0
Robbery Total	31	0.00	0	31	51.40	32.26	10	3.23	1
Firearm	8	0.00	0	8	13.26	12.50	1	0.00	0
Knife/Cutting	4	0.00	0	4	6.63	25.00	1	0.00	0
Other Weapon	11	0.00	0	11	18.24	45.45	5	0.00	0
Strongarm	8	0.00	0	8	13.26	37.50	3	12.50	1
Assault Total	119	0.00	0	119	197.31	72.27	86	10.08	12
Gun	5	0.00	0	5	8.29	60.00	3	0.00	0
Knife/Cutting	20	0.00	0	20	33.16	65.00	13	20.00	4
Other Weapon	49	0.00	0	49	81.24	65.31	32	8.16	4
Hands, Feet, Etc	45	0.00	0	45	74.61	84.44	38	8.89	4
Burglary Total	273	0.00	0	273	452.65	12.45	34	2.56	7
Forced Entry	132	0.00	0	132	218.86	9.85	13	0.76	1
Unlawful Entry	136	0.00	0	136	225.49	15.44	21	4.41	6
Attempted	5	0.00	0	5	8.29	0.00	0	0.00	0
Larceny Total	2103	0.14	3	2100	3481.89	30.76	646	8.81	185
Auto Theft Total	108	0.93	1	107	177.41	17.76	19	0.93	1
Autos	99	1.01	1	98	162.49	19.39	19	1.02	1
Trucks/Buses	3	0.00	0	3	4.97	0.00	0	0.00	0
Other Vehicles	6	0.00	0	6	9.95	0.00	0	0.00	0
Arson Total	23	0.00	0	23	38.14	17.39	4	13.04	3
Part I Total w/o Arson	2684	0.15	4	2680	4443.56	30.41	815	7.76	208
Part I Total w/ Arson	2707	0.15	4	2703	4481.70	30.30	819	7.81	211

