

CITY OF ST. CLOUD

ENTERPRISE
FUNDS

2018

BUDGET

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- ✦ **Wastewater Utility**
- ✦ **Hydroelectric Utility**
- ✦ **Stormwater Utility**
- ✦ **Street Light Utility**
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- ✦ **Refuse Service**
- ✦ **Municipal Athletic Complex**
- ✦ **River's Edge Convention Center**

CITY OF ST. CLOUD, MINNESOTA

ENTERPRISE FUNDS

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2018 Budget

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2018 PROPOSED ENTERPRISE BUDGET

These funds are supported by user fees, customer charges and special taxes that support their operations without any general property tax levies.

Budget Highlights:

The Enterprise Budgets propose no major changes or shifts in services. There are no additional full-time employees proposed for 2018.

The following are the rate changes proposed for the 2018 budgets:

- Water Utility – No rate increase.
 - Wastewater Utility – No rate increase.
 - Hydroelectric Utility – Rates set by Xcel Energy agreement in place until 2021.
 - Stormwater Utility – No rate increase. (1)
 - Street Light Utility – No rate increase. (1)
 - Parking System – No rate increase. (2)
 - Refuse Service – No rate increase.
 - Municipal Athletic Complex – No rate increase.
 - River’s Edge Convention Center – No rate increase.
- (1) Due to the implementation of the new software system we may need to change our method of calculating these charges. The changes would not result in a rate increase.
- (2) Our current rates for parking permits and quarterly ramp access cards are structured as a flat rate inclusive of sales tax. In order to avoid a loss of revenue in 2018, due to Stearns County’s additional .25% sales tax, we are considering restructuring the rates to be a flat amount plus sales tax. This change would not result in a rate increase and would be effective beginning with sales for the 2nd quarter of 2018.

Capital Outlay Highlights:

Water – \$70,000 for filter repair and replacement, \$30,000 for a TOC analyzer, \$8,000 for an autoclave, \$50,000 for the first phase of a valve replacement project, \$15,000 for a small SUV (half the cost the other half is in Wastewater), \$500,000 for water meter improvements, \$1,000,000 for rehabbing the west water tower.

Wastewater – \$27,000 for repairs to lift pump #3, \$13,000 for flow monitoring equipment, \$15,000 for a small SUV (half the cost, the other half is in Water), \$120,000 to replace air handling unit #1, and \$125,000 for a semi-tractor.

Hydroelectric – \$127,500 for site improvements required by FERC and \$850,000 to rebuild turbine unit #1.

CITY OF ST. CLOUD

2018 PROPOSED ENTERPRISE BUDGET (CONTINUED)

Capital Outlay Highlights: (Continued)

Stormwater Utility – None

Street Light Utility – None

Parking System – \$250,000 repairs to River’s Edge East ramp, \$37,000 for a pickup with plow, and \$55,000 for repairs to the three tower roofs at the Grand Central ramp.

Refuse System – \$235,000 for a recycling truck.

Municipal Athletic Complex – \$35,000 for a pickup with a snowplow, \$5,000 for a golf cart, \$10,000 for taller glass on the south side of Torrey arena.

River’s Edge Convention Center – \$160,000 for a new sound system, and \$120,000 for new carpet (year one of a two-year project).

CITY OF ST. CLOUD

Compliance with Financial Policies Enterprise Funds

1. Enterprise Funds will pay for a proportionate share of administrative costs incurred in General Fund departments. The annual budget will provide documentation to support the charging of staff time to Enterprise Funds.
 - Compliance, the Enterprise Funds contribute to the General Fund by paying 33% of the personnel costs for general services departments (City Council, Mayor's, Finance, Human Resources, and Legal). No change from previous year allocation.
2. Enterprise Funds should maintain a minimum of 20% of cash reserves of the annual budget in their operating accounts.
 - Compliance, Water, Wastewater, Parking, Refuse and River's Edge Enterprise Funds maintain at least 20% of cash reserves of their annual operating budgets.
 - Non-Compliance, Stormwater, Street Light Utility, Municipal Athletic Complex, and Hydroelectric, do not currently have 20% cash reserves in operating fund.
3. City will establish and maintain capital replacement reserve accounts for each Enterprise Fund operation and will appropriate funds to the accounts.
 - Compliance, Water Utility, Wastewater Utility, Parking System, Refuse Service, and River's Edge Convention Center Enterprise Funds have adequately funded capital replacement reserve accounts.
 - Non-Compliance, The Stormwater and Street Light Utility have not generated sufficient reserves to establish a capital replacement reserve account. The MAC Equipment Replacement Account is not adequately funded given the large capital needs. With the insufficient operating cash available for transfers the only revenue source is \$50,000 transferred annually from Food & Beverage Tax. Hydroelectric Utility capital replacement reserve has been drawn down over the past few years. The capital replacement reserves will be built back up in 2019 as the debt service payments for the plant construction are paid off.

ENTERPRISE FUNDS SUMMARY

Revenues and Transfers

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Water Utility	\$ 10,371,744	\$ 11,913,239	\$ 21,842,683	\$ 14,464,500	\$ 10,510,200
Wastewater Utility	8,964,105	11,268,282	18,723,686	14,345,700	13,504,800
Hydroelectric Utility	2,649,602	2,292,079	6,519,469	2,673,100	2,650,200
Stormwater Utility	1,038,880	1,189,912	1,583,626	1,158,400	1,012,800
Street Light Utility	934,423	1,100,218	7,717,856	1,268,800	1,598,600
Parking System	1,987,153	1,844,954	1,891,527	2,127,700	2,074,400
Refuse Service	3,300,222	3,555,851	3,497,390	3,433,200	3,664,900
Municipal Athletic Complex	1,942,111	2,096,151	3,139,597	1,908,000	1,487,900
River's Edge Convention Center	4,427,682	5,842,526	14,424,860	4,380,000	4,477,000
Total	\$ 35,615,922	\$ 41,103,212	\$ 79,340,694	\$ 45,759,400	\$ 40,980,800

Expenses and Transfers

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Water Utility	\$ 8,662,145	\$ 12,049,292	\$ 20,771,161	\$ 13,679,300	\$ 13,194,300
Wastewater Utility	13,302,962	10,462,657	17,414,750	15,000,100	14,266,300
Hydroelectric Utility	2,911,877	3,159,688	5,934,637	3,124,700	4,488,900
Stormwater Utility	1,337,833	1,385,465	1,849,857	1,249,500	1,192,300
Street Light Utility	927,304	1,140,271	4,699,636	964,300	1,303,800
Parking System	1,822,469	2,481,193	1,952,317	2,864,700	2,607,500
Refuse Service	3,456,464	3,731,225	3,502,795	3,904,200	3,747,900
Municipal Athletic Complex	2,107,444	2,152,421	3,053,866	1,927,300	1,514,300
River's Edge Convention Center	4,095,287	6,562,914	14,925,946	4,548,800	4,352,200
Total	\$ 38,623,785	\$ 43,125,126	\$ 74,104,965	\$ 47,262,900	\$ 46,667,500

WATER UTILITY

Department Contact:

Patrick Shea
Director
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patrick.shea@ci.stcloud.mn.us

Description:

The Public Utilities Administration Office is located at the Water Treatment Facility, 1000 North Fifth Avenue.

Offices, maintenance shop and inventory storage for water meter operations and water distribution/wastewater collection operations are located at the Central Maintenance Facility, 1200 Southeast Fifteenth Avenue.

The Water Utility is responsible for providing services related to water supply, including, but not limited to, treatment, distribution, meter reading and facility upgrades.

Mission:

It is the mission of the Water Utility Fund to produce and distribute aesthetically pleasing, high-quality drinking water in a safe, cost-effective manner, while providing exceptional customer service. In pursuit of the mission, the Water Utility Fund is organized into four (4) program areas.

Fund Support:

The Water Utility Fund is supported primarily by revenue obtained through the delivery of water services to customers.

Budget Highlights:

There are no proposed rate increases included in the 2018 budget.

Capital outlay requests include: \$50,000 for valve replacements, \$80,000 for a valve maintenance trailer, \$70,000 for the south filter rehabilitation, \$30,000 for a TOC analyzer, \$15,000 for ½ the cost of a utility service vehicle shared with Wastewater and \$8,000 for an autoclave replacement in the lab.

The 2018 budget also includes \$500,000 towards the cost of a fixed-based Advance Meter Reading System. Total costs for this project is anticipated to be \$5,000,000. We are also budgeting \$1,000,000 for rehabbing the west water tower.

Objectives:

- ◆ Plan for future needs of the Water Utility System by designing to meet anticipated growth.
- ◆ Emphasize quality water utility service and customer satisfaction.
- ◆ Meet and exceed all regulatory requirements of the Environmental Protection Agency and the Minnesota Department of Health.
- ◆ Maintain and improve current operating systems and procedures to continue cost effective service.

CITY OF ST. CLOUD

Performance Indicator Dashboard

PUBLIC UTILITIES - Water Utility

Objective

Provide high quality and aesthetically pleasing drinking water while striving to meet and exceed regulatory requirements set by the Safe Drinking Water Act.

Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Drinking Water Quality Index* Scale: 0 - 100; 100 = Perfect	93	93	94	97
Meter Read Time (hrs) per 1,000 meters read	8	8	6	9
Distribution Maintenance Ratio Planned : Corrective	9 : 1	>10 : 1	9 : 1	11 : 1
Organizational Best Practice Index**	>75th Percentile	>75th Percentile	>75th Percentile	>75th Percentile

*The Drinking Water Quality Index is an indicator calculated using the Safe Drinking Water Act's standard performance measures to determine the effectiveness and performance of the drinking water system.

**The Organization Best Practice Index consists of evaluation of the following practices including; Strategic Planning, Long Term Financial Planning, Risk Management Planning, Optimized Asset Management, Performance Measurement, Customer Involvement and Continuous Improvement.

CITY OF ST. CLOUD

WATER UTILITY BUDGET SUMMARY

	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
<u>Revenues</u>					
Customer sales	\$ 9,646,964	\$ 9,634,189	\$ 9,746,704	\$ 10,030,000	\$ 10,030,000
Interest	338,773	60,581	59,626	70,500	72,500
Miscellaneous sales	67,209	68,687	96,093	67,000	68,700
Water availability charge	221,580	255,420	318,951	265,000	265,000
Bond proceeds	-	1,837,165	11,563,743	4,000,000	-
Other	97,218	57,197	57,566	32,000	74,000
Total Revenues	<u>\$ 10,371,744</u>	<u>\$ 11,913,239</u>	<u>\$ 21,842,683</u>	<u>\$ 14,464,500</u>	<u>10,510,200</u>
<u>Expenses</u>					
Administrative services	\$ 751,976	\$ 746,884	\$ 743,706	\$ 744,500	\$ 849,900
Water treatment	3,532,500	3,650,457	3,441,761	3,657,400	3,680,500
Distribution	1,104,960	1,692,239	1,046,585	1,071,700	1,198,700
Meters	1,097,299	882,269	892,734	1,026,200	789,700
Improvements	260,571	1,918,231	10,951,405	4,000,000	1,500,000
Upper Mississippi River grant	9,010	6,128	18,465	12,000	12,000
Water availability	243,742	671,431	339,471	-	101,000
Bonds	1,116,180	1,117,263	1,337,034	1,997,500	2,137,500
Total Expenses	<u>8,116,238</u>	<u>10,684,902</u>	<u>18,771,161</u>	<u>12,509,300</u>	<u>10,269,300</u>
Transfers Out					
Improvement Construction	<u>545,907</u>	<u>1,364,390</u>	<u>2,000,000</u>	<u>1,170,000</u>	<u>2,925,000</u>
Total Expenses and Transfers Out	<u>\$ 8,662,145</u>	<u>\$ 12,049,292</u>	<u>\$ 20,771,161</u>	<u>\$ 13,679,300</u>	<u>13,194,300</u>
Excess (Deficiency) of Revenues Over (Under) Expenses and Transfers Out					<u>\$(2,684,100)</u>

