



WSC Advisory Board Meeting Minutes

Meeting Date: January 28, 2021

Meeting Time/Location 1:30-3:00 – Whitney Senior Center

Agenda/Discussion Item(s)	Discussion/Notes	Conclusion/Follow-up
Called to Order	Meeting was called to order by Jacqueline Ampe	No follow-up needed
Addition/Adjustments to Today's Meeting Agenda Comments/Recommendations	Lisa Braun – Change to Director of Community Services, Lisa Braun will report (Tony Goddard is unavailable)	No Follow-up needed
Committee Reports	<p>Financial Report (Charlotte Henry)</p> <ul style="list-style-type: none"> • City Budget update – Fiscal year 2020 88% of budget was spent 12% of budget remains (Remaining budget dollars do not carry over to 2021) • Membership Numbers – 2021 membership is currently at 302 members. As of this time/date in 2020 we were at 715 members. Membership numbers are presumed to be lower due to Covid-19 <p>Programming Report (Tracy Larsen & Paula Woischke)</p> <ul style="list-style-type: none"> • Next Whitney Time comes out on 2/20/2021 • Live Well at Home Grant – we continue to work on steps of the grant including, ordering equipment, marketing, reporting • Diabetes Prevention Program - our wellness coordinator and assistant have registered over 180 participants for classes that started this month • Tracy Larsen is implementing a program to collect data for the Diabetes Prevention Program called DPP Express • Started the SAIL – Stay Active and Independent for Life with five interns in St. Joe with the collaboration of the Exercise Science Department. The class location is at St. Benedict's Monastery. We hope to restart the class at the Church of St. Joseph once allowed • Coordinated Master Training Hypertension for Health Coaches (attended virtual training January 12-13) • Paula met with CentraCare. The primary contact, Dan Backes left CentraCare. Hannah Dockendorf will take on the relationship/partnership of the wellness classes 	No follow-up needed

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Committee Reports Continued	<p>Programming Report Continued (Tracy Larsen & Paula Woischke)</p> <ul style="list-style-type: none"> • Whitney hosted the regional Act on Alzheimer's speaker on Caregiving through the Holidays on December 10th and posted it on Facebook Live • Paula met with the St. Cloud Times to confirm timelines and contract for 2021 for the Whitney Times. They will continue to print quarterly and provide us with advertising credits of \$1500 per quarter • Received 2021 Funding Award Letter of \$40,831 to fund Evidence-based Workshops that are not covered through the Live Well at Home Grant <p>Directors Report (Lisa Braun)</p> <ul style="list-style-type: none"> • Update on the structure of Aging Services The structure of Aging Services has changed slightly. There will no longer be an Aging Services Director, the Whitney Senior Center Director and RSVP Director will be equal positions • Whitney Senior Center Director – Paula Woischke has been appointed as the Whitney Senior Center Director as of January 25th • Whitney Senior Center Program Coordinator position update – Paula, Charlotte and Lisa interviewed a candidate and are waiting results of the background check and drug test. The Mayor has approved the appointment pending successful completion • Director of Community Services and Facilities update –Tony Goddard will be retiring on March 31st. Scott Zlotnik, who was the St. Cloud Parks and Recreation Director has been appointed to replace him upon his retirement • Grant update - Benton County CARES Act grant amendment – The grant needed to be amended to cover insurance costs because the City is not eligible to receive funds to cover lost revenue 	No follow-up needed
Old Business	<p>Lisa Braun</p> <ul style="list-style-type: none"> • Group approved Advisory Board minutes from November 2020 - Motion to Approve 1st – Mike Smith 2nd – Marilyn Popp 	No follow-up needed

Agenda/Discussion Item(s)	Discussion/Notes	Conclusion/Follow-up
Old Business Continued (Lisa Braun)	<ul style="list-style-type: none"> Update on Age Friendly Community status – Lisa shared that the Age Friendly presentation was given to the St. Cloud City Council on December 21st. The next step is to recruit committee members from various sectors of the community and complete a survey on the 8 domains of an Age Friendly Community. Since we are a metropolitan area with other cities, their domains will also be included in the survey 	No follow-up needed
New Business (Lisa Braun)	<ul style="list-style-type: none"> Lease updates – Lisa has completed rough draft updates for each of the following organizations. Tony and Paula will complete the updates prior to March 31st <ul style="list-style-type: none"> -Catholic Charities Senior Dining -WACOSA -Central Minnesota Council on Aging AARP Tax Prep (Charlotte Henry) Tax prep is scheduled to start in February, will be by appointment only. AARP is currently working on their processes & volunteer training 	No follow-up needed
Discussion Items Continued	<ul style="list-style-type: none"> Whitney Senior Center Fall Fundraiser, group thought a fundraiser would be a good idea. Paula will be forming a committee – please let her know if you are interested 	Paula will follow-up as needed
Announcements	<ul style="list-style-type: none"> Next Meeting March 25, 2021 –1:30 p.m. 	No follow-up needed
Agenda Items for November Meeting	<u>Agenda items for November meeting:</u> <ul style="list-style-type: none"> None 	No follow-up needed
Meeting Adjournment	Meeting was adjourned by Jacqueline Ampe Adjournment approved 1 st Mike Smith 2 nd Joe Zulkosky	No follow-up needed



Agenda
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Meeting Chair: Jacqueline Ampe
Meeting Vice Chair: Michael Smith
Secretary: Bruce Campbell
Meeting Minutes: Charlotte Henry

Next meeting: March 25, 2021 (1:30-3:00 – Whitney Senior Center)

Attendance: (P=Present/PV=Attended Virtually/A=Absent)

Advisory Board Members:

Attendance	Name	Title/Role
P	Jacqueline Ampe	Advisory Board Member/Board Chair
A	Bob Anderson	Advisory Board Member
PV	Solveig Anderson	Advisory Board Member
P	Bruce Campbell	Advisory Board Member/Secretary
P	Marjorie Henkemeyer	Advisory Board Member
A	Steve Hoover	Advisory Board Member
A	Tom Jacobs	Advisory Board Member
P	Gail Kuzel	Advisory Board Member
A	Steve Laraway	City Council Liaison
A	Alicia Mages	Advisory Board Member
A	William (Bill) McConnell	Advisory Board Member
P	Abdiaziz Odiyriye	Advisory Board Member
P	Don Oestrich	Advisory Board Member
P	Marilyn Popp	Advisory Board Member
A	Vijay Puri	Advisory Board Member
P	Michael (Mike) Smith	Advisory Board Member/Vice Chair
PV	Steve Soyka	Advisory Board Member
P	Joe Zulkosky	Advisory Board Member

Guest(s):

Attendance	Name	Title/Role

Whitney Senior Center Staff:

Attendance	Name	Title/Role
P	Lisa J. Braun	Director, Aging Services
A	Tony Goddard	Guest / Executive Director
P	Charlotte Henry	Office Supervisor, Aging Services
P	Tracy Larsen	Project Coordinator, Aging Services
P	Paula Woischke	Program Coordinator, Aging Services