

## PROCEEDINGS OF THE ST. CLOUD HERITAGE PRESERVATION COMMISSION

A meeting of the St. Cloud Heritage Preservation Commission was held on Tuesday, October 27, 2015 at 3:30 p.m. in the City Hall Council Chambers.

**ROLL CALL:** Members present were Fandel, Lenaghan, Rakotz and Smith. Radaich was absent. Staff present were Jim Flaaen and Ashley Skaggs.

### **APPROVAL OF MINUTES FROM THE AUGUST 25, 2015 HERITAGE PRESERVATION COMMISSION MEETING**

**ACTION TAKEN:** Lenaghan/Rakotz/Approved (4-0)

### **HAP-2015-18 / BIG APPLE BAGELS / 701 ST. GERMAIN ST W**

**ACTION TAKEN:** Lenaghan/Smith/Approved (4-0)

Flaaen explained that staff was made aware that a wall sign had been installed without the applicant or property owner receiving a Heritage Alteration Permit from the HPC or a Sign Permit from the Building Safety office. The contractor was notified of the violation and has subsequently submitted an application for approval. A citation letter was sent to the property owner. The applicant is seeking approval to allow a previously installed illuminated wall sign on the south elevation of the building. Staff is recommending approval subject to a sign permit being obtained and the raceway behind the letters painted to match the color of the building.

Lenaghan made a motion to approve the request subject to staff recommendations. The motion was seconded by Smith and carried unanimously.

### **HAP-2015-19 / JL BEERS / 801 W ST. GERMAIN ST**

**ACTION TAKEN:** Rakotz/Lenaghan/Approved (4-0)

Flaaen explained a request to allow an approximately 11 sq. ft. projecting sign on the building. Staff is recommending approval subject to the following conditions:

1. The sign proposal shall be amended to include a projecting sign made of traditional materials such as wood or metal panels, or the sign be relocated and mounted to the building wall.
2. The illumination method of the sign shall be changed to include spot or gooseneck style lighting or the sign be relocated and mounted to the building wall and back-lit, spot or gooseneck style lighting be used.

Commissioners discussed the request and how it compares to previously requested sign packages. A representative of Indigo Signworks presented a sample sign display to illustrate the illumination. The representative provided an explanation of backlit vs. internally lit signage. Lenaghan commented that the design manual is antiquated and should be updated to reflect current definitions.

Rakotz made a motion to approve the request as submitted. The motion was seconded by Lenaghan and carried unanimously. Fandel asked staff to provide clarification on sign lighting.

### **2014-2015 HPC ANNUAL REPORT**

**ACTION:** None

Flaaen presented the 2014-2015 HPC Annual Report for informational purposes.

**2016 HPC MEETING SCHEDULE**

ACTION: None

Flaaen presented the 2016 HPC Schedule to the commissioners for their information.

**ADMINISTRATIVE HAP APPROVALS / PRESERVATION UPDATE**

ACTION TAKEN: None

Flaaen presented a summary of administrative actions taken in the last three months.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 4:04 p.m.