CITY OF ST. CLOUD

WATER UTILITY CASH BALANCE SUMMARY

	Operating 600	Improvements 601	Water Availability Charge 602	Upper Mississippi River Grant 603	Bond 608	Total
CASH BALANCE 1/01/14	\$ 784,119	\$ 521,034	\$ 2,191,319	\$ 20,633	\$ 2,500,000	\$ 6,017,105
Revenues	9,968,005	27,522	344,729	31,488	-	10,371,744
Transfers In	-	1,200,000	-	-	-	1,200,000
Expenses	(6,486,735)	(260,571)	(243,742)	(9,010)	(1,116,180)	(8,116,238)
Transfers Out	(1,200,000)	(545,907)	-	-	-	(1,745,907)
Adjustment to Cash Basis	4,721	(553,099)	92,286	(9,399)	(6,467)	(471,958)
CASH BALANCE 1/01/15	\$ 3,070,110	\$ 388,979	\$ 2,384,592	\$ 33,712	\$ 1,377,353	\$ 7,254,746
Revenues	9,803,691	1,838,032	271,241	275	-	11,913,239
Transfers In	-	1,200,000	-	-	-	1,200,000
Expenses	(6,971,849)	(1,918,231)	(671,431)	(6,128)	(1,117,263)	(10,684,902)
Transfers Out	(1,281,579)	(1,282,811)	-	-	-	(2,564,390)
Adjustment to Cash Basis	33,769	201,751	45,901	9,400	(6,623)	284,198
CASH BALANCE 01/01/16	\$ 4,654,142	\$ 427,720	\$ 2,030,303	\$ 37,259	\$ 253,467	\$ 7,402,891
Revenues	9,949,540	11,563,775	329,251	117	-	21,842,683
Transfers In	-	3,300,000	-	-	1,123,276	4,423,276
Expenses	(6,124,786)	(10,951,405)	(339,471)	(18,465)	(1,337,034)	(18,771,161)
Transfers Out	(3,623,276)	(2,000,000)	(800,000)	-	-	(6,423,276)
Adjustment to Cash Basis	(4,319)	(267,714)	(121,161)	810	(39,709)	(432,093)
CASH BALANCE 01/01/17	\$ 4,851,301	\$ 2,072,376	\$ 1,098,922	\$ 19,721	\$ -	\$ 8,042,320
Revenues (Estimate)	10,254,300	4,000,000	285,000	30,500	-	14,569,800
Transfers In (Estimate)	-	1,170,000	-	-	1,997,500	3,167,500
Expenses (Estimate)	(6,356,400)	(4,000,000)	(102,000)	(10,000)	(1,997,500)	(12,465,900)
Transfers Out (Estimate)	(3,167,500)	(1,170,000)	-	-	-	(4,337,500)
CASH BALANCE 01/01/18 (Est.)	\$ 5,581,701	\$ 2,072,376	\$ 1,281,922	\$ 40,221	\$ -	\$ 8,976,220
Revenues (Budget)	10,204,700	-	275,000	30,500	-	10,510,200
Transfers In (Budget)	-	6,525,000	-	-	2,137,500	8,662,500
Expenses (Budget)	(6,518,800)	(1,500,000)	(101,000)	(12,000)	(2,137,500)	(10,269,300)
Transfers Out (Budget)	(7,837,500)	(2,925,000)	(825,000)	-	-	(11,587,500)
CASH BALANCE 12/31/18 (Est.)	\$ 1,430,101	\$ 4,172,376	\$ 630,922	\$ 58,721	\$ -	\$ 6,292,120

CITY OF ST. CLOUD

WATER UTILITY TRANSFERS

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Operating	\$ -	\$ 1,200,000	Bonds
Future Improvements	1,200,000	-	Operating
Future Improvements	-	150,000	Infrastructure Management
Future Improvements	-	395,907	Improvement Construction
	<u>\$1,200,000</u>	<u>\$ 1,745,907</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ 1,281,579	Future Improvements
Future Improvements	1,200,000	-	Operating
Future Improvements	-	82,811	Improvement Construction
Future Improvements	-	150,000	Infrastructure Management
Water Access Charge	-	1,050,000	Improvement Construction
	<u>\$ 1,200,000</u>	<u>\$ 2,564,390</u>	
<u>2016 ACTUAL</u>			
Operating	\$ -	\$ 2,500,000	Future Improvements
Operating	-	\$ 1,123,276	Debt Service
Future Improvements	2,500,000	-	Operating
Future Improvements	800,000	-	Water Access Charge
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	100,000	Infrastructure Management
Future Improvements	-	200,000	Aquatic Center
Future Improvements	-	800,000	CR74
Water Access Charge	-	800,000	Improvement Construction
Debt Service	1,123,276	-	Operating
	<u>\$4,423,276</u>	<u>\$ 6,423,276</u>	
<u>2017 BUDGET</u>			
Operating	\$ -	\$ 1,170,000	Future Improvements
Operating	-	1,997,500	Debt Service
Future Improvements	1,170,000	-	Operating
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	270,000	ERP Project
Debt Service	1,997,500	-	Operating
	<u>\$3,167,500</u>	<u>\$ 4,337,500</u>	

CITY OF ST. CLOUD

WATER UTILITY TRANSFERS

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2017 ESTIMATE</u>			
Operating	\$ -	\$ 1,170,000	Future Improvements
Operating	-	1,997,500	Debt Service
Future Improvements	1,170,000	-	Operating
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	270,000	ERP Project
Debt Service	1,997,500	-	Operating
	<u>\$3,167,500</u>	<u>\$ 4,337,500</u>	
<u>2018 BUDGET</u>			
Operating	\$ -	\$ 5,700,000	Future Improvements
Operating	-	2,137,500	Debt Service
Future Improvements	5,700,000	-	Operating
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	1,200,000	Improvement Const CR 74 North
Future Improvements	825,000	-	WAC
Future Improvements	-	825,000	Improvement Const CR 74 South
WAC	-	825,000	Future Improvements
Debt Service	2,137,500	-	Operating
	<u>\$8,662,500</u>	<u>\$11,587,500</u>	

CITY OF ST. CLOUD

WATER UTILITY

The following is a multi-year comparison of the Water Utility expenses and transfers by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 2,626,241	\$ 2,599,773	\$ 2,533,617	\$ 2,686,800	\$ 2,758,800
Supplies	1,648,281	1,865,288	1,853,033	2,080,700	2,036,300
Services and Charges	1,956,387	1,702,943	1,434,242	1,506,300	1,483,700
Capital Outlay	769,149	3,399,635	11,606,335	4,238,000	1,853,000
Debt Service	1,116,180	1,117,263	1,343,934	1,997,500	2,137,500
Transfers	545,907	1,364,390	2,000,000	1,170,000	2,925,000
Total	\$ 8,662,145	\$ 12,049,292	\$ 20,771,161	\$ 13,679,300	\$ 13,194,300

Staffing					
Permanent Employees	35	35	35	35	35

Detail of Debt Service					
G.O. Drinking Water Revolving Fund-2004	\$ 92,343	\$ 92,460	\$ 92,524	\$ 93,300	\$ 93,300
G.O. Drinking Water Revolving Fund-2005	163,528	164,328	164,037	165,000	165,500
G.O. Drinking Water Revolving Fund-2009	406,106	406,022	405,763	408,100	408,500
G.O. Drinking Water Revolving Fund-2011	454,203	454,453	454,605	457,000	456,800
G.O. Drinking Water Revolving Fund-2015	-	-	227,005	668,200	668,600
G.O. Drinking Water Revolving Fund-2016	-	-	-	205,900	344,800
Total	\$ 1,116,180	\$ 1,117,263	\$ 1,343,934	\$ 1,997,500	\$ 2,137,500

WASTEWATER UTILITY

Department Contact:

Patrick Shea
Director
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Description:

The Wastewater Utility includes the Wastewater Treatment Facility located at 525 60th Street South, the Main Lift Station located at 532 33rd Street South and 34 wastewater lift stations located throughout the City.

The Wastewater Utility is responsible for treatment of domestic, commercial and industrial wastewater from customers within St. Cloud and from surrounding cities on a contract basis. The Wastewater Utility is also responsible for recycling biosolids generated at the facility.

Mission:

The Wastewater Utility Fund will provide and maintain a safe, efficient and economical system for the conveyance and treatment of commercial, industrial and domestic wastewater while maintaining environmental integrity and the safety of employees. In pursuit of the mission, the Wastewater Utility Fund is organized into six (6) program areas.

Fund Support:

The Wastewater Utility Fund is supported primarily through revenues obtained through user fees of the wastewater collection and treatment system, and through contractual agreements with the cities of Waite Park, Sauk Rapids, Sartell, St. Augusta and St. Joseph for wastewater treatment services.

Budget Highlights:

There are no proposed rate increases in the 2018 budget.

The biofuel generator and two solar arrays are generating onsite 90% of the Wastewater Treatment Facility energy demand. Annual energy savings will be close to \$500,000.

Construction started on the Nutrient Recovery and Reuse Project. The project received a \$6,642,000 grant from the Minnesota Public Facilities Authority. The \$24 million dollar project is schedule for substantial completion early 2019.

Included in the 2018 budget are the following capital outlay items: \$125,000 for replacement of a semi-tractor to be used for biosolids recycling, \$120,000 for replacement of air handling unit number one, \$15,000 for ½ the cost of a service vehicle shared with Water Utility, \$13,000 for flow monitoring equipment and \$27,000 for lift station pump replacement.

Objectives:

- ◆ Provide effective and efficient wastewater treatment to all customers.
- ◆ Maintain a customer-oriented focus through an emphasis on customer satisfaction.
- ◆ Meet and exceed all regulatory requirements of the Environmental Protection Agency and the Minnesota Pollution Control Agency.

CITY OF ST. CLOUD

Performance Indicator Dashboard

PUBLIC UTILITIES - Wastewater Utility

Objective

Provide and maintain a safe, efficient and economical system for the conveyance and treatment of commercial, industrial, and domestic wastewater while maintaining environmental integrity and the safety of employees.

Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Effluent Water Quality Index*	95	95	94	88
Sanitary Sewer Cleaned (ft)	>750,000	>900,000	700,000	831,000
Collection Maintenance Ratio Planned : Corrective	>6:1	>7 : 1	>5:1	7 : 1
kWh Purchased from Grid/Million Gallons Treated	134	516	1,466	1,592
kWh Consumed/Million Gallons Treated**	1,334	1,334	1,466	1,592

*The Wastewater Effluent Index is an indicator calculated using the Federal Clean Water Act's standard performance measures to determine the effectiveness and performance of the wastewater system."