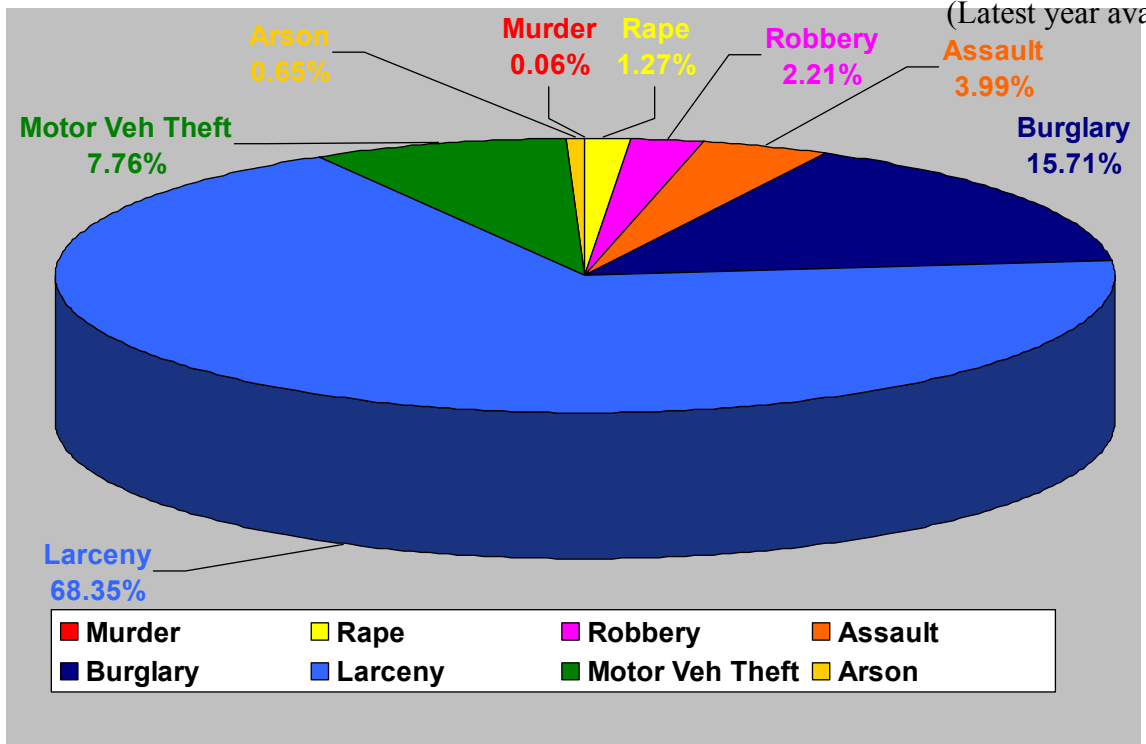
Part I Offenses

ST CLOUD PART I CRIMES DISTRIBUTION 2003

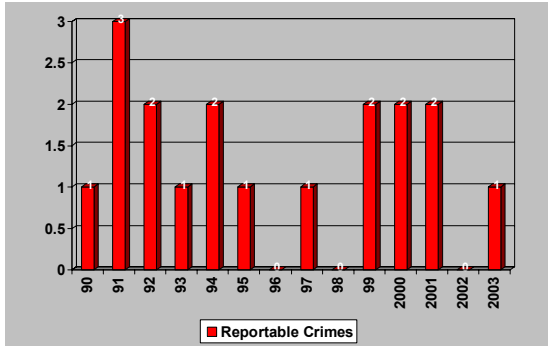


MINNESOTA PART I CRIMES DISTRIBUTION 2002

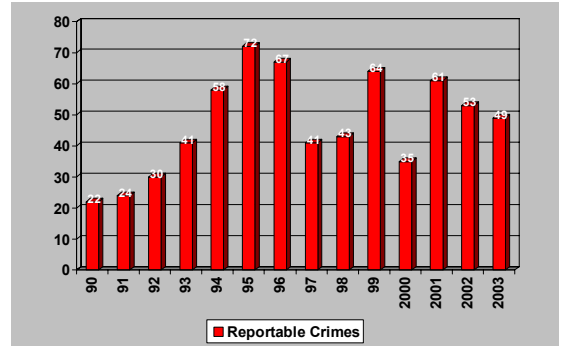
(Latest year available)



