

Section 201 - Airport Advisory Board

Section 201:00. Purpose. The Airport Advisory Board will act in an advisory and review capacity to the Mayor regarding operation and construction on the airport.

Section 201:10. Membership.

Subd. 1. The Airport Advisory Board must consist of seven voting members and a minimum of six ex-officio non-voting members. Appointments of the Board must be made by the Mayor and must represent a cross-section of aviation interest.

Subd. 2. The fixed base operator(s) or designated representative must serve in an ex-officio capacity. The remaining ex-officio non-voting members must be appointed one each by the Benton County Board, the Sherburne County Board, the Stearns County Board, the Haven Township Board of Supervisors, and one for each Commuter Service Company.

Section 201:15. Terms and Appointment. The original appointments of voting members must be for the following terms: Two members appointed for one year terms; two members appointed for two year terms; one member appointed for a three year term. Thereafter, appointments of voting members will be made each year for three year terms. At the first meeting of each calendar year, the Board must select a Chair, a Vice-Chair, and a Secretary, each to serve throughout the year and until a successor is chosen. Vacancies must be filled for the remaining term in the same manner as original appointments.

Section 201:20. The Chair. The Board must meet at the call of the Chair with a minimum of four meetings per year. Additionally, the Chair must arrange meetings with interested citizens who are seeking assistance from the Board, assign duties to Board members, communicate with officials of the Public Works Department, report pertinent information and provide leadership to the Board. In the absence, or at the request of the Chair, any or all of these duties will be performed by the Vice-Chair.

Section 201:25. The Secretary. The Secretary will maintain permanent records of the proceedings of the Board meetings and must read the minutes of those proceedings at each successive meeting at the request of the Chairman. The Secretary will serve as the Board's correspondent.

Section 201:30. Quorum. A quorum, of at least four voting members, is necessary for the transaction of business at any meeting.

Section 201:35. Compensation. Members of the Board will serve without compensation.

Section 201:40. Procedure. The committee's final action on any proposal must be in the form of a recommendation of approval or disapproval directed to the Mayor.