**kWh's Purchased from Grid + Solar + Biofuel

CITY OF ST. CLOUD

WASTEWATER UTILITY BUDGET SUMMARY

	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
<u>Revenues</u>					
Customer sales	\$ 5,813,189	\$ 6,421,723	\$ 7,120,775	\$ 6,840,000	\$ 8,000,000
Contract cities sales	1,707,071	1,947,842	1,804,315	1,668,000	2,130,000
Pretreatment charges	79,965	126,319	218,463	100,000	150,000
Sewer availability charge	216,360	244,980	314,510	265,000	265,000
Interest	230,747	26,106	23,527	30,000	40,000
Other local governments	241,847	274	431,515	1,092,900	-
Loan receivable/local govt	634,852	2,423,570	2,385,645	2,587,700	2,704,800
Bond Principal	-	-	6,345,975	1,511,100	-
Miscellaneous	40,074	77,468	78,961	251,000	215,000
Total Revenues	<u>\$ 8,964,105</u>	<u>\$ 11,268,282</u>	<u>\$ 18,723,686</u>	<u>\$ 14,345,700</u>	<u>13,504,800</u>
<u>Expenses</u>					
Operating	\$ 4,570,519	\$ 4,264,656	\$ 4,415,078	\$ 5,189,100	\$ 5,792,400
Operating capital outlay	77,090	972,668	380,580	196,000	300,000
Imp - NR2 biosolids	365,732	30,053	659,265	2,665,000	-
Equipment replacement	146,997	297,560	187,560	-	182,000
Main lift station	-	-	2,060,975	-	-
Treatment facility expansion	620,287	-	-	-	-
Sewer availability	-	-	1,487	-	500
SIS phase 4	2,916,710	257,841	-	-	-
Energy project	-	-	3,818,761	850,000	-
Debt service	3,755,627	4,139,879	4,191,044	4,877,500	5,066,400
Total Expenses	<u>12,452,962</u>	<u>9,962,657</u>	<u>15,714,750</u>	<u>13,777,600</u>	<u>11,341,300</u>
Transfers Out:					
Improvement Construction	850,000	500,000	1,700,000	1,222,500	2,925,000
Total Transfers	<u>850,000</u>	<u>500,000</u>	<u>1,700,000</u>	<u>1,222,500</u>	<u>2,925,000</u>
Total Expenses and Transfers Out	<u>\$ 13,302,962</u>	<u>\$ 10,462,657</u>	<u>\$ 17,414,750</u>	<u>\$ 15,000,100</u>	<u>14,266,300</u>
Excess (Deficiency) of Revenues Over (Under) Expenses and Transfers Out					<u>(\$ 761,500)</u>

CITY OF ST. CLOUD

WASTEWATER UTILITY CASH BALANCE SUMMARY

	Operating 610	Future Improvements 611	Energy Project 613	Sewer Availability Charge 612	Bond 618	Total
CASH BALANCE 01/01/14	\$1,553,096	\$ 4,425,476	\$ -	\$1,175,723	\$ 456,634	\$ 7,610,929
Revenues	8,337,563	341,298	-	285,244	-	8,964,105
Transfers In	-	1,750,000	-	-	3,676,547	5,426,547
Expenses	(4,645,141)	(4,049,726)	-	(2,468)	(3,755,627)	(12,452,962)
Transfers Out	(5,276,547)	(850,000)	-	(150,000)	-	(6,276,547)
Adjustment to Cash Basis	1,683,622	(1,309,127)	-	-	(175,671)	198,824
CASH BALANCE 01/01/15	\$1,652,593	\$ 307,921	\$ -	\$1,308,499	\$ 201,883	\$ 3,470,896
Revenues	9,058,290	35,564	-	255,028	1,919,400	11,268,282
Transfers In	39,581	1,415,401	-	-	1,864,500	3,319,482
Expenses	(5,235,361)	(585,454)	-	(1,963)	(4,139,879)	(9,962,657)
Transfers Out	(2,964,500)	(854,982)	-	-	-	(3,819,482)
Adjustment to Cash Basis	(527,875)	(75,164)	-	-	313,640	(289,399)
CASH BALANCE 01/01/16	\$2,022,728	\$ 243,286	\$ -	\$1,561,564	\$ 159,544	\$ 3,987,122
Revenues	9,253,134	2,445,179	4,317,545	322,181	2,385,647	18,723,686
Transfers In	-	2,400,000	337,700	-	2,055,182	4,792,882
Expenses	(4,795,658)	(2,907,800)	(3,818,761)	(1,487)	(4,191,044)	(15,714,750)
Transfers Out	(3,455,182)	(1,700,000)	-	(1,000,000)	(337,700)	(6,492,882)
Adjustment to Cash Basis	(131,968)	(57,864)	(18,384)	-	(71,629)	(279,845)
CASH BALANCE 01/01/17	\$2,893,054	\$ 422,801	\$ 818,100	\$ 882,258	\$ -	\$ 5,016,213
Revenues (Estimate)	10,231,700	7,342,000	86,700	280,000	2,584,400	20,524,800
Transfers In (Estimate)	-	1,170,000	-	-	2,293,600	3,463,600
Expenses (Estimate)	(5,078,000)	(7,569,600)	(905,800)	(500)	(4,878,000)	(18,431,900)
Transfers Out (Estimate)	(3,516,100)	(1,170,000)	-	-	-	(4,686,100)
CASH BALANCE 01/01/18 (Est.)	\$4,530,654	\$ 195,201	\$ (1,000)	\$1,161,758	\$ -	\$ 5,886,613
Revenues (Budget)	10,332,000	5,000	183,000	280,000	2,704,800	13,504,800
Transfers In (Budget)	-	4,925,000	-	-	2,361,600	7,286,600
Expenses (Budget)	(6,092,400)	-	(182,000)	(500)	(5,066,400)	(11,341,300)
Transfers Out (Budget)	(7,286,600)	(2,925,000)	-	-	-	(10,211,600)
CASH BALANCE 12/31/18 (Est.)	\$1,483,654	\$ 2,200,201	\$ -	\$1,441,258	\$ -	\$ 5,125,113

CITY OF ST. CLOUD

WASTEWATER UTILITY TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Operating	\$ -	\$ 3,526,547	Bonds
Operating	-	1,750,000	Future Improvements
Sewer Access Charge	-	150,000	Bonds
Future Improvements	1,750,000	-	Operating
Future Improvements	-	850,000	Improvement Construction
Bonds	3,526,547	-	Operating
Bonds	150,000	-	Sewer Access Charge
	<u>\$ 5,426,547</u>	<u>\$ 6,276,547</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ 1,864,500	Bonds
Operating	-	1,100,000	Future Improvements
Operating	39,581	-	Treatment Expansion
Future Improvements	1,100,000	-	Operating
Future Improvements	-	500,000	Improvement Construction
Future Improvements	169,663	-	Equipment Replacement
Future Improvements	145,738	-	SIS Phase 4
Equipment Replacement	-	169,663	Future Improvements
SIS Phase 4	-	145,738	Future Improvements
Treatment Expansion	-	39,581	Future Improvements
Bonds	1,864,500	-	Operating
	<u>\$ 3,319,482</u>	<u>\$ 3,819,482</u>	
<u>2016 ACTUAL</u>			
Operating	\$ -	\$ 2,055,182	Bonds
Operating	-	1,400,000	Future Improvements
Future Improvements	1,400,000	-	Operating
Future Improvements	1,000,000	-	Sewer Access Charge
Future Improvements	-	900,000	2016 Improvement Bond Construction
Future Improvements	-	100,000	Infrastructure Management
Future Improvements	-	200,000	Aquatic Center
Future Improvements	-	500,000	2016 IBC CR 74
Energy Project Fund	337,700	-	Bonds
Sewer Access Charge	-	500,000	Future Improvements CR74
Sewer Access Charge	-	500,000	Future Improvements
Bonds	-	337,700	Energy Project
Bonds	2,055,182	-	Operating
	<u>\$ 4,792,882</u>	<u>\$ 6,492,882</u>	

CITY OF ST. CLOUD

WASTEWATER UTILITY TRANSFER SUMMARY - CONTINUED

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2017 BUDGET</u>			
Operating	\$ -	\$ 2,289,800	Bonds
Operating	-	1,170,000	Future Improvements
Operating	-	52,500	Hydro Energy Project
Future Improvements	1,170,000	-	Operating
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	270,000	ERP Project
Bonds	2,289,800	-	Operating
	<u>\$ 3,459,800</u>	<u>\$ 4,682,300</u>	
<u>2017 ESTIMATE</u>			
Operating	\$ -	\$ 2,293,600	Bonds
Operating	-	1,170,000	Future Improvements
Operating	-	-	Equipment Replacement
Operating	-	52,500	Hydro Energy Project
Future Improvements	1,170,000	-	Operating
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	270,000	ERP Project
Bonds	2,293,600	-	Operating
	<u>\$ 3,463,600</u>	<u>\$ 4,686,100</u>	
<u>2018 BUDGET</u>			
Operating	\$ -	\$ 2,361,600	Bonds
Operating	-	4,925,000	Future Improvements
Future Improvements	4,925,000	-	Operating
Future Improvements	-	900,000	Improvement Construction
Future Improvements	-	1,200,000	Improvement Construction CR 74 North
Future Improvements	-	825,000	Improvement Construction CR 74 South
Bonds	2,361,600	-	Operating
	<u>\$ 7,286,600</u>	<u>\$ 10,211,600</u>	

CITY OF ST. CLOUD

WASTEWATER UTILITY

The following is a multi-year comparison of the Wastewater Utility expenses and transfers by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 2,225,314	\$ 2,450,380	\$ 2,493,977	\$ 2,640,200	\$ 2,851,200
Supplies	661,266	609,189	683,887	894,900	982,600
Services and Charges	1,783,126	1,318,110	1,398,171	1,919,000	2,141,100
Capital Outlay	4,027,629	1,445,099	6,947,671	3,446,000	300,000
Debt Service	3,755,627	4,139,879	4,191,044	4,877,500	5,066,400
Transfers	850,000	500,000	1,700,000	1,222,500	2,925,000
Total	\$ 13,302,962	\$ 10,462,657	\$ 17,414,750	\$ 15,000,100	\$ 14,266,300

Staffing					
Permanent Employees	17	17	17	18	18

Detail of Debt Service					
G.O. Wastewater Treatment Note, Series 1997	\$ 336,705	\$ 336,566	\$ 336,422	\$ 340,600	\$ 340,600
G.O. Revenue Bonds, Series 2009B	732,058	738,596	734,509	756,900	741,500
G.O. Clean Water Revolving Fund 2010	2,453,996	2,453,690	2,453,502	2,465,200	2,465,000
G.O. Revenue Bonds, Series 2010A	225,354	221,454	231,979	230,000	225,900
G.O. Revenue Bonds, Series 2013B	7,514	389,573	434,182	444,400	443,100
G.O. Revenue Bonds, Series 2016A	-	-	-	459,300	391,600
G.O. Clean Water Revolving Fund 2016	-	-	450	181,100	458,700
Total	\$ 3,755,627	\$ 4,139,879	\$ 4,191,044	\$ 4,877,500	\$ 5,066,400

HYDROELECTRIC UTILITY

Department Contact:

Patrick Shea
Director
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Description:

The Hydroelectric Generation Facility is located at Eight Eleventh Street South along the banks of the Mississippi River.

The Hydroelectric Generation Facility generates efficient clean power that is sold to Xcel Energy for distribution.

Mission:

It is the mission of the Hydroelectric Generation Facility to generate electricity at maximum output in a safe manner on a continuous basis.

Fund Support:

The Hydroelectric Fund is supported through revenues generated from a long-term power sales agreement with Xcel Energy. The payments from Xcel Energy are based on two different factors. The first factor is the plant's ability to produce electricity (capacity payment) and the second is the actual electricity produced and delivered to Xcel (energy payment).

Budget Highlights:

The 2018 capital outlay budget for Hydroelectric Utility includes \$850,000 for a turbine rebuild and \$157,500 for exterior site improvements that are required by the Federal Energy Regulatory Commission. The exterior site improvements will be a two year project totaling approximately \$315,000.

The budget also includes \$200,000 for the Federal Energy Regulatory Commission relicensing application. The relicensing process can take up to five years with cost estimates of \$1,000,000.

Objectives:

- ◆ Operate the facility at maximum output within design guidelines, considering river flow, equipment efficiency and safety guidelines.
- ◆ Maintain turbines and all related equipment in excellent operating condition.
- ◆ Promote the use of recreational facilities in the area provided as part of the Hydroelectric Project.
- ◆ Maintain compliance with all Federal and State regulations, and permit conditions as they apply to the Hydroelectric Generation Facility.