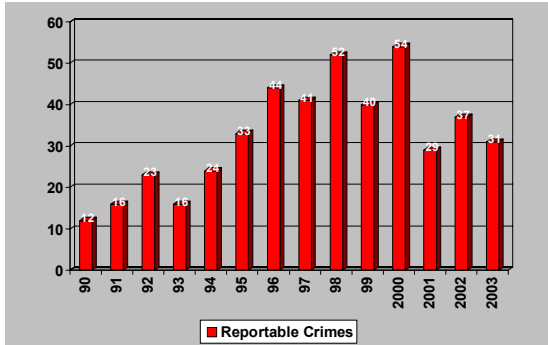
MURDER 1990-2003



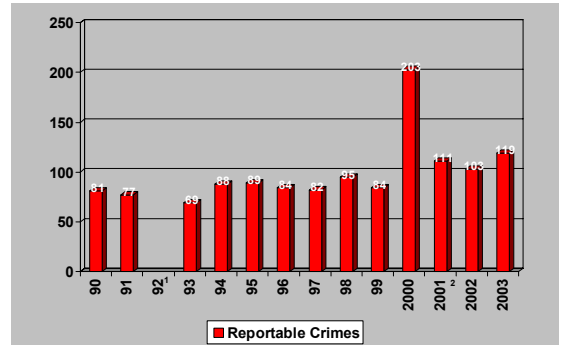
RAPE 1990-2003



ROBBERY 1990-2003

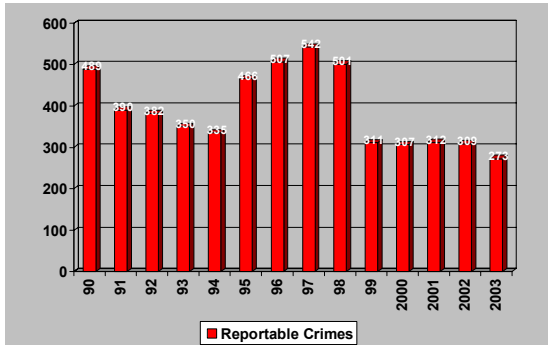


AGGRAVATED ASSAULT 1990-2003

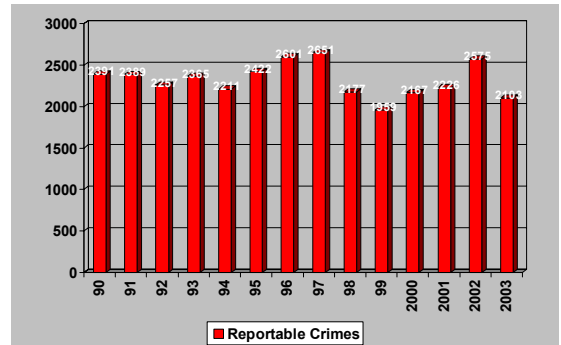


¹ All assaults were improperly coded as PT II OTHER ASSAULTS
² Software coding error made it impossible to accurately determine PT I and PT II distribution. Total assaults all types in 2000: 732. Total 1999: 659

