



Minutes

33rd Street South Corridor Project
Advisory Committee Meeting #9
Waite Park City Hall
2:00 PM – 3:00 PM on November 29, 2007

Attendees:

Jodi Teich – Stearns County
Mitch Anderson - Stearns County
Matt Glaesman – City of St Cloud
Steve Foss - City of St Cloud
Steve Gaetz - City of St Cloud
Kirby Becker – St. Cloud APO
Michele Cottrell – St. Cloud APO
Bill Schluenz – City of Waite Park
Herman Bartz – City of Waite Park
Claudia Dumont – Minnesota Department of Transportation, District 3
Dale Grove - Bonestroo
Pat McGraw – Bonestroo

Minutes recorded by: Pat McGraw - Bonestroo

Note: Minutes are in *Italics*

Action Items and Special Notes are in ***Bold Type Italics***

The meeting was started at 2:10 pm.

1. Opening Statement (not necessary - no citizens were present)
2. Introductions
3. Approve Minutes from PAC Meeting #8 ***Minutes Approved. Pat will post to the project website.***
4. Review Progress

- a. Action items from last meeting: *Pat confirmed that the following action items as noted in the minutes from PAC meeting #8 have been completed.*
 - i. PAC 7 Meeting Minutes posted
 - ii. PowerPoint from Open House posted
 - iii. Layouts as shown at Open House posted
 - iv. Hard Copies of layouts, mapping of environmentally sensitive areas, preliminary drainage report, Phase I Site Assessment and Bonestroo completed portions of the matrix were provided to each PAC member
 - v. The Open House notice was posted to the website, the county placed advertisements, St. Cloud sent mailings, and Pat coordinated the change in location of the Open House

5. Review Results of Alternatives Evaluation Matrix

- a. Overall results
- b. Comparison of PAC member specific results
- c. Modify or accept findings?

Pat provided a compilation of the PAC member's criteria weightings. Upon review of this item it was noticed that there may have been some confusion regarding the approach to assigning individual priorities. It is apparent that some of the PAC members took a rank of one to be the most important rather than the least important. Therefore, when ranking six criteria for example, some members would enter a 1 for their most important criteria while others would enter a 6. It was generally agreed that given the facts that there was not a great separation in the final weights applied and the separation between the ultimate rankings of the alternatives was significant it is unlikely that this issue will have an impact on the over all ranking of the alternatives.

Pat will work with each of the PAC members to ensure this issue is resolved. With this final issue resolved the matrix will be approved at the next PAC meeting.

6. Review & Discuss Details of Public Informational Workshop

- a. Comments Received: *Pat provided copies of the comment cards received to-date to the PAC members. Pat briefly reviewed the general comments made by each of the following. Pat will draft brief written responses to each of the comments submitted.*
 - i. Dave Struz
 - ii. Terry Anderson
 - iii. Doug Bruggeman

- iv. Gar and Kolleen Kellom
- v. Paul Voigt
- vi. Kathy Timm
- vii. Denny Timm
- viii. Dave Pullis
- b. Action Items
 - i. Small Group Meetings
 - 1. *East end businesses: **Pat and Dale will meet with representatives from the City of St. Cloud and Stearns County on Wednesday December 5th to brainstorm possible frontage and/or backage road solutions for the business district north and south of 33rd St. So. East of Southway Drive. Note: Other PAC members are not excluded from this meeting. However, their attendance is not required. Following this meeting the **City will arrange for a meeting with the land and/or business owners in this area. This meeting will take place as soon as possible, ideally before the winter holidays. The results of these meetings will be reviewed with the full PAC at their next meeting. To facilitate the meetings Pat will prepare an aerial photo covering the area from Cheryl Drive at the northern extreme to 36th St. So. at the southern extreme. If the currently possessed aerial photos for the project do not cover this area Jodi Teich will ask Scott Marlin at the County to provide a new aerial photo.*****
 - 2. *Others? The City of St. Cloud and other agencies have been having discussions with various property owners regarding their specific issues. At this point there is no need for a meeting requiring the attendance of the greater PAC.*

7. Select Preferred Alternative

*With the results of the criteria evaluation as a starting point the group discussed possible alternatives. The group considered the criteria evaluations, PAC member concerns and visions, and public input. Given the short meeting time and the multitude of considerations to weigh it became apparent that achieving a consensus was unlikely. **Therefore it was agreed that Pat, Dale, the City of St. Cloud and Stearns County would meet separately. Note: Other PAC members are not excluded from this meeting.** However, their attendance is not required. The hope is that this smaller group may more readily reach consensus on a preferred alternative that could then be brought back to the full PAC to continue the discussion and hopefully to reach a full consensus at that point. **Pat will bring copies of the layouts to facilitate discussion at the smaller meeting. The meeting***

with the PAC subset will take place December 5th. The results will be brought to the next PAC meeting.

8. Outline Near Term Schedule

- a. Small Group Meetings? *A meeting to review possible solutions for access to businesses at the east end of the corridor will be held December 5th. A meeting with owners from that area will be held as soon as possible thereafter.*
- b. Revised Preferred Alternative? ***To be selected at the next PAC meeting. PAC members were encouraged to have their personal ideas/preferences ready prior to that meeting.***
- c. Next PAC Meeting – January 3rd or 17th? ***January 3rd***
- d. Draft EA to County Jan 9th (Dependant upon selection of preferred alternative) *Due to shift in the schedule for selection of a preferred alternative this date will shift to **February 6th***
- e. Revised Draft EA to State Aid Feb 11th *Due to shift in the schedule for selection of a preferred alternative this date will shift to **March 14th***
- f. Approval of Draft EA March 10th *Due to shift in the schedule for selection of a preferred alternative this date will shift to **April 11th***
- g. Final/approved EA August/September 2008

9. Recent Public Involvement

Pat noted that email and/or telephone conversations have taken place with the following individuals since the last meeting. Emails and/or telephone conversation logs have been distributed to the PAC members.

- a. Don Urum
- b. Art Cotant
- c. Dennis Felch
- d. Brian Luethmers
- e. Kevin (and Becky) Kneprath
- f. Saundy Fedor ***Pat will meet with Ms. Fedor on December 5th to review environmental concerns.***

10. Prelude to Next Meeting

- a. Final Concept Level Layout Comments *Primary objective will be the identification of the preferred alternative*
- b. Action Items Coming From Small Group Meetings

11. Next Meeting Date ***January 3rd, 2008 at Waite Park City Hall at 1:00p.m.***