CITY OF ST. CLOUD

Performance Indicator Dashboard

PUBLIC UTILITIES - Hydroelectric Utility

Objective

Operate the Hydroelectric Generation Facility at maximum output utilizing the Mississippi River while maintaining Federal and State compliance and meeting permit requirements.

Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Hydroelectric Energy Production (kWh)*	48,000,000	54,000,000	57,022,383	47,169,284
Generator Efficiency Performance (%) Unit #1 & #2	100	100	104	100
Out of Service for Corrective Maintenance (hrs)**	250	800**	215	1,670

* Flow Dependent

** Unit No. 1 Down for 450 hours in 2017 due to Replace Blade Seal

CITY OF ST. CLOUD

HYDROELECTRIC UTILITY BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
<u>Revenues</u>					
Capacity payments	\$ 1,375,079	\$ 1,332,025	\$ 1,412,626	\$ 1,400,000	\$ 1,450,000
Energy payments	1,132,228	922,087	1,119,350	1,150,000	1,150,000
Interest	2,800	13,117	9,987	10,200	10,200
State grant	-	-	700,000	-	-
Bond proceeds	-	-	3,130,000	-	-
Other	139,495	24,850	147,506	60,400	40,000
Total Revenues	2,649,602	2,292,079	6,519,469	2,620,600	2,650,200
Transfers In					
Wastewater Energy	-	-	-	52,500	-
Total Revenues and Transfers In	\$ 2,649,602	\$ 2,292,079	\$ 6,519,469	\$ 2,673,100	2,650,200
<u>Expenses</u>					
Operations	\$ 437,879	\$ 441,166	\$ 650,289	\$ 660,500	\$ 578,300
Replacement reseve	409,341	627,665	197,181	250,000	1,207,500
Trip gate replacement	-	-	2,977,784	-	-
Bonds	1,614,657	1,640,857	1,659,383	1,714,200	2,103,100
Total Expenses	2,461,877	2,709,688	5,484,637	2,624,700	3,888,900
Transfers Out					
Operating	450,000	450,000	450,000	500,000	600,000
Total Expenses and Transfers Out	\$ 2,911,877	\$ 3,159,688	\$ 5,934,637	\$ 3,124,700	4,488,900
Excess (Deficiency) of Revenues Over (Under) Expenses and Transfers Out					<u>(\$1,838,700)</u>

CITY OF ST. CLOUD

HYDROELECTRIC UTILITY CASH BALANCE SUMMARY

	Operating 620	Replacement Reserve 621	Tripgate Replacement 622	Debt Service Reserve 627	Bond 628	Reserve 629	Total
CASH BALANCE 01/01/14	\$ 645,293	\$ 1,517,564	\$ -	\$ -	\$ 132,651	\$ 1,805,707	\$ 4,101,215
Revenues	2,649,422	-	-	-	-	180	2,649,602
Transfers In	-	-	-	-	1,606,027	-	1,606,027
Expenses	(437,879)	(409,341)	-	-	(1,614,657)	-	(2,461,877)
Transfers Out	(2,056,027)	-	-	-	-	-	(2,056,027)
Adjustment to Cash Basis	64,698	6,976	-	-	11,694	-	83,368
CASH BALANCE 01/01/15	\$ 865,507	\$ 1,115,199	\$ -	\$ -	\$ 135,715	\$ 1,805,887	\$ 3,922,308
Revenues	2,291,822	-	-	-	-	257	2,292,079
Transfers In	-	-	-	-	1,630,142	-	1,630,142
Expenses	(441,166)	(627,665)	-	-	(1,640,857)	-	(2,709,688)
Transfers Out	(2,080,142)	-	-	-	-	-	(2,080,142)
Adjustment to Cash Basis	(62,427)	(18,823)	-	-	11,376	(215)	(70,089)
CASH BALANCE 01/01/16	\$ 573,594	\$ 468,711	\$ -	\$ -	\$ 136,376	\$ 1,805,929	2,984,610
Revenues	2,684,156	-	3,831,142	-	-	4,171	6,519,469
Transfers In	-	-	-	208,000	1,649,477	-	1,857,477
Expenses	(650,289)	(197,181)	(2,977,784)	-	(1,659,383)	-	(5,484,637)
Transfers Out	(2,307,477)	-	-	-	-	-	(2,307,477)
Adjustment to Cash Basis	174,171	-	293,442	-	(126,470)	-	341,143
CASH BALANCE 01/01/17	\$ 474,155	\$ 271,530	\$ 1,146,800	\$ 208,000	\$ -	\$ 1,810,100	\$ 3,910,585
Revenues (Estimate)	2,684,300	-	-	-	-	200	2,684,500
Transfers In (Estimate)	52,500	-	-	-	1,758,500	-	1,811,000
Expenses (Estimate)	(748,100)	(200,000)	(1,146,800)	-	(1,758,500)	-	(3,853,400)
Transfers Out (Estimate)	(2,258,500)	-	-	-	-	-	(2,258,500)
CASH BALANCE 01/01/18 (Est.)	\$ 204,355	\$ 71,530	\$ -	\$ 208,000	\$ -	\$ 1,810,300	\$ 2,294,185
Revenues (Budget)	2,650,000	-	-	-	-	200	2,650,200
Transfers In (Budget)	-	1,207,500	-	-	2,103,100	-	3,310,600
Expenses (Budget)	(578,300)	(1,207,500)	-	-	(2,103,100)	-	(3,888,900)
Transfers Out (Budget)	(2,100,100)	-	-	-	-	(1,810,500)	(3,910,600)
CASH BALANCE 12/31/18 (Est.)	\$ 175,955	\$ 71,530	\$ -	\$ 208,000	\$ -	\$ -	\$ 455,485

CITY OF ST. CLOUD

HYDROELECTRIC UTILITY TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Operating	\$ -	\$ 1,606,027	Bond
Operating	-	450,000	General Fund
Bond	1,606,027	-	Operating
	<u>\$ 1,606,027</u>	<u>\$ 2,056,027</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ 1,630,142	Bond
Operating	-	450,000	General Fund
Bond	1,630,142	-	Operating
	<u>\$ 1,630,142</u>	<u>\$ 2,080,142</u>	
<u>2016 ACTUAL</u>			
Operating	\$ -	\$ 1,649,477	Bond
Operating	-	450,000	General Fund
Operating	-	208,000	Bond Reserve
Bond Reserve	208,000	-	Operating
Bond	1,649,477	-	Operating
	<u>\$ 1,857,477</u>	<u>\$ 2,307,477</u>	
<u>2017 BUDGET</u>			
Operating	\$ -	\$ 1,714,200	Bond
Operating	-	500,000	General Fund
Operating	52,500	-	Wastewater Utility Energy
Bond	1,714,200	-	Operating
	<u>\$ 1,766,700</u>	<u>\$ 2,214,200</u>	
<u>2017 ESTIMATE</u>			
Operating	\$ -	\$ 1,758,500	Bond
Operating	-	500,000	General Fund
Operating	52,500	-	Wastewater Utility Energy
Bond	1,758,500	-	Operating
	<u>\$ 1,811,000</u>	<u>\$ 2,258,500</u>	
<u>2018 BUDGET</u>			
Operating	\$ -	\$ 292,600	Bond
Operating	-	600,000	General Fund
Operating	-	1,207,500	Hydro Replacement
Hydro Replacement	1,207,500	-	Operating
Bond Reserve	-	1,810,500	Bond
Bond	2,103,100	-	Operating
	<u>\$ 3,310,600</u>	<u>\$ 3,910,600</u>	

CITY OF ST. CLOUD

HYDROELECTRIC UTILITY

The following is a multi-year comparison of the Hydroelectric Utility expenses by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 93,683	\$ 111,601	\$ 176,807	\$ 134,800	\$ 138,500
Supplies	26,002	24,377	32,263	43,000	43,000
Services and Charges	318,194	309,824	433,014	482,700	596,800
Capital Outlay	409,341	623,029	3,041,312	250,000	1,007,500
Debt Service	1,614,657	1,640,857	1,801,241	1,714,200	2,103,100
Transfers	450,000	450,000	450,000	500,000	600,000
Total	\$ 2,911,877	\$ 3,159,688	\$ 5,934,637	\$ 3,124,700	\$ 4,488,900

Staffing					
Permanent Employees	0	0	0.5	0.5	0.5

Detail of Debt Service					
G.O. Judgement Refunding Bonds, Series 2009A	\$ 346,386	\$ 353,840	\$ 355,834	\$ 346,900	\$ 372,200
G.O. Revenue Refunding Bonds, Series 2007C	1,268,271	1,287,017	1,303,549	1,305,800	1,316,100
Taxable Revenue Bonds Series 2016H	-	-	-	61,500	414,800
Total	\$ 1,614,657	\$ 1,640,857	\$ 1,659,383	\$ 1,714,200	\$ 2,103,100

STORMWATER UTILITY

Department Contact:

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Director
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Description:

The Stormwater Utility provides a method for funding services to protect and improve the quality of local water resources and to maintain compliance with requirements by the U.S. Environmental Protection Agency.

Mission:

It is the mission of the Stormwater Utility Fund to fund programs that ensure the City of St. Cloud maintains compliance with the stormwater requirements of the Clean Water Act.

Fund Support:

The Stormwater Utility Fund is supported primarily through fees charged to property owners based on the estimated volume of runoff and/or pollutant load discharged from each property into the drainage system.

Budget Highlights:

There is no rate increase proposed in the 2018 budget.

Objectives:

- ◆ Conduct and facilitate the necessary planning activities to ensure that future needs and regulations are met.
- ◆ Meet and exceed all regulatory requirements of the Environmental Protection Agency and the Minnesota Pollution Control Agency.
- ◆ Maintain and improve current procedures in a cost-effective manner.

CITY OF ST. CLOUD

Performance Indicator Dashboard				
PUBLIC UTILITIES - Stormwater Utility				
Objective				
<i>Protect water quality through effective stormwater management and education to meet requirements of the Clean Water Act while maintaining infrastructure integrity.</i>				
Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Program Effectiveness Index*	93	90	97	95
Street Sweeping Yards of Sediment Removed	4,000	4,000	3,494	4,562
System Inspections	825	825	949	785
*The Program Effectiveness Index is an indicator calculated using the Clean Water Act and anti-degradation measures to determine the effectiveness and performance of the stormwater program.				