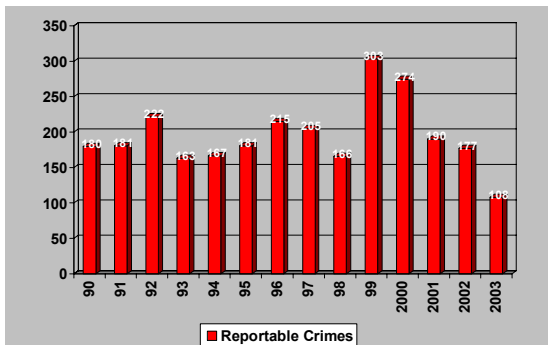
BURGLARY 1990-2003



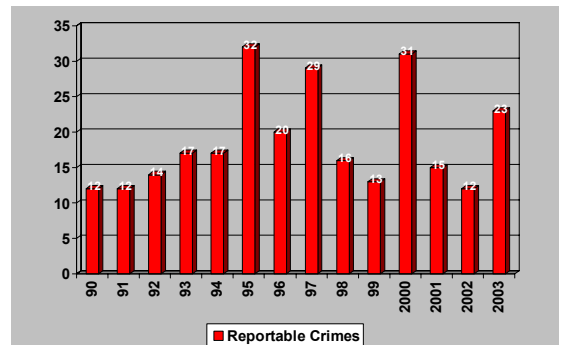
LARCENY 1990-2003



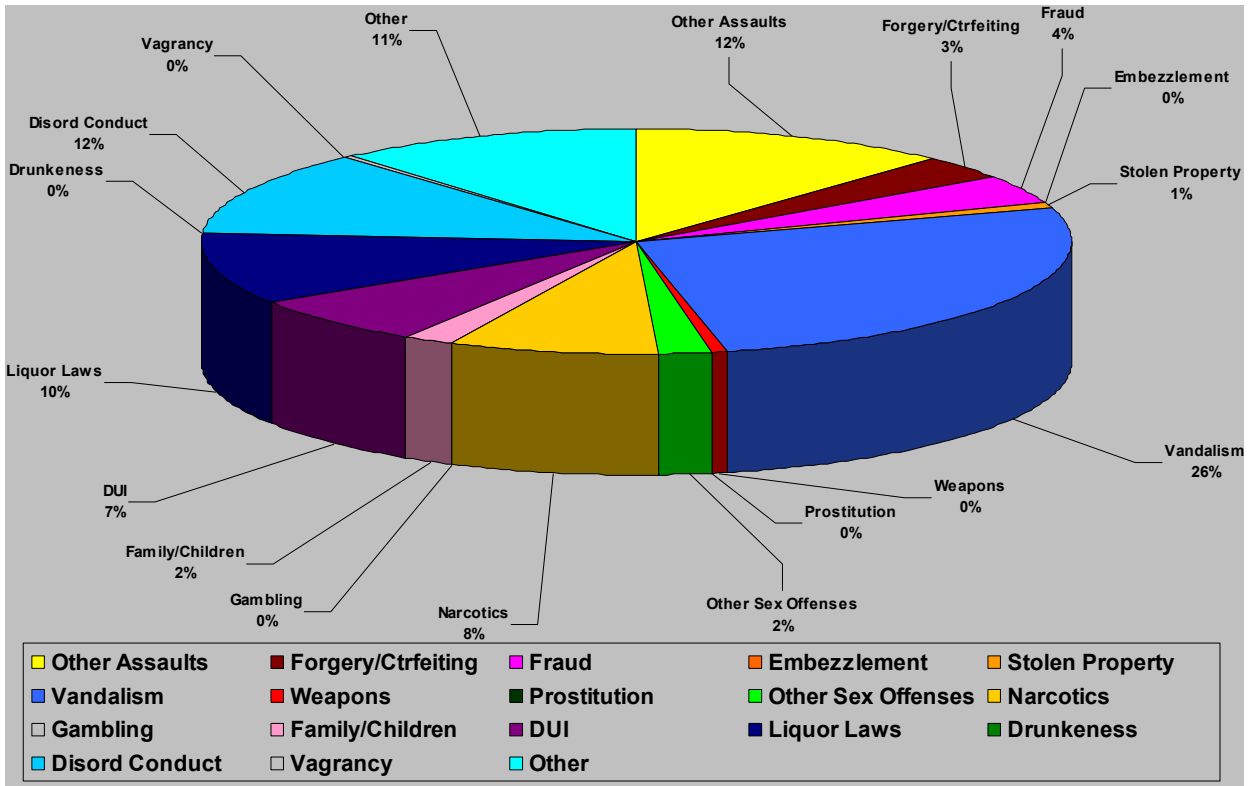
MOTOR VEHICLE THEFT 1990-2003



ARSON 1990-2003

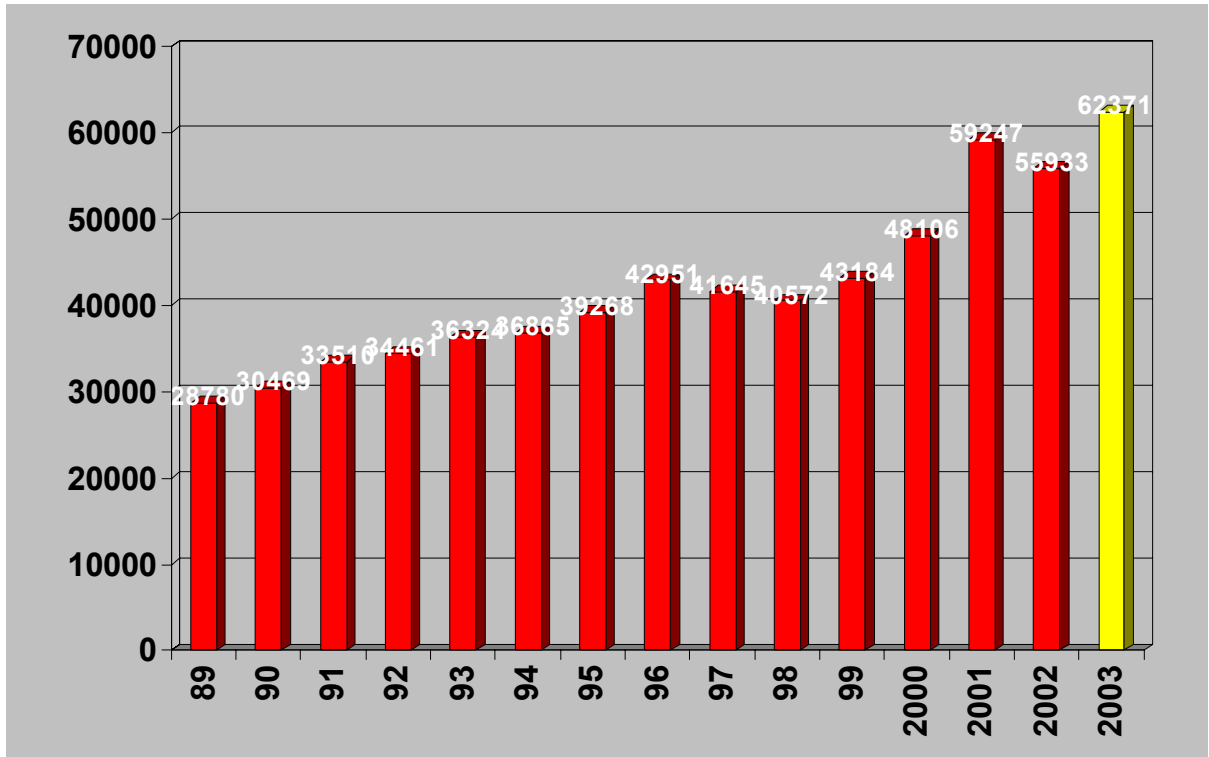


PART II CRIMES DISTRIBUTION 2003

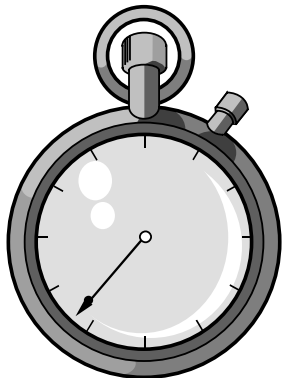


2003 Calls for Service-All Types

TOTAL CALLS FOR SERVICE 1990-2003



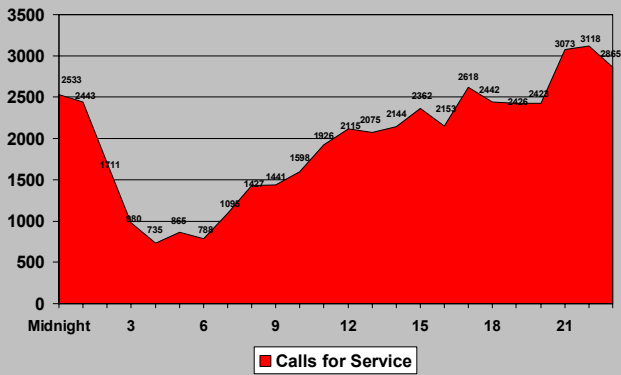
