



WSC Advisory Board Meeting Minutes

Meeting Date: September 22, 2022

Meeting Time/Location 1:30-3:00 – Whitney Senior Center

| Agenda/Discussion Item(s) | Discussion/Notes | Conclusion/Follow-up |
|--|--|----------------------|
| Called to Order | Meeting was called to order by Bruce Campbell | No follow-up needed |
| Addition/Adjustments to Today's Meeting Agenda Comments/Recommendations | <ul style="list-style-type: none"> Agenda addition – Paula added Bullying & harassment under new business | No Follow-up needed |
| Committee Reports | <p>Financial Report (Charlotte Henry)</p> <ul style="list-style-type: none"> Budget update – Our current budget reflects 67% of the budget being spent with 66% of the year completed. 2022 Budget is right on track (Numbers were gathered thru end of August 2022) Membership Numbers – our current membership is at 1164, membership numbers continue to trend upwards. In 2021 our membership numbers were 981 <p>Programing Report (Kylie Weller)</p> <ul style="list-style-type: none"> Ziplining went GREAT! Somali Conversational Phrases and Explore Somali Culture Class - 26 people registered, class participants are very engaged, and asking questions Grandparents Day will take place this Saturday, Sept 24th from 10 until Noon. All children will receive a free book. Activities from CentraCare, AmeriCorps Seniors RSVP, and Great River Childrens Museum. The event is sponsored by: CentraCare, Knife River, Whitney Senior Center, AmeriCorps Senior RSVP, Whitney Recreation Center, Great River Regional Library, United Way, and Great River Children Museum Art Works - Two Sessions, great connections <p>Upcoming Events:</p> <ul style="list-style-type: none"> Intercultural, Intergenerational LyricalTea Party! Scheduled on October 11th 5:30 to 7:00 PM Learn about the LGBTQ+ Community, Thursday, October 20th 10 AM Day Trip-Cold Spring Bakery and Hidden Cove Orchard, next Thursday, September 29th at 10 AM | No follow-up needed |

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| Committee Reports Continued | <p>Live Well at Home Update (Tracy Larsen)</p> <ul style="list-style-type: none"> • See attached Wellness Workshop Update • See attached Wellness Workshop Listing <p>Directors Report (Paula Woischke)</p> <p>Personnel:</p> <ul style="list-style-type: none"> • Muna Aden & Angelina Xiong have been hired thru our Live Well at Home grant they are both Wellness Coordinators <p>Grant Requests Update:</p> <ul style="list-style-type: none"> • LWAH (Live Well at Home) – signed contract this month so brought on new staff, started CWH work as Tracy mentioned • Pipeline Grant for Community Health Workers • CMCOA/ Title IIID and E – The ArtWorks program is going on right now. We are waiting to hear back on our 2023 Grant request. We just submitted answers/clarifications as requested from CMCOA • MDU Resources – The \$5,000 will be put into the fund for the Courtyard for next year. • We are submitting another grant for next year (2023) with MDU Resources to replace the tables in the West Wing <p>2023 Budget capital outlay that was approved by finance</p> <ul style="list-style-type: none"> • \$27,000 for Exterior Building Maintenance • \$23,000 for Courtyard Repair <p>Advisory Board updates:</p> <ul style="list-style-type: none"> • Welcome to Bruce Michaels – new board member • William McConnell stepped down from the WSC Advisory Board • If you know anyone that has interest in being on our board, please have them contact Paula <p>RSVP/Age Friendly Report (Jennifer Wucherer)</p> <ul style="list-style-type: none"> • RSVP continues to see growth in the volume of new volunteers to join the program. • Opportunities to have displays at various summer events such as the local Cookout with the Cops events has helped draw in new members • Currently we have 840 active RSVP volunteers serving local communities | No follow-up needed |

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| Committee Reports Continued | RSVP/Age Friendly Report (Jennifer Wucherer) <ul style="list-style-type: none"> • RSVP provided 10 pop-up volunteer recognition events in August as a chance to get staff and the RSVP Advisory Council members out to a variety of the communities to thank as many RSVP volunteers in person as possible. We gave out 440 box lunches and small gifts of appreciation over a 4-day period. • RSVP will be celebrating a 50-year anniversary in 2023. Soon we will start making plans to acknowledge and celebrate the golden anniversary | No follow-up needed |
| Old Business | Paula Woischke <ul style="list-style-type: none"> • July 2022 minutes were reviewed and approved, no changes were needed | No follow-up needed |
| New Business | Paula Woischke Bullying and Harassment <ul style="list-style-type: none"> • Whitney has had concerns brought forward regarding bullying and harassment • We will follow our code of conduct policy in dealing with any concerns shared with Whitney staff (policy attached) • There has been posts on social media regarding this issue | No follow-up needed |
| Discussion Items | Paula Woischke (All) Fundraiser Update: <ul style="list-style-type: none"> • The group was updated on the fundraiser results • Discussed having the same type of fundraiser for 2023 | No follow-up needed |
| Future Meeting Discussions | 2022 Recap – will report in 2023 | No follow-up needed |
| Announcements | Next meeting is November 17, 2022 at 1:30 p.m. | No follow-up needed |
| Meeting Adjournment | Meeting was adjourned by Bruce Campbell | No follow-up needed |

Attachments:



Sept 2022.doc



Advisory Sept 2022 Update.docx



All Workshops Flyer.pdf



WSC Behavior Policy.pdf

Meeting Chair: Mike Smith
 Meeting Vice Chair: Bruce Campbell
 Secretary: Marjorie Henkemeyer

Next Advisory Board Meeting: November 17, 2022 (1:30-3:00 – Whitney Senior Center)

Attendance:

Advisory Board Members:

| Attendance | Name | Title/Role |
|--------------------|--------------------------|--|
| Attended | Solveig Anderson | Advisory Board Member |
| Attended | Bruce Campbell | Advisory Board Member/Vice Chair |
| Attended | Marjorie Henkemeyer | Advisory Board Member/Secretary |
| Attended | Steve Hoover | Advisory Board Member |
| Not Present | Roxanne Hovet | Advisory Board Member |
| Not Present | Tom Jacobs | Advisory Board Member |
| Attended Virtually | Gail Kuzel | Advisory Board Member |
| Attended Virtually | Steve Laraway | City Council Liaison |
| Attended | Alicia Mages | Advisory Board Member |
| Not Present | William (Bill) McConnell | Advisory Board Member |
| Attended | Bruce Michaels | Advisory Board Member |
| Not Present | Abdiaziz Odiyriye | Advisory Board Member |
| Attended Virtually | Don Oestrich | Advisory Board Member |
| Attended | Marilyn Popp | Advisory Board Member |
| Not Present | Dani Protivinsky | CentraCare Health, Community Wellness Director |
| Not Present | Vijay Puri | Advisory Board Member |
| Not Present | Michael (Mike) Smith | Advisory Board Member/Board Chair |
| Attended | Steve Soyka | Advisory Board Member |
| Not Present | Joe Zulkosky | Advisory Board Member |

Guest(s):

| Attendance | Name | Title/Role |
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Whitney Senior Center/Aging Services Staff:

| Attendance | Name | Title/Role |
|-------------|-------------------|---|
| Attended | Charlotte Henry | Office Supervisor, Aging Services |
| Attended | Tracy Larsen | Project Coordinator, Aging Services |
| Attended | Kylie Weller | Program Coordinator, Aging Services |
| Attended | Paula Woischke | Director, Whitney Senior Center |
| Attended | Jennifer Wucherer | Director, RSVP (AmeriCorps Seniors) |
| Not Present | Scott Zlotnik | Director, Community Services & Facilities |