CITY OF ST. CLOUD

STORMWATER UTILITY BUDGET SUMMARY

	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
<u>Revenues</u>					
Customer sales	\$ 848,901	\$ 850,139	\$ 915,466	\$ 957,600	\$ 965,000
Interest	67,430	7,166	3,164	10,000	5,600
Grants	95,669	324,944	661,916	184,500	35,900
Other	26,880	7,663	3,080	6,300	6,300
Total Revenues	<u>\$ 1,038,880</u>	<u>\$ 1,189,912</u>	<u>\$ 1,583,626</u>	<u>\$ 1,158,400</u>	<u>1,012,800</u>
<u>Expenses</u>					
Operating	\$ 1,068,501	\$ 918,040	\$ 1,288,966	\$ 1,123,400	\$ 1,154,800
Education	33,004	36,735	36,469	36,100	37,500
Capital outlay	236,328	430,690	524,422	-	-
Total Expenses	<u>1,337,833</u>	<u>1,385,465</u>	<u>1,849,857</u>	<u>1,159,500</u>	<u>1,192,300</u>
Transfers Out					
ERP Project	<u>-</u>	<u>-</u>	<u>-</u>	<u>90,000</u>	<u>-</u>
Total Expenses and Transfers Out	<u>\$ 1,337,833</u>	<u>\$ 1,385,465</u>	<u>\$ 1,849,857</u>	<u>\$ 1,249,500</u>	<u>1,192,300</u>
Excess (Deficiency) of Revenues Over (Under) Expenses					<u>\$(179,500)</u>

CITY OF ST. CLOUD

STORMWATER UTILITY CASH BALANCE SUMMARY

	Operating 630	Education 632	Total
CASH BALANCE 01/01/14	\$ 1,194,162	\$ 37,765	\$ 1,231,927
Revenues	1,000,566	38,314	1,038,880
Expenses	(1,304,829)	(33,004)	(1,337,833)
Adjustment to Cash Basis	77,910	134	78,044
CASH BALANCE 01/01/15	\$ 967,809	\$ 43,209	\$ 1,011,018
Revenues	1,154,223	35,689	1,189,912
Expenses	(1,348,730)	(36,735)	(1,385,465)
Adjustment to Cash Basis	(9,012)	380	(8,632)
CASH BALANCE 01/01/16	\$ 764,290	\$ 42,543	\$ 806,833
Revenues	1,548,812	34,814	1,583,626
Expenses	(1,813,389)	(36,468)	(1,849,857)
Adjustment to Cash Basis	6,787	(379)	6,408
CASH BALANCE 01/01/17	\$ 506,500	\$ 40,510	\$ 547,010
Revenues (Estimate)	998,300	36,500	1,034,800
Expenses (Estimate)	(1,130,900)	(40,500)	(1,171,400)
Transfers Out (Estimate)	(90,000)	-	(90,000)
CASH BALANCE 01/01/18 (Est.)	\$ 283,900	\$ 36,510	\$ 320,410
Revenues (Budget)	976,300	36,500	1,012,800
Expenses (Budget)	(1,154,800)	(37,500)	(1,192,300)
CASH BALANCE 12/31/18 (Est.)	\$ 105,400	\$ 35,510	\$ 140,910

CITY OF ST. CLOUD

STORMWATER UTILITY TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Operating	\$ -	\$ -	Education
Education	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ -	Education
Education	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	
<u>2016 ACTUAL</u>			
Operating	\$ -	\$ -	Education
Education	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	
<u>2017 BUDGET</u>			
Operating	\$ -	\$ 90,000	ERP Project
Education	-	-	Operating
	<u>\$ -</u>	<u>\$ 90,000</u>	
<u>2017 ESTIMATE</u>			
Operating	\$ -	\$ 90,000	ERP Project
Education	-	-	Operating
	<u>\$ -</u>	<u>\$ 90,000</u>	
<u>2018 BUDGET</u>			
Operating	\$ -	\$ -	Education
Education	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	

CITY OF ST. CLOUD

STORMWATER UTILITY

The following is a multi-year comparison of the Stormwater Utility expenses and transfers by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 559,582	\$ 681,234	\$ 635,699	\$ 672,500	\$ 683,000
Supplies	217,232	28,705	98,497	130,200	107,300
Services and Charges	324,691	244,936	591,239	356,800	402,000
Capital Outlay	236,328	430,690	524,422	-	-
Transfers	-	-	-	90,000	-
Total	\$ 1,337,833	\$ 1,385,565	\$ 1,849,857	\$ 1,249,500	\$ 1,192,300

Staffing					
Permanent Employees	4	5	5	6	6

STREET LIGHT UTILITY

Department Contact:

Patrick Shea
Director of Public Services
(320) 255-7225
patrick.shea@ci.stcloud.mn.us

Description:

The Street Light Utility provides a method for funding street lighting electrical and maintenance costs.

Mission:

The Street Light Utility will provide street lighting that benefits the motorist and the general public for the safe and efficient movement of vehicles on local, collector and arterial roadways in St. Cloud while minimizing glare to motorists and limiting light intrusion to surrounding properties and residences.

Fund Support:

The Street Light Operating Fund is supported from revenues generated from the street light utility fee charges to customers.

Budget Highlights:

There is no rate increase proposed in the 2018 budget.

Objectives:

- ◆ Provide cost effective roadway lighting in the St. Cloud area.
- ◆ Repair and maintain roadway lighting in St. Cloud in a manner that minimizes lighting outages and callbacks for service.
- ◆ Provide esthetically pleasing lighting fixtures and types of light that augment commercial districts and areas of St. Cloud.
- ◆ Minimize the number of different light fixtures used in St. Cloud.
- ◆ Reduce glare and light intrusion when possible.
- ◆ Provide minimum maintenance lighting standards and fixtures when possible.

CITY OF ST. CLOUD

Performance Indicator Dashboard				
PUBLIC WORKS - Street Light Utility				
Objective				
<i>Provide street lighting for the safe and efficient movement of vehicles and pedestrians.</i>				
Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Utility Cost per Street Light	\$70	\$130	\$111	\$222
Outage Response Time (hrs)	36	48	36*	72*
*Numers are high as <i>Planned</i> includes LED light upgrade project.				

CITY OF ST. CLOUD

STREET LIGHT UTILITY BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
<u>Revenues</u>					
Customer charges	\$ 929,945	\$ 1,072,724	\$ 1,191,490	\$ 1,258,900	\$ 1,200,000
Miscellaneous	376	26,527	63,518	6,700	-
Bond Proceeds	-	-	6,455,000	-	-
Interest	4,102	967	7,848	3,200	-
 Total Revenues	 934,423	 1,100,218	 7,717,856	 1,268,800	 1,200,000
 Transfers In	 -	 -	 -	 -	 398,600
 Total Revenues and Transfers In	 \$ 934,423	 \$ 1,100,218	 \$ 7,717,856	 \$ 1,268,800	 \$ 1,598,600
<u>Expenses</u>					
Operating	\$ 899,562	\$ 1,140,271	\$ 4,324,502	\$ 658,400	\$ 815,200
Capital outlay	27,742	-	266,282	45,000	-
Debt Service	-	-	108,852	170,900	398,600
 Total Expenses	 927,304	 1,140,271	 4,699,636	 874,300	 1,213,800
 Transfers Out	 -	 -	 -	 90,000	 90,000
 Total Expenses and Transfers Out	 \$ 927,304	 \$ 1,140,271	 \$ 4,699,636	 \$ 964,300	 1,303,800
 Excess (Deficiency) of Revenues Over (Under) Expenses					 \$ 294,800

CITY OF ST. CLOUD

STREET LIGHT UTILITY CASH BALANCE SUMMARY

	Operating 640	Street Light Construction 642	Debt Service 648	Total
CASH BALANCE 01/01/14	\$ 12,681	\$ -	\$ -	12,681
Revenues	934,423	-	-	934,423
Expenses	(927,304)	-	-	(927,304)
Adjustment to cash basis	22,599	-	-	22,599
CASH BALANCE 01/01/15	\$ 42,399	\$ -	\$ -	42,399
Revenues	1,100,218	-	-	1,100,218
Expenses	(1,140,271)	-	-	(1,140,271)
Adjustment to cash basis	109,533	-	-	109,533
CASH BALANCE 01/01/16	\$ 111,879	\$ -	\$ -	111,879
Revenues	1,192,950	6,524,906	-	7,717,856
Expenses	(872,442)	(3,554,319)	(272,873)	(4,699,634)
Adjustment to cash basis	46,791	105,513	369,173	521,477
CASH BALANCE 01/01/17	\$ 479,178	\$ 3,076,100	\$ 96,300	3,651,578
Revenues (Estimate)	1,213,000	30,900	-	1,243,900
Transfers In (Estimate)	-	753,200	74,600	827,800
Expenses (Estimate)	(859,200)	(3,860,200)	(170,900)	(4,890,300)
Transfers Out (Estimate)	(827,800)	-	-	(827,800)
CASH BALANCE 01/01/18 (Est.)	\$ 5,178	\$ -	\$ -	5,178
Revenues (Budget)	1,200,000	-	-	1,200,000
Transfers In (Budget)	-	-	398,600	398,600
Expenses (Budget)	(815,200)	-	(398,600)	(1,213,800)
Transfers Out (Budget)	(90,000)	-	-	(90,000)
CASH BALANCE 12/31/18 (Est.)	\$ 299,978	\$ -	\$ -	299,978

CITY OF ST. CLOUD

STREET LIGHT TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2017 BUDGET</u>			
Operating	\$ -	\$ 90,000	ERP Project
Operating	-	170,900	Debt Service
Debt Service	170,900	-	Operating
	<u>\$ 170,900</u>	<u>\$ 260,900</u>	
<u>2017 ESTIMATE</u>			
Operating	\$ -	\$ -	ERP Project
Operating	-	74,600	Debt Service
Operating	-	753,200	Improvement
Improvement	753,200	-	Operating
Debt Service	74,600	-	Operating
	<u>\$ 827,800</u>	<u>\$ 827,800</u>	
<u>2018 BUDGET</u>			
Operating	\$ 398,600	\$ -	Energy Internal Service
Operating	-	90,000	ERP Project
	<u>\$ 398,600</u>	<u>\$ 90,000</u>	

CITY OF ST. CLOUD

STREET LIGHT UTILITY

The following is a multi-year comparison of the Street Light Utility expenses by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 207,231	\$ 173,232	\$ 173,865	\$ 198,000	\$ 203,900
Supplies	74,106	74,456	75,671	51,900	52,000
Services and Charges	618,225	892,583	4,074,966	408,500	559,300
Capital Outlay	27,742	-	266,282	45,000	-
Debt Service	-	-	108,852	170,900	398,600
Transfers	-	-	-	90,000	90,000
Total	\$ 927,304	\$ 1,140,271	\$ 4,699,636	\$ 964,300	\$ 1,303,800

Staffing					
Permanent Employees	1.5	1.0	1.5	1.5	1.5

Detail of Debt Service					
G.O. Tax Abatement Bonds, Series 2016B	\$ -	\$ -	\$ 108,852	\$ 170,900	\$ 398,600

PARKING SYSTEM

Department Contact:

Patrick Shea
Director
(320) 255-7225
patrick.shea@ci.stcloud.mn.us

Description:

The Parking System operates five parking ramps and maintains the permit parking lots and metered on-street parking.

Mission:

It is the mission of the Parking System to maintain and provide parking for visitors, workers, shoppers, and people who conduct business downtown. In pursuit of this mission, the Parking System Division has metered, permit, and attendant parking stalls.

Fund Support:

Primarily, revenues obtained from parking meters and the sale of parking permits support the Parking System Fund. Also, included are revenues generated at the Centre Square, Paramount, Grand Central and River's Edge East & West Parking Ramps. A transfer from the General Fund, representing a payment of a portion of the parking fines from the downtown tickets is also included in the total Parking System revenues.

Budget Highlights:

There are no proposed rate increases included in the 2018 budget

Capital outlay requests include: \$250,000 entrance improvements for the East River's Edge Ramp, a service vehicle for \$37,000 and \$55,000 in repair work at Grand Central Ramp.

Objectives:

- Provide leadership for the planning, funding, and implementation of public parking facilities to meet the need of the downtown area.
- Supply management and oversight services to ensure the efficient operation of the downtown parking system.
- Continue to improve the quality and reliability of parking equipment through maintenance and repair services.
- Ensure adequate parking stalls are available where needed in the downtown area.

CITY OF ST. CLOUD

Performance Indicator Dashboard

PUBLIC WORKS - Parking System

Objective

Provide a parking system that meets the needs of the Central Business District.

Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Total Parking Spaces	3,563	3,542	3,583	3,142
Permit Renewal Rate	95%	95%	98%	98%
Revenue per Parking Space	\$550	\$579	\$512	\$570

CITY OF ST. CLOUD

PARKING SYSTEM BUDGET SUMMARY

CITY OF ST. CLOUD

PARKING SYSTEM CASH BALANCE SUMMARY

	Operating 650	Capital Improvement 651	G.O. Bond 658	Total
CASH BALANCE 01/01/2014	\$ 3,094,936	\$ 836,212	\$ 430,261	\$ 4,361,409
Revenues	1,900,404	54,967	-	1,955,371
Transfers In	14,332	600,000	17,450	631,782
Expenses	(1,472,436)	-	(350,033)	(1,822,469)
Transfers Out	(600,000)	-	-	(600,000)
Adjustment to Cash Basis	(39,893)	-	(2,950)	(42,843)
CASH BALANCE 01/01/2015	\$ 2,897,343	\$ 1,491,179	\$ 94,728	\$ 4,483,250
Revenues	1,814,385	10,539	-	1,824,924
Transfers In	11,830	-	250,772	262,602
Expenses	(1,893,123)	-	(345,500)	(2,238,623)
Transfers Out	(242,572)	-	-	(242,572)
Adjustment to Cash Basis	(973,105)	-	-	(973,105)
CASH BALANCE 01/01/2016	\$ 1,614,758	\$ 1,501,718	\$ -	\$ 3,116,476
Revenues	1,867,729	6,812	-	1,874,541
Transfers In	16,986	-	268,900	285,886
Expenses	(1,357,983)	(224,677)	(344,657)	(1,927,317)
Transfers Out	(293,900)	-	-	(293,900)
Adjustment to Cash Basis	24,911	-	75,757	100,668
CASH BALANCE 01/01/2017	\$ 1,872,501	\$ 1,283,853	\$ -	\$ 3,156,354
Revenues (Estimate)	1,936,400	15,000	79,000	2,030,400
Transfers In (Estimate)	24,000	-	266,100	290,100
Expenses (Estimate)	(1,857,200)	(840,500)	(345,100)	(3,042,800)
Transfers Out (Estimate)	(266,100)	-	-	(266,100)
CASH BALANCE 01/01/2018 (Est.)	\$ 1,709,601	\$ 458,353	\$ -	\$ 2,167,954
Revenues (Budget)	1,955,400	15,000	79,000	2,049,400
Transfers In (Budget)	25,000	-	341,400	366,400
Expenses (Budget)	(1,882,100)	(305,000)	(420,400)	(2,607,500)
Transfers Out (Budget)	(341,400)	-	-	(341,400)
CASH BALANCE 12/31/2018 (Est.)	\$ 1,466,501	\$ 168,353	\$ -	\$ 1,634,854

CITY OF ST. CLOUD

PARKING SYSTEM TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Operating	\$ 14,332	\$ -	General Fund
Operating	-	600,000	Capital Improvements
Capital Improvements	600,000	-	Operating
Bond	17,450	-	TIF Funds
	<u>\$ 631,782</u>	<u>\$ 600,000</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ 242,572	Bond
Operating	11,830	-	General Fund
Bond	242,572	-	Operating
Bond	8,200	-	TIF Funds
	<u>\$ 262,602</u>	<u>\$ 242,572</u>	
<u>2016 ACTUAL</u>			
Operating	\$ -	\$ 268,900	Bond
Operating	16,986	-	General Fund
Operating	-	25,000	Stormwater
Bond	268,900	-	Operating
Bond	-	-	TIF Funds
	<u>\$ 285,886</u>	<u>\$ 293,900</u>	
<u>2017 BUDGET</u>			
Operating	\$ 12,000	\$ -	General Fund
Operating	-	266,000	Bond
Bond	266,000	-	Operating
	<u>\$ 278,000</u>	<u>\$ 266,000</u>	
<u>2017 ESTIMATE</u>			
Operating	\$ 24,000	\$ -	General Fund
Operating	266,100	266,100	Bond
Bond	-	-	Operating
	<u>\$ 290,100</u>	<u>\$ 266,100</u>	
<u>2018 BUDGET</u>			
Operating	\$ 25,000	\$ -	General Fund
Operating	-	341,400	Bond
Bond	341,400	-	Operating
	<u>\$ 366,400</u>	<u>\$ 341,400</u>	

CITY OF ST. CLOUD

PARKING SYSTEM

The following is a multi-year comparison of the Parking System expenses and transfers by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 438,701	\$ 515,657	\$ 511,727	\$ 649,700	\$ 645,900
Supplies	113,255	200,618	100,471	188,300	188,300
Services and Charges	911,233	1,176,848	755,710	1,056,700	1,010,900
Capital Outlay	9,247	-	214,752	625,000	342,000
Debt Service	350,033	345,502	344,657	345,000	420,400
Total	\$ 1,822,469	\$ 2,238,625	\$ 1,927,317	\$ 2,864,700	\$ 2,607,500

Staffing					
Permanent Employees	4.50	4.50	4.50	5.50	5.50

Detail of Debt Service					
G.O. Revenue Bonds, Series 2007A	\$ 344,807	\$ 345,502	\$ 344,657	\$ 345,000	\$ 420,400
Centre Square Lighting Loan	5,226	-	-	-	-
Total	\$ 350,033	\$ 345,502	\$ 344,657	\$ 345,000	\$ 420,400

REFUSE SERVICE

Department Contact:

Patrick Shea
Director
(320) 255-7225
patrick.shea@ci.stcloud.mn.us

Description:

The Refuse Service Division operates the recycling and pick-up service for residential properties in the City and oversees the yard waste compost site.

Mission:

It is the mission of the Refuse Division to provide refuse and recycling service for all residential homes in the City. In pursuit of this mission, the division complies with all local, county and state regulations.

Fund Support:

The Refuse Service Fund is supported from revenues generated from the refuse and recycling charges to customers. Charges include a pass-by and recycling fee.

Budget Highlights:

There are no rate increases proposed in the 2018 budget.

Capital Outlay includes: \$235,000 for a recycling truck.

Objectives:

- ◆ Provide quality service to customers at a reasonable price.
- ◆ Continue to provide full service refuse and recycling pickup plus special pickup on a call in basis.
- ◆ Explore feasibility of including additional items to the recycling program.
- ◆ Promote the use of waste reduction practices and recycling services to reduce the volume of refuse hauled to disposal sites.

CITY OF ST. CLOUD

Performance Indicator Dashboard				
PUBLIC WORKS - Sanitation				
Objective				
<i>Provide residential refuse, recycling and yard waste collection services and promote waste reduction practices including composting and recycling services.</i>				
Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual
Recycling Quantity (tons)	3,843	4,096	3,814	3,861
Accounts per Employee	893	802	845	843
Recycling Rate*	31%*	33.0%	30.0%	32.0%
Cost per Account	\$92.16	\$90.22	\$91.10	\$89.33
*Note: Increases "EVENT" pickups pushes the rate lower every year. Also "New" tonnage/lighter weight materials				
Municipal Solid Waste Recycling Rate (%) =	$\frac{\text{Total MSW Recycled}}{\text{Total MSW Generated} + \text{MSW Disposed}} \times 100$			

CITY OF ST. CLOUD

REFUSE SERVICE BUDGET SUMMARY

	<u>2014 Actual</u>	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
<u>Revenues</u>					
Refuse base fee	\$ 1,496,435	\$ 1,502,320	\$ 1,510,561	\$ 1,500,000	\$ 1,500,000
Refuse collection	1,630,524	1,804,908	1,971,344	1,917,500	2,132,100
Interest	114,886	14,597	8,743	15,500	32,600
Other	58,377	234,026	6,742	200	200
Total Revenues	<u>\$ 3,300,222</u>	<u>\$ 3,555,851</u>	<u>\$ 3,497,390</u>	<u>\$ 3,433,200</u>	<u>3,664,900</u>
<u>Expenses</u>					
Operating	\$ 3,052,635	\$ 3,567,571	\$ 3,315,752	\$ 3,474,200	\$ 3,512,900
Equipment replacement	403,829	163,654	187,043	250,000	235,000
Total Expenses	<u>3,456,464</u>	<u>3,731,225</u>	<u>3,502,795</u>	<u>3,724,200</u>	<u>3,747,900</u>
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>180,000</u>	<u>-</u>
Total Expenses and Transfers Out	<u>\$ 3,456,464</u>	<u>\$ 3,731,225</u>	<u>\$ 3,502,795</u>	<u>\$ 3,904,200</u>	<u>3,747,900</u>
Excess (Deficiency) of Revenues Over (Under) Expenses					<u><u>\$ (83,000)</u></u>

CITY OF ST. CLOUD

REFUSE SERVICE CASH BALANCE SUMMARY

	Operating 660	Equipment Replacement 661	Total
CASH BALANCE 01/01/2014	\$ 659,524	\$ 1,510,758	\$ 2,170,282
Revenues	3,231,315	68,907	3,300,222
Expenses	(3,052,635)	(403,829)	(3,456,464)
Adjustment to Cash Basis	4,741	-	4,741
CASH BALANCE 01/01/2015	\$ 842,945	\$ 1,175,836	\$ 2,018,781
Revenues	3,547,630	8,221	3,555,851
Expenses	(3,567,571)	(163,654)	(3,731,225)
Adjustment to Cash Basis	93,940	-	93,940
CASH BALANCE 01/01/2016	\$ 916,944	\$ 1,020,403	\$ 1,937,347
Revenues	3,492,974	4,416	3,497,390
Expenses	(3,315,752)	(187,043)	(3,502,795)
Adjustment to Cash Basis	(43,687)	-	(43,687)
CASH BALANCE 01/01/2017	\$ 1,050,479	\$ 837,776	\$ 1,888,255
Revenues (Estimate)	3,648,900	14,600	3,663,500
Expenses (Estimate)	(3,208,900)	(250,000)	(3,458,900)
Transfers Out (Estimate)	(180,000)	-	(180,000)
CASH BALANCE 01/01/2018 (Est.)	\$ 1,310,479	\$ 602,376	\$ 1,912,855
Revenues (Budget)	3,650,300	14,600	3,664,900
Expenses (Budget)	(3,512,900)	(235,000)	(3,747,900)
CASH BALANCE 12/31/2018 (Est.)	\$ 1,447,879	\$ 381,976	\$ 1,829,855

CITY OF ST. CLOUD

REFUSE SERVICE TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Operating	\$ -	\$ -	Equipment Replacement
Equipment Replacement	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ -	Equipment Replacement
Equipment Replacement	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	
<u>2016 ACTUAL</u>			
Operating	\$ -	\$ -	Equipment Replacement
Equipment Replacement	-	-	Operating
	<u>\$ -</u>	<u>\$ -</u>	
<u>2017 BUDGET</u>			
Operating	\$ -	\$ 180,000	ERP Project
Equipment Replacement	-	-	Operating
	<u>\$ -</u>	<u>\$ 180,000</u>	
<u>2017 ESTIMATE</u>			
Operating	\$ -	\$ 180,000	ERP Project
Equipment Replacement	-	-	Operating
	<u>\$ -</u>	<u>\$ 180,000</u>	
<u>2018 BUDGET</u>			
Equipment Replacement	\$ -	\$ -	Operating
	<u>\$ -</u>	<u>\$ -</u>	

CITY OF ST. CLOUD

REFUSE SERVICE

The following is a multi-year comparison of the Refuse Service expenses by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 1,832,086	\$ 1,933,835	\$ 1,895,948	\$ 1,908,800	\$ 1,948,500
Supplies	221,426	303,182	299,256	338,500	338,500
Services and Charges	999,123	1,330,554	1,120,548	1,226,900	1,225,900
Capital Outlay	403,829	163,654	187,043	250,000	235,000
Transfers Out	-	-	-	180,000	-
Total	\$ 3,456,464	\$ 3,731,225	\$ 3,502,795	\$ 3,904,200	\$ 3,747,900

Staffing					
Permanent Employees	20.50	21.00	21.00	20.00	20.00

MUNICIPAL ATHLETIC COMPLEX

Department Contact:

Tony Goddard
Director
(320) 255-7272
tony.goddard@ci.stcloud.mn.us

Todd Bissett
MAC Manager
(320) 255-7223
todd.bissett@ci.stcloud.mn.us

Description:

The Municipal Athletic Complex (MAC) is located at 5001 Veterans Drive.