In 2003 the St. Cloud Police Department handled 62,371 calls for service from all sources. Calls are received in the following areas: the Communications Center (Dispatch), crimes reported to the information desk personnel at the Law Enforcement Center, warrants, select fraud/forgery cases, and background investigations as part of the Crime Free Multi-Housing program.



**One new case every
8 minutes 26 seconds**

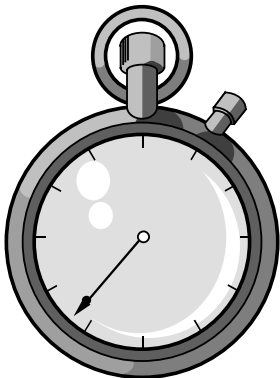
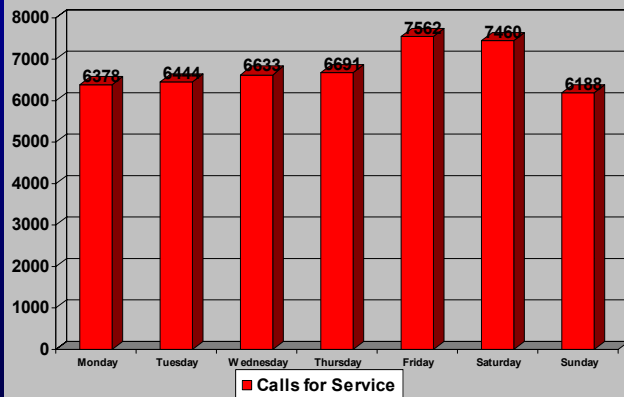
2003 Dispatch Calls for Service

DISPATCH CALLS FOR SERVICE 2003--By Hour of Day



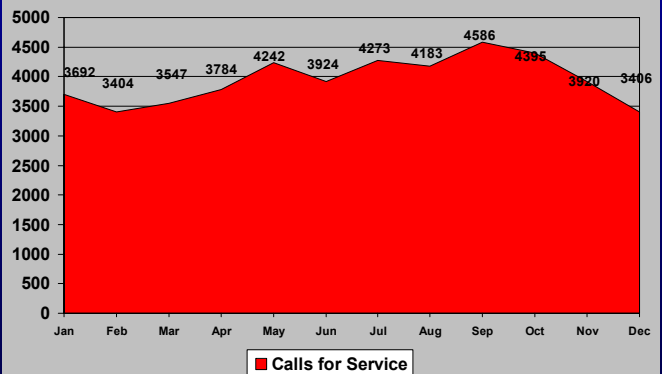
In 2003 the Communications Center (Dispatch) received 47,356 calls for service. The charts included here depict dispatch calls for service cumulative by hour of occurrence, day of week, and month in 2003.

DISPATCH CALLS FOR SERVICE 2003--By Day of Week



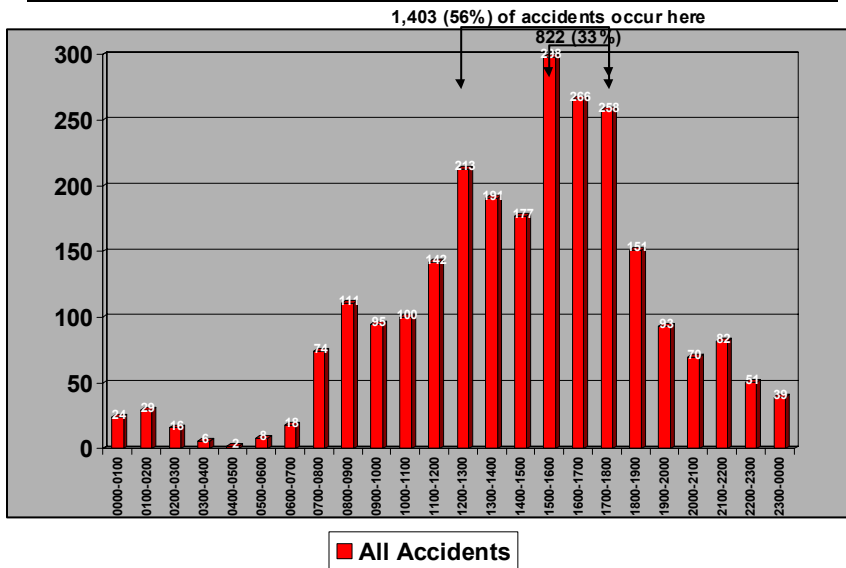
One call every
11 minutes 6 seconds

DISPATCH CALLS FOR SERVICE 2003--By Month



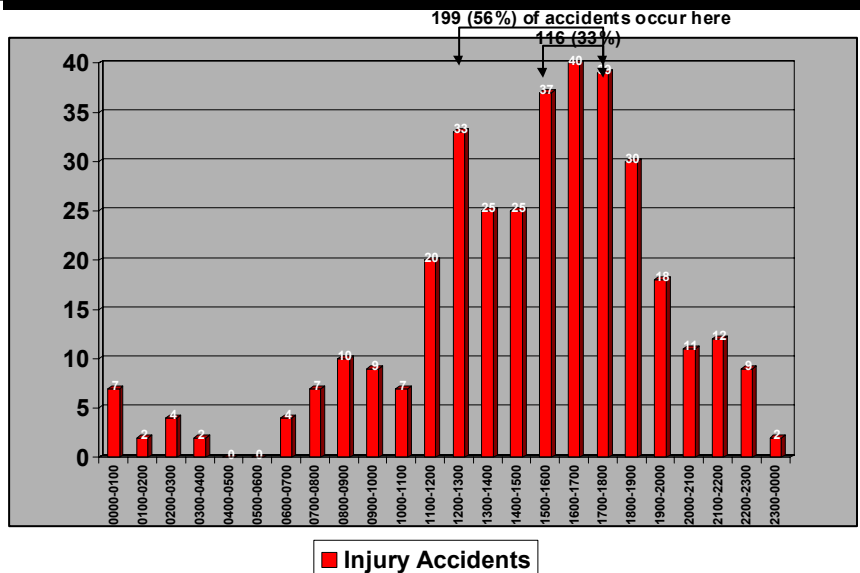