The MAC contains three distinct components: two (2) sheets of ice; two (2) baseball stadiums, and a par three golf course.

Mission:

It is the mission of the Municipal Athletic Complex to provide a quality recreation facility for the community and area and also a venue for local athletic teams to compete in games and tournaments.

Fund Support:

The MAC Fund is supported primarily through user fees, concession income and advertising sales.

Budget Highlights:

The 2018 budget does not include any rate increases.

Capital outlay included in the budget: \$35,000 for a pickup truck with plow, \$5,000 for a golf cart to be used for maintenance during the week and rental on the weekends, \$10,000 for replacing the 4 foot high glass on the south side of Torrey arena with 6 foot glass for increased fan safety.

Objectives:

- ◆ Provide quality ice skating facilities to adequately accommodate this area's competitive and recreational hockey and figure skating groups along with many recreational and adult skating programs.
- ◆ Maintain a quality baseball stadium for use by high school teams and various amateur baseball teams and leagues.
- ◆ Operate a par 3 golf course suitable for beginning/intermediate players at an affordable price.
- ◆ Host significant tournaments for hockey, figure skating and baseball that positively impact the local hospitality industry and economy.

CITY OF ST. CLOUD

Performance Indicator Dashboard

COMMUNITY SERVICES/FACILITIES - Municipal Athletic Complex

Objective

Provide a quality recreation facility for the community and area and also a venue for local athletic teams to compete in games and tournaments.

Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual	Vision
Hours of Ice Rental	3,720	3,723	3,452	3,350	C
Electrical Consumption	2,477,000	2,405,500	2,570,031	2,266,447	D
Number of stay over nights for tournaments and large events	82	75	71	80	B, D
Number of Baseball Games	250	325	275	325	B, D
Golf Rounds (includes VA golf rounds)	11,000	10,700	10,519	10,600	P, B

ACTION BUILDING UPON VISION - KEY

B - BUILDING REGIONAL ALLIANCES:

Definition - Utilize public and private partnerships to achieve priorities through collaborative and cooperative efforts.

Why - To more effectively (quality), expeditiously (time), and efficiently (cost) achieve objectives through shared talents, resources and strategies.

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Why - So people want to move here, work here, play here and stay!

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Definition - Manage City finances with emphasis on City priorities and adopted policies.

Why - To be responsible stewards of the public dollar and achieve more with limited resources.

P - PROVIDING HIGH QUALITY PUBLIC SERVICES:

Definition - Offer professional customer-focused services meeting the needs of residents, businesses, and visitors.

Why - Faster cohesion and pride among community stakeholders. Maintain and recruit quality employees proud of their work.

CITY OF ST. CLOUD

MUNICIPAL ATHLETIC COMPLEX BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
<u>Revenues</u>					
Hotel-motel tax	\$ 43,678	\$ 45,249	\$ 49,871	\$ 49,400	\$ 55,000
Rental	783,656	856,238	833,680	854,000	856,600
Concessions	334,459	392,707	148,944	160,900	147,000
Golf course	133,254	144,490	147,739	167,000	155,400
Advertising	59,591	72,161	78,727	65,000	60,000
Interest	13,181	954	626	1,200	1,200
Other	47,390	53,078	196,995	7,500	7,200
Bond Proceeds	-	-	1,069,625	-	-
Total Revenues	1,415,209	1,564,877	2,526,207	1,305,000	1,282,400
Transfers In					
Equipment replacement	-	-	50,000	50,000	50,000
Bond fund	526,902	531,274	563,390	553,000	155,500
Total Transfers In	526,902	531,274	613,390	603,000	205,500
Total Revenues and Transfers In	\$ 1,942,111	\$ 2,096,151	\$ 3,139,597	\$ 1,908,000	1,487,900
<u>Expenses</u>					
Ice arena	\$ 702,110	\$ 760,543	\$ 734,972	\$ 744,500	\$ 766,500
Baseball stadium	500,715	599,963	394,403	342,500	308,200
Golf course	164,090	166,249	171,037	196,700	203,600
Improvements	171,369	33,392	103,325	60,900	50,800
Zamboni lease	-	20,322	29,283	29,700	29,700
Energy improvements lease	173,734	173,734	1,223,357	155,300	155,500
Certificates of participation	395,426	398,218	397,489	397,700	-
Total Expenses	\$ 2,107,444	\$ 2,152,421	\$ 3,053,866	\$ 1,927,300	1,514,300
Excess (Deficiency) of Revenues and Transfers In Over (Under) Expenses					(\$ 26,400)

CITY OF ST. CLOUD

MUNICIPAL ATHLETIC COMPLEX CASH BALANCE SUMMARY

	Operating 670	Equipment Replacement 671	Bond 678	Total
CASH BALANCE 01/01/2014	\$ 55,209	\$ 337,607	\$ 367,009	\$ 759,825
Revenues	1,402,048	13,157	4	1,415,209
Transfers In	21,000	-	570,302	591,302
Expenses	(1,366,915)	(171,369)	(569,160)	(2,107,444)
Transfers Out	(43,400)	(21,000)	-	(64,400)
Adjustment to Cash Basis	(44,785)	6,281	(1,142)	(39,646)
CASH BALANCE 01/01/2015	\$ 23,157	\$ 164,676	\$ 367,013	\$ 554,846
Revenues	1,563,996	878	3	1,564,877
Transfers In	15,000	-	592,274	607,274
Expenses	(1,526,755)	(25,391)	(592,274)	(2,144,420)
Transfers Out	(43,400)	(32,600)	-	(76,000)
Adjustment to Cash Basis	(8,538)	2,495	-	(6,043)
CASH BALANCE 01/01/2016	\$ 23,460	\$ 110,058	\$ 367,016	\$ 500,534
Revenues	1,325,956	130,623	1,069,628	2,526,207
Transfers In	8,900	50,000	593,054	651,954
Expenses	(1,300,412)	(103,324)	(1,650,130)	(3,053,866)
Transfers Out	-	(38,564)	-	(38,564)
Adjustment to Cash Basis	39,029	(1,901)	(12,548)	24,580
CASH BALANCE 01/01/2017	\$ 96,933	\$ 146,892	\$ 367,020	\$ 610,845
Revenues (Estimate)	1,263,900	1,400	-	1,265,300
Transfers In (Estimate)	-	50,000	583,600	633,600
Expenses (Estimate)	(1,221,800)	(63,500)	(583,600)	(1,868,900)
Transfers Out (Estimate)	-	(29,700)	-	(29,700)
CASH BALANCE 01/01/2018 (Estimate)	\$ 139,033	\$ 105,092	\$ 367,020	\$ 611,145
Revenues (Budget)	1,281,000	1,400	-	1,282,400
Transfers In (Budget)	-	50,000	185,200	235,200
Expenses (Budget)	(1,278,300)	(50,800)	(185,200)	(1,514,300)
Transfers Out (Budget)	-	(29,700)	-	(29,700)
CASH BALANCE 12/31/2018 (Estimate)	\$ 141,733	\$ 75,992	\$ 367,020	\$ 584,745

CITY OF ST. CLOUD

MUNICIPAL ATHLETIC COMPLEX TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTIAL</u>			
Operating	\$ -	\$ 43,400	Bond (Geo-Thermal)
Operating	21,000	-	Equipment Replacement (Geo-Thermal)
Bond	43,400	-	Operating
Bond	396,568	-	Food & Beverage Tax
Bond	130,334	-	Food & Beverage Tax (Geo-Thermal)
Equipment Replacement	-	21,000	Operating
	<u>\$ 591,302</u>	<u>\$ 64,400</u>	
<u>2015 ACTUAL</u>			
Operating	\$ -	\$ 43,400	Bond (Geo-Thermal)
Operating	15,000	-	Equipment Replacement (Geo-Thermal)
Bond	43,400	-	Operating (Geo-Thermal)
Bond	398,200	-	Food & Beverage Tax (COP)
Bond	133,074	-	Food & Beverage Tax (Geo-Thermal)
Bond	17,600	-	Equipment Replacement (Zamboni Lease)
Equipment Replacement	-	17,600	Bond (Zamboni Lease)
Equipment Replacement	-	15,000	Operating (Geo-Thermal)
	<u>\$ 607,274</u>	<u>\$ 76,000</u>	
<u>2016 ACTUAL</u>			
Operating	\$ 8,900	\$ -	Equipment Replacement (Geo-Thermal)
Bond	-	-	Operating (Geo-Thermal)
Bond	398,780	-	Food & Beverage Tax (COP)
Bond	164,610	-	Food & Beverage Tax (Geo-Thermal)
Bond	29,664	-	Equipment Replacement (Zamboni Lease)
Equipment Replacement	50,000	-	Food & Beverage Tax (Equip Replacement)
Equipment Replacement	-	29,664	Bond (Zamboni Lease)
Equipment Replacement	-	8,900	Operating (Geo-Thermal)
	<u>\$ 651,954</u>	<u>\$ 38,564</u>	
<u>2017 BUDGET</u>			
Bond	\$ 397,700	\$ -	Food & Beverage Tax (COP)
Bond	155,300	-	Food & Beverage Tax (Geo-Thermal)
Bond	29,700	-	Equipment Replacement (Zamboni Lease)
Equipment Replacement	50,000	-	Food & Beverage Tax (Equip Replacement)
Equipment Replacement	-	29,700	Bond (Zamboni Lease)
	<u>\$ 632,700</u>	<u>\$ 29,700</u>	

CITY OF ST. CLOUD

**MUNICIPAL ATHLETIC COMPLEX TRANSFER SUMMARY –
CONTINUED**

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2017 ESTIMATE</u>			
Bond	\$ 398,400	\$ -	Food & Beverage Tax (COP)
Bond	155,500	-	Food & Beverage Tax (Geo-Thermal)
Bond	29,700	-	Equipment Replacement (Zamboni Lease)
Equipment Replacement	50,000	-	Food & Beverage Tax (Equip Replacement)
Equipment Replacement	-	29,700	Bond (Zamboni Lease)
	<u>\$ 633,600</u>	<u>\$ 29,700</u>	
<u>2018 BUDGET</u>			
Bond	\$ 155,500	\$ -	Food & Beverage Tax (Geo-Thermal)
Bond	29,700	-	Equipment Replacement (Zamboni Lease)
Equipment Replacement	50,000	-	Food & Beverage Tax (Equip Replacement)
Equipment Replacement	-	29,700	Bond (Zamboni Lease)
	<u>\$ 235,200</u>	<u>\$ 29,700</u>	

CITY OF ST. CLOUD

MUNICIPAL ATHLETIC COMPLEX

The following is a multi-year comparison of the Municipal Athletic Complex expenses by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 664,815	\$ 738,229	\$ 661,828	\$ 669,400	\$ 669,700
Supplies	299,884	323,590	236,168	231,800	211,100
Services and Charges	423,922	490,328	427,944	408,400	398,300
Capital Outlay	149,663	8,000	77,797	35,000	50,000
Debt Service	569,160	592,274	1,650,129	582,700	185,200
Total	\$ 2,107,444	\$ 2,152,421	\$ 3,053,866	\$ 1,927,300	\$ 1,514,300

Staffing					
Permanent Employees	4	4	4	4	4

Detail of Debt Service					
Certificates of Participation Series 1997	\$ 395,426	\$ 398,218	\$ 397,489	\$ 397,700	\$ -
Energy Improvements Lease	173,734	173,734	1,223,357	155,300	155,500
Zamboni Lease	-	20,322	29,283	29,700	29,700
Total	\$ 569,160	\$ 592,274	\$ 1,650,129	\$ 582,700	\$ 185,200

RIVER'S EDGE CONVENTION CENTER

Department Contact:

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(320) 255-7272
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Description:

The River's Edge Convention Center is located at 10 South Fourth Avenue along the bank of the Mississippi River in downtown St. Cloud.