Traffic Accidents

ALL ACCIDENTS 2003 BY HOUR OF OCCURRENCE



2,514 accidents in year 2003

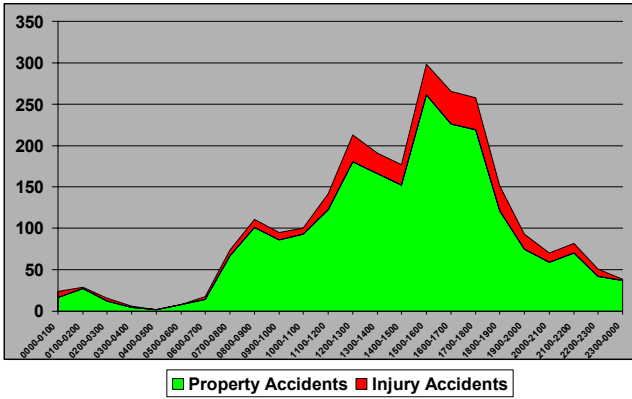
INJURY ACCIDENTS 2003 BY HOUR OF OCCURRENCE



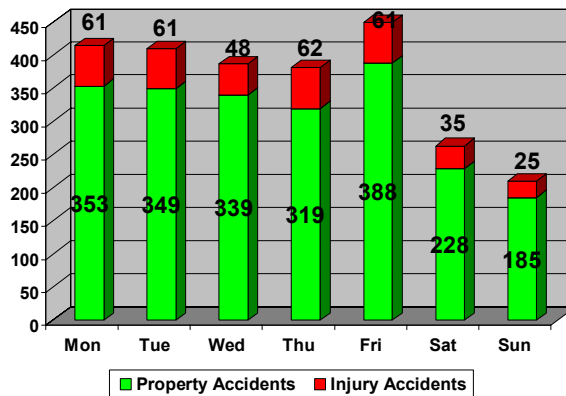
353 injury accidents in year 2003

Traffic Accidents

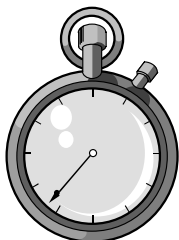
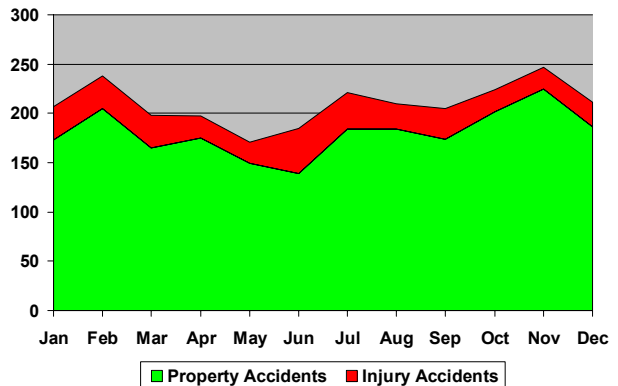
ALL ACCIDENTS 2003 BY TYPE AND HOUR



ALL ACCIDENTS 2003 BY TYPE AND DAY OF WEEK



ALL ACCIDENTS 2003 BY TYPE AND MONTH



**One accident every
3 Hours 29 minutes**