Mission:

The mission of the River's Edge Convention Center is to provide a quality facility for conventions and meetings at a competitive price.

Fund Support:

The River's Edge Convention Center Fund is supported primarily from user fees obtained from customers of the facility. Also, the River's Edge Convention Center receives 40% of the City's Hotel/Motel Tax for operating expenses.

Budget Highlights:

After 28 years, the original sound system will be replaced at a cost \$160,000, it will be integrated with the 2012 expansion sound system to allow building-wide paging and emergency notifications. We will be installing new carpet on the 2nd floor of the original building at a cost of \$120,000. This is year one of a two year project, we will be doing the 1st floor in 2019.

The 2018 budget includes \$264,000 operating support for the Paramount Theatre and Visual Arts Center and \$25,000 for capital improvements at the Paramount.

Objectives:

- ◆ Maintain a high caliber, full-service convention facility that can accommodate a variety of events including a 4,000 delegate convention, large trade shows and consumer shows, meeting rooms, social events and large concerts.
- ◆ Plan for the future viability of the facility by maintaining capital improvements to the building and exploring renovation to keep the facility desirable to customers in a competitive convention business.
- ◆ Maintain the Paramount Theatre and Visual Arts Center building in excellent operating condition.

CITY OF ST. CLOUD

Performance Indicator Dashboard

COMMUNITY SERVICES/FACILITIES - River's Edge Convention Center

Objective

Provide a quality facility for conventions and meetings at a competitive price.

Indicators	2018 Projected	2017 Projected	2016 Actual	2015 Actual	Vision
Number of Conferences, Conventions and Trade Shows	105	103	75	87	C, P
Total Number of Events	380	360	410	327	C, P
Gross Food Service Sales	\$210,000	\$185,000	\$210,000	\$192,300	B, D, P
Gross Margin of Food Services Sales	70%	70%	70%	70%	C, D
Electrical Consumption - KWH	<1,900,000	<1,800,000	<2,000,000	<1,742,381	B, C, D
Natural Gas Consumption - Therms	<130,000	<110,000	<140,000	<96,771	D
Favorable Customer Rating	95%	96%	95%	93%	P

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CITY OF ST. CLOUD

RIVER'S EDGE CONVENTION CENTER BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
<u>Revenues</u>					
Concessions	\$ 209,999	\$ 185,550	\$ 192,989	\$ 210,000	\$ 211,000
Rentals	1,093,526	1,133,693	1,213,292	1,193,000	1,194,000
Commissions	331,250	325,085	421,496	397,500	420,500
Hotel-Motel tax	582,376	603,320	664,950	659,000	733,100
Food-Beverage tax	1,366,388	1,450,613	1,481,088	1,539,000	1,554,400
Interest	287,356	33,579	19,865	37,000	19,500
Intergovernmental	419,331	1,883,420	10,426,453	339,500	339,500
Other	137,456	227,266	4,727	5,000	5,000
Total Revenues	\$ 4,427,682	\$ 5,842,526	\$ 14,424,860	\$ 4,380,000	4,477,000
<u>Expenses</u>					
Operating	\$ 1,768,791	\$ 1,890,172	\$ 1,892,850	\$ 2,000,200	\$ 1,943,800
Paramount	335,347	263,562	279,767	270,400	263,800
Improvements	317,157	1,740,404	10,773,740	320,700	367,100
Bond	1,147,090	1,137,502	1,366,199	1,354,500	1,572,000
Total Expenses	3,568,385	5,031,640	14,312,556	3,945,800	4,146,700
Transfers Out					
Park Improvements - Trails	-	1,000,000	-	-	-
Municipal Athletic Complex	526,902	531,274	613,390	603,000	205,500
Total Transfers Out	526,902	1,531,274	613,390	603,000	205,500
Total Expenses and Transfers Out	\$ 4,095,287	\$ 6,562,914	\$ 14,925,946	\$ 4,548,800	4,352,200
Excess (Deficiency) of Revenues and Transfers In Over (Under) Expenses and Transfers Out					\$ 124,800

CITY OF ST. CLOUD

RIVER'S EDGE CONVENTION CENTER CASH BALANCE SUMMARY

	Operating 690	Capital Improvements 691	Food and Beverage Tax 695	Bond 698	Total
CASH BALANCE 01/01/2014	\$ 1,247,391	\$ 1,980,718	\$ 1,897,617	\$ -	\$ 5,125,726
Revenues	2,434,706	108,100	1,545,009	339,867	4,427,682
Transfers In	-	-	-	706,972	706,972
Expenses	(2,104,138)	(317,157)	(91,159)	(1,055,931)	(3,568,385)
Transfers Out	-	-	(1,233,874)	-	(1,233,874)
Adjustment to Cash	25,086	183,474	(222,591)	9,092	(4,939)
CASH BALANCE 01/01/2015	\$ 1,603,045	\$ 1,955,135	\$ 1,895,002	\$ -	\$ 5,453,182
Revenues	2,283,869	1,685,650	1,533,506	339,501	5,842,526
Transfers In	-	215,763	-	707,338	923,101
Expenses	(2,161,381)	(1,740,404)	(83,016)	(1,046,839)	(5,031,640)
Transfers Out	-	(1,000,000)	(1,454,375)	-	(2,454,375)
Adjustment to Cash	177,344	(1,086,244)	(230,409)	-	(1,139,309)
CASH BALANCE 01/01/2016	\$ 1,902,877	\$ 29,900	\$ 1,660,708	\$ -	\$ 3,593,485
Revenues	2,505,682	10,088,708	1,489,139	341,331	14,424,860
Transfers In	-	525,000	-	705,057	1,230,057
Expenses	(2,172,617)	(10,773,740)	(309,273)	(1,056,926)	(14,312,556)
Transfers Out	(500,000)	-	(1,343,447)	-	(1,843,447)
Adjustment to Cash Basis	(8,733)	1,287,649	976	10,538	1,290,430
CASH BALANCE 01/01/2017	\$ 1,727,209	\$ 1,157,517	\$ 1,498,103	\$ -	\$ 4,382,829
Revenues (Estimate)	2,444,700	-	1,558,000	339,500	4,342,200
Transfers In (Estimate)	-	325,000	-	707,400	1,032,400
Expenses (Estimate)	(2,181,700)	(300,000)	(309,900)	(1,046,900)	(3,838,500)
Transfers Out (Estimate)	(300,000)	-	(1,336,300)	-	(1,636,300)
CASH BALANCE 01/01/2018 (Est.)	\$ 1,690,209	\$ 1,182,517	\$ 1,409,903	\$ -	\$ 4,282,629
Revenues (Budget)	2,563,600	-	1,573,900	339,500	4,477,000
Transfers In (Budget)	-	325,000	-	927,400	1,252,400
Expenses (Budget)	(2,207,600)	(367,100)	(305,100)	(1,266,900)	(4,146,700)
Transfers Out (Budget)	(300,000)	-	(1,157,900)	-	(1,457,900)
CASH BALANCE 12/31/2018 (Est.)	\$ 1,746,209	\$ 1,140,417	\$ 1,520,803	\$ -	\$ 4,407,429

CITY OF ST. CLOUD

RIVER'S EDGE CONVENTION CENTER TRANSFER SUMMARY

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2014 ACTUAL</u>			
Food & Beverage Tax	\$ -	\$ 706,972	Bond
Food & Beverage Tax	-	526,902	MAC Bond
Bond	706,972	-	Food & Beverage Tax
	<u>\$ 706,972</u>	<u>\$ 1,233,874</u>	
<u>2015 ACTUAL</u>			
Capital Improvement	\$ -	\$ 1,000,000	Park Improvement Trails
Capital Improvement	215,763	-	Food & Beverage Tax
Food & Beverage Tax	-	707,338	Bond
Food & Beverage Tax	-	531,274	MAC Bond
Food & Beverage Tax	-	215,763	Capital Improvement
Bond	707,338	-	Food & Beverage Tax
	<u>\$ 923,101</u>	<u>\$ 2,454,375</u>	
<u>2016 ACTUAL</u>			
Capital Improvement	\$ 500,000		Operating
Capital Impr. Paramount	25,000	-	Food & Beverage Tax
Food & Beverage Tax	-	705,057	Bond
Food & Beverage Tax	-	563,390	MAC Bond
Food & Beverage Tax	-	50,000	MAC Improvements
Food & Beverage Tax	-	25,000	Capital Improvement Paramount
Operating	-	500,000	Capital Improvement
Bond	705,057	-	Food & Beverage Tax
	<u>\$ 1,230,057</u>	<u>\$ 1,843,447</u>	
<u>2017 BUDGET</u>			
Capital Improvement	\$ 25,000	\$ -	Food & Beverage Tax
Capital Improvement	300,000	-	Operating
Food & Beverage Tax	-	707,400	Bond
Food & Beverage Tax	-	553,000	MAC Bond
Food & Beverage Tax	-	50,000	MAC Improvements
Food & Beverage Tax	-	25,000	Capital Improvement
Operating	-	300,000	Capital Improvement
Bond	707,400	-	Food & Beverage Tax
	<u>\$ 1,032,400</u>	<u>\$ 1,635,400</u>	

CITY OF ST. CLOUD

**RIVER'S EDGE CONVENTION CENTER TRANSFER SUMMARY -
CONTINUED**

	<u>IN</u>	<u>OUT</u>	<u>FROM/TO</u>
<u>2017 ESTIMATE</u>			
Capital Improvement	\$ 25,000	\$ -	Operating
Capital Impr. Paramount	300,000	-	Food & Beverage Tax
Food & Beverage Tax	-	707,400	Bond
Food & Beverage Tax	-	553,900	MAC Bond
Food & Beverage Tax	-	50,000	MAC Improvements
Food & Beverage Tax	-	25,000	Capital Improvement Paramount
Operating	-	300,000	Capital Improvement
Bond Fund	707,400	-	Food & Beverage Tax
	<u>\$ 1,032,400</u>	<u>\$ 1,636,300</u>	
<u>2018 BUDGET</u>			
Capital Improvement	\$ 25,000	\$ -	Food & Beverage Tax
Capital Improvement	300,000	-	Operating
Food & Beverage Tax	-	927,400	Bond
Food & Beverage Tax	-	155,500	MAC Bond
Food & Beverage Tax	-	50,000	MAC Improvements
Food & Beverage Tax	-	25,000	Capital Improvement
Operating	-	300,000	Capital Improvement
Bond	927,400	-	Food & Beverage Tax
	<u>\$ 1,252,400</u>	<u>\$ 1,457,900</u>	

CITY OF ST. CLOUD

RIVER’S EDGE CONVENTION CENTER

The following is a multi-year comparison of the River’s Edge Convention Center expenses by category:

Category					
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Personal Services	\$ 1,100,769	\$ 1,207,747	\$ 1,232,862	\$ 1,266,300	\$ 1,325,300
Supplies	127,154	126,893	212,634	171,700	230,200
Services and Charges	876,215	819,094	858,583	963,300	844,200
Capital Outlay	317,157	1,740,404	10,642,278	190,000	175,000
Debt Service	1,147,090	1,137,502	1,366,199	1,354,500	1,572,000
Transfers	526,902	1,531,274	613,390	603,000	205,500
Total	\$ 4,095,287	\$ 6,562,914	\$ 14,925,946	\$ 4,548,800	\$ 4,352,200

Staffing					
Permanent Employees	9	9	10	10	10

Detail of Debt Service					
Taxable G.O. Tax Abatement Bonds-2010B	\$ 1,055,931	\$ 1,054,486	\$ 1,056,926	\$ 1,046,900	\$ 1,266,900
Sales Tax Revenue Refunding 2008A - Paramount	91,159	83,016	309,273	307,600	305,100
Total	\$ 1,147,090	\$ 1,137,502	\$ 1,366,199	\$ 1,354,500	\$ 1,572,000